

MIDDLETON BOARD OF SELECTMEN
MEETING AGENDA
TUESDAY, FEBRUARY 9, 2021
7:00 PM
This meeting is being recorded

Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting will be held via ZOOM, an internet based meeting space. It is the intent that the virtual meeting space will be made accessible to the public; however, if this is not possible despite best efforts, the full and complete transcript of the meeting will be posted on the Town's website as soon as practicable upon the conclusion of the proceedings. To join the meeting, go to

Join Zoom Meeting

<https://us02web.zoom.us/j/81722538345?pwd=ZzFYOTdxU251MVpDNVhPS2V3TjFNZz09>

Meeting ID: 817 2253 8345

Passcode: 189901

One tap mobile

+13017158592,,81722538345#,,, *189901# US (Washington DC)

+13126266799,,81722538345#,,, *189901# US (Chicago)

1. 7:00 Warrant: #2117
Minutes: Open Session: January 21 and 26, 2021
Town Administrator updates and reports
2. 7:15 Public Comment Period
3. 7:20 Discussion of COVID-19 pandemic and vaccinations with Derek Fullerton, Director of Public Health
4. 7:40 Update and discussion on Special Town Meeting originally scheduled for January 28, 2021 and continued to February 25, 2021
5. 7:50 Continued discussion of the May 11, 2021 Annual Town Meeting including the venue for the meeting
6. 8:00 Review and vote to set the FY21 sewer rate for the South Essex Sewer District at \$2.099 per hundred cubic feet
7. 8:05 Vote to appoint the following members to the Rails to Trails Committee with terms as noted:
 - Charles Costigan and Martin Emmick through June 30, 2024
 - Richard Gilman and Rick Kassiotis through June 30, 2023
 - John LeBlanc through June 30, 2022
8. 8:10 Vote to accept the following donations and grants:
 - Susan & John Muzichuk, \$500 to the Middleton Food Pantry
9. 8:15 Review of CARES Act reimbursements
10. 8:20 New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed

Upcoming Meetings:	February 23	Regular BOS meetings
	March 6	Capital Budget Summit
	March 9 & 23	Regular BOS meetings

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

1.

MEETING MINUTES
BOARD OF SELECTMEN
Tuesday, January 21, 2021 5:30 PM
This meeting was recorded

NOTE: Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting was held via ZOOM, an internet-based meeting space.

Present: *Acting Chair Brian Cresta, Tim Houten, Kosta Prentakis*

Absent: *Rick Kassiotis*

Others Attending: *Town Administrator Andy Sheehan, Assistant Town Administrator Tanya Shallop, Chief Bill Sampson, Chief James DiGianvittorio, Paul Pellicelli, Adam Stone, and others*

5:36 PM With a quorum present, Acting Chair Brian Cresta called the meeting to order.

5:36 PM Review and Vote to Execute a Contract with Police Chief William P. Sampson: (The Board reserves the right to enter Executive Session pursuant to GL c. 30A, s. 21(a)(2) with respect to contract negotiations with the Police Chief.) Acting Chair Brian Cresta provided a brief summary of the process followed to get to the final selection of William P. Sampson as the Town's new Police Chief. Cresta noted that the new Chief's contract will be effective through June 30, 2024. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to execute the contract with Bill Sampson as the Police Chief for the Town of Middleton.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
OUTEN:	Yes

After the vote, the Board thanked Chief DiGi for his years of service as the Police Chief and wished him well.

5:43 PM Review and Vote to Sign Police Chief Waiver/Exemption to Municipal Police Training Committee (MPTC): Acting Chair Brian Cresta advised that the Police Chief Waiver/Exemption is a document that is sent to the MPTC, which needs to be formally approved by the Board of the Selectmen. The Town Administrator provided additional information on the documents, noting that he spoke with the Director of the MPTC who advised this is largely a formality and he expected it would be approved. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve and sign the exemption and the cover letter.

Roll Call (Called by Clerk Houten):

PRENTAKIS: Yes
CRESTA: Yes
HOOTEN: Yes

7:45 PM OTHER BUSINESS

- **Signatures Needed:** The Town Administrator asked the Board members to stop by Town Hall to sign the contract and the documentation approved tonight. They would like to get that ready for the new Chief tomorrow.
- **Thanks to All:** Acting Chair Cresta publicly thanked everyone involved in bringing the new police chief on board and, again, thanked the outgoing police chief for his years of service to Middleton. Selectman Houten invited Chief Sampson to stop by the meetings of boards and committees whenever he can to get to know the boards and committees. Cresta added that when it's again possible to do so, there will be opportunities for the chief to get to know the townspeople through town events and in-person meetings.

5:50 PM Adjourn

With no further business, on a **MOTION** made by Prentakis, the Board of Selectmen's meeting of January 21, 2021 adjourned at 5:50 PM.

