

# PLANNING DIRECTOR SCREENING COMMITTEE

## MEETING AGENDA

### ZOOM MEETING

TUESDAY, APRIL 16, 2024

3:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88167753737?pwd=L29nMG9vbENJdGtBM2xEZm1Fb243UT09>

Meeting ID: 881 6775 3737

Passcode: 693705

## AGENDA

3:00 pm 1. Introductions; Election of Chair, Clerk

3:05 pm 2. Review Open Meeting Law pertaining to hiring process

3:10 pm 3. Review position job description

3:15 pm 4. **Vote to enter Executive Session #8**

*a. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants*

i. Review resumes and cover letters

ii. Discussion

iii. Select Candidates to interview

iv. Review interview questions

3:45 pm 5. Adjourn