

**TOWN OF MIDDLETON
ZONING BOARD OF APPEALS APPLICATION**

This is an application for a:

- Variance
- Special Permit
- Site Plan Approval
- Appeal

Date: _____

To the Zoning Board of Appeals, Town of Middleton, MA; The undersigned hereby applies for: *

** State applicable Zoning Section(s) and the following information: Variance - describe the hardship that would exist if variance were not granted. Special Permit /Site Plan Approval - describe nature of project requiring approval and how specific special permit criteria has been met, if any. Attach additional sheets if above space is insufficient.*

PROPERTY OWNER OF RECORD: _____

ADDRESS OF PROPERTY (STREET & NO.): _____

ASSESSOR'S MAP AND LOT NUMBER: _____

NAME OF APPLICANT ** _____

SIGNATURE OF APPLICANT: _____

COMPLETE ADDRESS: _____
NO. & STREET CITY & STATE

CONTACT INFORMATION: _____
PHONE NUMBER EMAIL ADDRESS

*** If applicant is not the owner of record, authorization satisfactory to the Board of Appeals, to act on behalf of the owner must accompany this application.*

BY THE FILING OF THIS APPLICATION YOU GIVE YOUR CONSENT FOR BOA MEMBERS TO ENTER YOUR PROPERTY FOR THE PURPOSE OF FAMILIARIZING THEMSELVES WITH THE PHYSICAL ASPECTS OF YOUR PETITION.

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY	
<p style="text-align: center; margin: 0;">TOWN CLERK DATE STAMP BELOW</p> <div style="border: 1px solid black; width: 80%; height: 80%; margin: 0 auto; display: flex; align-items: center; justify-content: center;"><p style="margin: 0;">TOWN CLERK</p></div>	<p style="text-align: center; margin: 0;">APPLICATION #</p> <div style="border: 1px solid black; width: 80%; height: 40%; margin: 0 auto;"></div> <hr style="width: 80%; margin: 10px auto 5px auto;"/> <p style="text-align: center; margin: 0;">BUILDING COMMISSIONER</p> <hr style="width: 80%; margin: 10px auto 5px auto;"/> <p style="text-align: center; margin: 0;">DATE</p>

ZBA APPLICATION CHECKLIST

ZBA application will not be accepted without a completed **ZBA Application Checklist**

Residential Filings

- Fee \$150 (rev. by B.O.S. 3/15/2016)
- (1) original and (1) copy of application and supporting documents
- (1) full copy of application and supporting documents uploaded to permitting portal:
www.citizenserve.com/Portal/PortalController
- Assessor's Certification & Assessor's Map
- Deed showing recorded owner of property, purchase sale agreement, etc.
- Permission from owner to apply, if not owner
- Accurate Plot Plan showing:
 - a. All lot dimensions, including the front, side, and rear setbacks existing and proposed, and the existing and proposed dimensions of all of the structures on the property.
 - b. Building plans and elevation views of existing and proposed buildings and structures with respective dimensions, including height.
 - c. North arrow
- Building Commissioner's decision and any relevant permit application

Commercial Filings

- Fee \$200
- (1) original and (5) copies of application and supporting documents
- (1) full copy of application and supporting documents uploaded to permitting portal:
www.citizenserve.com/Portal/PortalController
- Assessor's Certification & Assessor's Map
- Deed showing recorded owner of property, purchase sale agreement, etc.
- Permission from owner to apply, if not owner
- Plans in accordance with Section 9.5 of Middleton Zoning Bylaws
- Building Commissioner's decision and any relevant permit application (if an appeal).

I acknowledge that the above information is included in the application OR I have indicated items needing waivers in the application:

Applicant's signature: _____

Date: _____