

# ACTION TAKEN

## BOARD OF SELECTMEN MEETING AGENDA

**Fuller Meadow School  
Nathan Media Center  
143 South Main Street, Middleton, MA 01949  
Tuesday, October 8, 2019  
7:00 PM**

*This meeting is being recorded*

1. 7:00 PM Warrant: 2008 **Approved 4-0**

Minutes:

- Open Session: September 24, 2019 **Approved 4-0**
- Executive Session: September 10, 2019 **Approved 4-0**

Town Administrator updates and reports

- Congratulations are again in order for Chief Martinuk. Middleton Fire Department has been awarded another grant from FEMA. This grant, in the amount of \$42,857, funds extrication equipment.
- We have a number of events happening on Saturday, October 26:
  - There is a free flu clinic for Middleton residents from 9AM-12PM at the Howe Manning Cafeteria.
  - There will be a household hazardous waste collection event from 9AM-1PM at the Masconomet Regional High School parking lot. This is a regional event for residents of Middleton, Boxford, and Topsfield so it is a good idea to get there early.
  - From 8AM-4PM, there is a brush collection event at the Transfer Station. You must have a transfer station sticker in order to dump brush.
  - Finally, the annual Pumpkin Festival.
- Last night the Master Development Planning Committee and HKT Architects held a public forum to get input from residents and other stakeholders on the layout of the property. There will also be a community planning workshop on Saturday, November 16. Information is available on the town's webpage.
- The culvert replacement project at North Liberty Street is progressing. The coffer dams are in and stone placed in the bed where the culvert will be placed. Delivery of the culvert is still a couple of weeks away. We hope the bridge will be open to traffic around the end of November or beginning of December.
- Also from DPW, hydrant flushing will take place Mondays-Thursdays from October 21 through November 14. This can result in discolored water. If this happens, run the cold water tap or outside faucet until it runs clear.

2. 7:15 PM Vote to appoint the following as Reserve Police Officers with a one year Probationary period as of October 8, 2019, all as recommended by Chief James DiGianvittorio:

- Roby Deschenes
- Steven Farinato
- Jordan Kemp
- Ronald Knuuttila

**Approved 4-0**

- 7:25 PM November 5, 2019 Special Town Meeting: Joint discussion with the Finance Committee on funding recommendations; positions on articles **Discussion**
4. 7:40 PM Town Accountant/Chief Financial Officer Sarah Wood to present the FY2019 Q4/year end update **Presentation**
  5. 7:45 PM Review Financial Management Policies **Review**
  6. 8:00 PM Update on FY20 operating budget and preliminary view and discussion of FY21 budgets **Discussion**
  7. 8:15 PM Review and Vote on an application for change of manager by Attorney Jill Mann for a Restaurant All Alcohol Liquor License, located at 189 South Main Street, Middleton, on behalf of Serenitee Catering Corp. d/b/a Maggie's Farm, manager Laura B. Balestraci to Anthony Colangelo **Approved 4-0**
  8. 8:20 PM Discussion of adding a public comment period to agendas; review of draft guidelines **Discussion**
  9. 8:30 PM Review and discuss request to use Town-owned land off Natsue Way **Discussion**
  10. 8:40 PM Review and approve Housing Production Plan **Approved 4-0**
  11. 8:50 PM New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed **None**

Upcoming Meetings: October 22 (Town Administrator at ICMA Conference)  
November 5: Special Town Meeting

*The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*