

MEETING MINUTES
BOARD OF SELECTMEN
Tuesday, April 6, 2021 7:00 PM
This meeting was recorded

NOTE: Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting was held via ZOOM, an internet-based meeting space.

Present: Chair Rick Kassiotis, Brian Cresta, Tim Houten, Kosta Prentakis

Absent: None

Others Attending: Town Administrator Andy Sheehan, Assistant Town Administrator Tanya Shallop, Minutes Secretary Judi Stickney, Paul Pellicelli, Adam Stone, Taylor Galusha, Town Clerk Ilene Twiss, Town Moderator Barbara Piselli

7:01 PM With a quorum present, Chair Rick Kassiotis called the meeting to order.

ROUTINES

- **Warrant Approval:** Town Administrator Andy Sheehan provided a brief review of Warrant #2121: Payroll: \$744,757; Bills Payable: \$384,174, noting that the Town Accountant had reviewed the warrant and requested the Board's approval. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the warrant as presented.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

- **Minutes:** After a brief review of available minutes, the Board took the following action:
On a **MOTION** made by **Houten**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept the minutes of March 23rd, 2021 as written.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

- **Town Administrator's Report:** Town Administrator Andy Sheehan provided the Board with information and updates on the following:

- **FY2022 Budget Summit:** Sheehan advised this Thursday, April 8th, is the final budget summit meeting. The Zoom login information is available on the town's website.
- **Master Development Planning Committee Update:** Sheehan reported that the Committee is ramping up its promotional work on getting information on the municipal complex out to the residents. They are meeting tomorrow at 5PM and have several more informational meetings scheduled. All meetings are via Zoom and all the information for logging in is on the town's website.
- **COVID Vaccines:** Sheehan reported that more people are getting vaccinated and he encouraged those that haven't yet been vaccinated to consider it, noting that it is the best way to get herd immunity and back to normal.
- **Continuation of Special Town Meeting:** Sheehan advised that Town Moderator Barbara Piselli will be issuing another 30 day continuation of the Special Town Meeting originally scheduled for January 28, 2021. She anticipates one further continuation to June 5th, the date of the Annual Town Meeting.

7:08 PM Public Comment Period: There were no public comments.

7:09 PM Review and Sign Bond Anticipation Notes: Sheehan provided the Board members with information on the Bond Anticipation Notes in the amount of \$3,745,000 for the acquisition and master planning of the 105 South Main Street site, noting that the net rate is 0.26%, a little less than last year. Sheehan added that Treasurer/Collector Belinda Young has certified the award. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Cresta**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the sale of \$3,745,000 1.125 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated April 23, 2021, and payable December 16, 2021, to Oppenheimer & Co., Inc. at par and accrued interest, if any, plus a premium of \$21,316.

Further **VOTED:** that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated March 24, 2021, and a final Official Statement dated March 31, 2021, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further **VOTED:** that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further **VOTED:** that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further **VOTED**: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Roll Call (Called by Clerk Houten):

PRENTAKIS: Yes
CRESTA: Yes
KASSIOTIS: Yes
HOUTEN: Yes

7:14 PM Continued Review and Discussion of the Warrant for the 2021 Annual Town Meeting: Town Administrator Andy Sheehan advised there was nothing new on this and it will be discussed at the joint meeting on Thursday, if the Board has any questions.

7:14 PM Vote to Include a Debt Exclusion Question on the Annual Town Election Ballot: After a very brief discussion, the Board took the following action:

On a **MOTION** made by **Houten**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to include the debt exclusion question and provide notice to the Town Clerk, as required.

Roll Call (Called by Clerk Houten):

PRENTAKIS: Yes
CRESTA: Yes
KASSIOTIS: Yes
HOUTEN: Yes

7:15 PM Approve Class 2 Annual License Renewal for Robert's Motors: Town Administrator Andy Sheehan advised this is a renewal to tie up a loose end and the Board took the following action:

On a **MOTION** made by **Houten**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the Class 2 annual license renewal for Robert's Motors.

7:15 PM Discuss Pay Equity Study and Vote to Implement Non-Union Classification Schedule: This will be put off until the next meeting.

7:18 PM Review and Vote to Appoint the Following to the Recreation Commission:

- **Michaela Giragosian Anderson, for a term through June 30, 2023**
- **Jennifer Pavenski, for a term through June 30, 2022**
- **Michelle Creasi, for a term through June 30, 2022**

On a **MOTION** made by **Prentakis**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Michaela Giragosian Anderson, Jennifer Pavenski, and Michelle Creasi to the Recreation Commission for the terms as specified.

7:19 PM Vote to Accept a Grant: After a very brief discussion, the Board took the following action:
On a **MOTION** made by **Houten**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept the grant in the amount of \$14,705.58 from the Massachusetts Department of Public Health.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

7:19 PM Other Business

Chief Will's Day: Selectman Houten advised the Board that he's been getting questions on whether the Town will have a Chief Will's Day this year. He asked viewers/residents to contact Paul Richardson if they have any ideas on how to have a COVID-safe Chief Will's Day.

7:21 PM Adjourn

With no further business, on a **MOTION** made by **Cresta**, the Board of Selectmen's meeting of April 6th, 2021 adjourned at 7:21 PM.

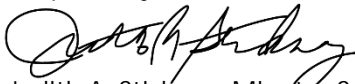
Upcoming Meetings:

April 8: Joint Meeting with Finance Committee: FY22 Budget Hearing

April 20: Regular BOS meeting

May 4 & 18: Regular BOS meetings

Respectfully submitted,



Judith A. Stickney, Minutes Secretary

Timothy P. Houten, BOS Clerk

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

- Agenda: March 23, 2021
- Warrants
 - Warrant #2121: Payroll: \$744,757; Bills Payable: \$384,174
- Minutes:
 - March 23, 2021
- Memo and supporting materials from Treasurer/Collector to Board of Selectmen, Re: General Obligation Bond Anticipation Note, 4/1/21
- Memo from Town Administrator to Board of Selectmen, Re: Ballot Language Debt Exclusion - Public Facilities Complex, 4/6/21

- Town of Middleton, Massachusetts Revenue Enforcement and Protection Certification (REAP): Roberts Motor Group
- Town of Middleton Talent Bank Application: Michaela Giragosian Anderson, Recreation Committee
- Town of Middleton Talent Bank Application: Jennifer Pavenski, Recreation Committee
- Town of Middleton Talent Bank Application: Michelle Creasi, Recreation Committee
- AGREEMENT BETWEEN THE METROPOLITAN AREA PLANNING COUNCIL AND THE CITY/TOWN LISTED BELOW FOR THE DISBURSEMENT AND USE OF FY21 EARMARKED FUNDING FOR COSTS ASSOCIATED WITH THE COVID-19 PANDEMIC
- Memo from Assistant Town Administrator to Sean Cronin, Division of Local Resources, Re: Middleton's Community Compact - Cemetery Software, 3/22/21
- Memo from Assistant Town Administrator to Sean Cronin, Division of Local Resources, Re: Middleton's Community Compact – Human Resource Software, 3/22/21
- VOTE OF THE BOARD OF SELECTMEN, Re: General Obligation Bond Anticipation Notes