

ACTION TAKEN

BOARD OF SELECTMEN MEETING AGENDA

**Fuller Meadow School
Front Canopy
143 South Main Street, Middleton, MA 01949
Tuesday, March 24, 2020
5:00 PM**

This meeting is being recorded

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, GL c. 30A, s. 18, and the Governor's Order imposing strict limitations on the number of people who may gather in one place, this meeting of the Middleton Board of Selectmen may be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town's website, www.middletonma.gov. For this meeting, Board members intend to gather in person while maintaining responsible social distancing. The Board, collectively or individually, may elect to participate remotely. No in-person attendance by the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings. Members of the public who wish to listen to or watch this meeting may do so by watching a rebroadcast of the meeting on local access cable or on the Town's website, www.middletonma.gov.

1. 5:00 PM Warrant: #2020 **Approved 4-0**
Minutes: Open Session: March 10, 2020 **Approved 4-0**
2. 5:05 PM Town Administrator updates and reports on response to Coronavirus/COVID-19; updates on other topics
 - The coronavirus has consumed many of us since our last meeting:
 - As of today, Middleton has seen two cases of coronavirus/COVID-19;
 - Yesterday, the Governor extended the stay at home order and issued a list of essential employees. In order to protect our employees and comply with the Governor's orders we are now working remotely to the greatest extent practicable. Each department and building is unique and different offices are operating differently based on those differences;
 - I will speak more about the coronavirus and the Town's response under the next item
 - The brush collection has been rescheduled to April 18, 2020, 8AM to 4PM at the Transfer station. Any vehicle with a transfer station sticker may enter and drop off brush.
 - BANs for the acquisition and master planning at 105 South Main Street come due beginning of April. The coronavirus has caused a great deal of uncertainty in the bond market. Rates have jumped quite a bit in the past couple weeks. We have been advised by Hilltop Securities to roll the notes for a year in order to let the market settle down. We are scheduled to go to sale in the next two weeks. We will need a remote meeting of the Board in order to authorize the sale and then signatures on the paperwork. Once we get dates from Hilltop I will advise the Board.
 - I want to thank the residents and our employees for the sacrifices that are being made. This is not easy for any of us and is challenging us all to operate in unconventional and uncomfortable ways. Thank you.

3. 5:10 PM Discussion and possible vote on local declaration of emergency [Discussion](#)
4. 5:20 PM Vote to designate one member to sign payroll and bills payable warrants on behalf of the Board [Approved 4-0](#)
5. 5:25 PM Discussion of May 12, 2020 Annual Town Meeting, May 19, 2020 Annual Town Election, and related meetings, hearings, and actions [Discussion](#)
6. 5:35 PM New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed

Scheduled Meetings: ***The status of all meetings remains uncertain during the State of Emergency***
April 2: Joint w/ Finance Committee FY21 Budget Hearing and Warrant Reading
April 7: Regular BOS meeting
April 9: Joint w/ Finance Committee FY21 Budget, if necessary
April 21: Regular BOS meeting

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.