Upcoming Meetings:

January 26, 2021 Regular BOS meeting
February 6, 2021 Operating Budget Summit
February 9 & 23 Regular BOS meetings

Respectfully submitted,



Judith A. Stickney, Minutes Secretary

(From the video posted at: <https://www.middletonma.gov/CivicMedia?CID=Board-of-Selectmen-9#player>)

Tim Houten, BOS Clerk



Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

- Agenda: January 21, 2021
- Police Chief Contract
- Police Chief Waiver/Exemption to Municipal Police Training Committee

**MEETING MINUTES
BOARD OF SELECTMEN
Tuesday, January 26, 2021 7:00 PM
This meeting was recorded**

NOTE: Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting was held via ZOOM, an internet-based meeting space.

Present: Chair Rick Kassiotis, Brian Cresta, Tim Houten, Kosta Prentakis

Absent: None

Others Attending: Town Administrator Andy Sheehan, Assistant Town Administrator Tanya Shallop, Minutes Secretary Judi Stickney, Paul Pellicelli, Adam Stone, Taylor Galusha, and others

7:04 PM With a quorum present, Chair Rick Kassiotis called the meeting to order.

ROUTINES

- **Warrant Approval:** Town Administrator Andy Sheehan provided a brief review of Warrant #2116: Payroll: \$697,567, Bills Payable: \$1,446,663, noting that the Town Accountant had reviewed the warrant and requested the Board's approval. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the warrant as presented.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
OUTEN:	Yes

- **Minutes:** After a brief review of available minutes, the Board took the following action:
On a **MOTION** made by **Houten**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept the minutes of January 12, 2021 as written.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
OUTEN:	Yes

- **Town Administrator's Report:** Town Administrator Andy Sheehan provided the Board with information and updates on the following:

- **Mass COVID-19 Vaccination Sites:** Sheehan advised the Board that the State has contracted with the Double Tree Hotel for a mass vaccination site, set to open February 3rd. They will start with Phase II of the vaccination plan. His office will be sending out information and it will be on the town's website. Sheehan emphasized it is not a drive-up clinic. Reservations must be made in advance on State's website, at www.mass.gov/covid-19-vaccine. Sheehan added that FEMA has been given a greater role in distributing the vaccine. FEMA will be funding the vaccine distribution at 100% Federal share.
- **Budget Development Process for FY22:** The finance team has been having meetings on the FY22 operating budget. Department heads will meet on February 6th via Zoom with the BOS and Finance Committee in the first of two budget hearings focusing on the operating budget. The meeting starts at 8:30AM. They will meet again on March 6th for the Capital Budget, noting that they will have plenty of updates on these meetings.
- **Equalized Valuations (EQV):** Sheehan advised the Board that the Department of Revenue recently distributed equalized valuations for all 351 communities in Mass. Middleton's EQV was set at \$2.3Billion, up about 10% from FY18. It shows continued growth in value in the community and is one of the most important components to keeping Middleton's tax rate low compared to its Tri-Town neighbors.
- **Nomination Papers are Available:** Sheehan announced that nomination papers are available from the Town Clerk for the May 18th Town Election. Papers must be returned with a minimum of 35 signatures by March 30th.

7:16 PM Public Comment Period: There were no public comments.

7:18 PM Update on Postponement of January 28, 2021 Special Town Meeting Warrant: Town Administrator Andy Sheehan reported that the Town Moderator posted a Notice of Continuance for the previously scheduled January 28th Special Town Meeting, continuing the meeting to February 25th. The Town Moderator will meet with the Selectmen at the next meeting to update the Board on whether the Town Meeting will need to be continued further.

7:20 PM First Review of the May 11, 2021 Annual Town Meeting Warrant: Town Administrator Andy Sheehan provided the Board with a first draft of probable warrant articles to view as he summarized the current highlights of each article. A brief discussion ensued and Sheehan advised the Board that they will continue to refine the warrant and review revisions until Town Meeting.

7:30 PM Review and Vote to Apply Bond Proceeds to Payment of Debt Service on the Bonds: The Town Administrator provided the Board with a brief explanation on the request for the Board to vote to apply the Bond proceeds to the payment of debt service on the Bonds from which they are derived, and the Board took the following action:

On a **MOTION** made by **Cresta**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote that approval is hereby given for the aggregate sum of \$47,200, representing the balances of bond proceeds remaining after the completion of the related projects which amounts are no longer needed to complete the project or projects for which they were initially borrowed, to be applied for the payment of debt service on the bonds from which they are derived as set forth below:

Amount to be Applied	Date of Bond Issue Balance is to be Applied To	Project
\$22,000	March 16, 2017	Natsue Way
\$18,000	August 17, 2012	School Construction
\$ 7,200	October 15, 2004	Forest Water Project

Roll Call (Called by Clerk Houten):

PRENTAKIS: Yes
CRESTA: Yes
KASSIOTIS: Yes
OUTEN: Yes

7:32 PM Review and Vote on the Option to Purchase a Deed-Restricted Affordable Housing Unit at 58 Peaslee Circle: Town Administrator Andy Sheehan advised that #58 is an affordable unit that was approved on the Peaslee Circle project. The unit is for sale and the Town has the right of first refusal on the unit. After a very brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to decline the option to purchase.

Roll Call (Called by Clerk Houten):

PRENTAKIS: Yes
CRESTA: Yes
KASSIOTIS: Yes
OUTEN: Yes

7:33 PM Discussion of Charter Revisions and Potential Charter Review Committee: The Chair advised anyone listening to view the charter revisions online on the Town's website. Town Administrator Andy Sheehan provided the Board with a memo identifying some of the provisions of the Charter that are out of date or inconsistent with laws or historic practice. Sheehan noted there are a number of areas in the Charter that are obsolete, contradict current bylaws, or don't make sense for Middleton. Sheehan added that the Charter was adopted in 1974 and has not had a comprehensive revision since that time. He advocated bringing a consultant on board to look at the Charter and work with the Charter Review Committee. He feels it would streamline the process and make the Committee's job less onerous. If the Board agrees, they could add the consultant cost to the FY22 capital budget request. A lengthy discussion ensued on whether the Town should hire a consultant to assist with the Charter updating and how much independence the consultant and/or the committee would have with their revisions. Sheehan will talk to his peers in other towns to see how they've handled charter updates. He will get more information and report back to the Board with associated costs.

7:48 PM Vote to Accept the Following Donations and Grants:

1. **United Civil, Inc.: \$500 to the Middleton Food Pantry**
2. **MAPC: \$5,234.80 to support expenses in response to COVID-19**

On a **MOTION** made by **Prentakis**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept, with thanks, the donations from United Civil, Inc. for \$500 to the Middleton Food Pantry and from MAPC for \$5,234 to the Health Department to support expenses in response to COVID-19.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

7:50 PM Vote to Appoint Kosta Prentakis to the Municipal Tax Relief Committee: After a very brief discussion, the Board took the following action:

On a **MOTION** made by **Cresta**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Kosta Prentakis to the Municipal Tax Relief Committee for a term ending June 30, 2022.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Abstain
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

After the vote, the Town Administrator advised the Board that Debbie Carbone had also expressed her interest in joining the committee and, if appointed, her term would be through June 30, 2021. The Board took the following action:

On a **MOTION** made by **Cresta**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Debbie Carbone to the Municipal Tax Relief Committee for a term ending June 30, 2021.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

7:52 PM OTHER BUSINESS

- **Public Health Update:** Selectman Cresta asked if the Town Administrator could schedule the Public Health Director to attend an upcoming meeting to provide the Board with updates on the work they've done during the COVID-19 pandemic. Town Administrator Sheehan will see if he's available for the next meeting.
- **Update on Vaccine:** Selectman Cresta asked the Town Administrator if the Town could be diligent in providing information to the residents on where to sign up for a vaccine when it's available, which will be very soon. Cresta asked that the Town provide as much information as possible on the website and

other communications venues. The Town Administrator advised that they've been working closely with the Council on Aging to ensure everyone who wants a vaccine is able to schedule an appointment for one. He will continue to work with the Council on Aging to help get the word out and to help those who are not online.

8:00 PM Adjourn

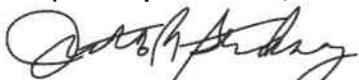
With no further business, on a **MOTION** made by **Cresta**, the Board of Selectmen's meeting of January 26, 2021 adjourned at 8:00 PM.

Upcoming Meetings:

February 6, 2021 Operating Budget Summit

February 9 & 23 Regular BOS meetings

Respectfully submitted,



Judith A. Stickney, Minutes Secretary

Tim Houten, BOS Clerk



Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

- Agenda: January 26, 2021
- Warrants
 - Warrant #2116: Payroll: \$697,567, Bills Payable: \$1,446,663
- Minutes:
 - January 12, 2021
- Declaration of Recess and Continuance of Special Town Meeting
- Vote of the Board of Selectmen
- E-Mail and related attachments from Rieko Hayashi (OCD) to Stephanie Pascucci, RE: Joseph E. Pascucci - Affordable Townhome/Condo in Middleton, MA, 1/20/21
- Memo and related documents from Town Administrator to Board of Selectmen, RE: Charter Amendments, 1/22/21
- Letter and supporting material from COA Director to Board of Selectmen, Re: Middleton Food Pantry Donation | United Civil, Inc, 1/11/21
- AGREEMENT BETWEEN THE METROPOLITAN AREA PLANNING COUNCIL AND THE CITY/TOWN LISTED BELOW FOR THE DISBURSEMENT AND USE OF EMERGENCY COVID-19 FUNDING-FIRST ROUND 2021
- Massachusetts Department of Revenue Division of Local Services LA19 Report - Fiscal Year 2020



3.

ddletonma.gov

email: middletoncovid19@middletonma.gov



Public Health
Prevent. Promote. Protect.

COVID-19

WEEKLY REPORT



Call 211

Need Help Fast?

Get the answers you need! It's Free.
Confidential. Multilingual. Dial 2-1-1 or
search online at mass211.org

COVID-19 VACCINATION INFORMATION

Keep this link at your fingertips! Check Daily
More spots are supposed to be released daily for eligible groups
at the Middleton Double Tree Vaccination Site!!!

<https://curative.com/sites/24181...>



To find other sites and locations available visit the

State Vaccination Site Locator at

<https://www.mass.gov/info-details/covid-19-vaccination-locations#find-a-location-using-the-map->

MIDDLETON AT LARGE

Reporting Period of 1/29/21 to 2/4/2021

Cases in Last 7 Days at Large (non jail): **+16 Cases**

41+/- Active Under Isolation

MIDDLETON JAIL/DYS

Reporting Period of 1/29/21 to 2/4/2021

Cases in Last 7 Days at Jail: **+4 Cases**

MIDDLETON AGGREGATE (at large and Jail) NUMBERS: 1182

At large March 2020 to 1/21/2021: 658

Jail/DYS March 2020 to 1/21/2021: 524

MASS DPH PUBLIC HEALTH REPORT OF FEBRUARY 4, 2021 FOR DATA PERIOD OF 1/17/21 to 1/30/2021*

DPH Report that includes Jail #s
within period above (52 Cases)*
14-day Percent Positivity of 8.61%

Middleton Report removing Jail #s
within period above* (minus 52 cases)
14-day Percent Positivity of 5.12%

"Current" Essex County
14-day Percent Positivity of 5.92%

"Current" State of MA
14-day Percent Positivity of 4.32%

4,

Declaration of Recess and Continuance of Special Town Meeting

Pursuant to M.G.L. Ch. 39, §10A, I hereby declare the Special Town Meeting originally scheduled for January 28, 2021 recessed and continued to February 25, 2021 at 7:00 p.m. at 105 South Main Street, Middleton. M.G.L. Ch. 39, §10A mandates that the moderator “shall announce the declaration of recess and continuance as far in advance of the town meeting being continued as possible.”

Based on the ongoing State of Emergency and continuing public health concerns raised by Covid 19, including the current surge in infection rates, I have determined that proceeding with the Special Town Meeting as scheduled would be imprudent and may pose a risk to voters wishing to attend. Additionally, the Covid 19 public health crisis has resulted in difficulty locating an appropriate indoor meeting space and winter weather conditions preclude an outdoor meeting at the present time.

This declaration is made after consultation with members of the Middleton Board of Selectmen, the Middleton Director of Public Health, the Middleton Town Administrator and the Middleton Town Clerk. This declaration is also based upon a review of guidance issued by the Massachusetts Department of Public Health regarding Town Meetings and other Covid related precautions.

Pursuant to M.G.L. Ch. 39, §10A, I do not have the authority to continue a Town Meeting for longer than 30 days from the date of recess, but I do have the authority to issue further continuances. As it is highly unlikely that the Covid 19 public health and safety emergency will have resolved in the next 30 days, I intend to declare additional continuances of up to 30 days each as necessary until the meeting can be held safely. I will continue to consult with the aforementioned Town Officials when considering any further deferrals.

Given at Middleton this 14 day of January, 2021,



Barbara A. Piselli

Middleton Town Moderator

Town of Middleton

Massachusetts



Special Town Meeting

Thursday, January 28, 2021, 7:00 P.M.

Meeting to be held at a location to be announced

Middleton Board of Selectmen

Richard Kassiotis, Chairperson

Timothy P. Houten, Clerk

Kosta E. Prentakis

Brian M. Cresta

**TOWN OF MIDDLETON
SPECIAL TOWN MEETING
THE COMMONWEALTH OF MASSACHUSETTS
JANUARY 28, 2021**

ESSEX s.s.

To the Constable of the Town of Middleton in the County of Essex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs, to meet on **Thursday, January 28, 2021, at 7:00PM**, at a location to be announced at least seven (7) days prior, then and there to act on the following articles:

To transact any other business that may lawfully come before this meeting.

CITIZENS' PETITIONS

ARTICLE 1. On petition of Robert T. Peachey, Sr. and 200 or more registered voters, for the following:

“Following the retirement of the current Chief of Police, the Board of Selectmen shall appoint to the position of Chief of Police, under Chapter 97A of the Massachusetts General Laws, one of the three internal candidates: Police Sergeant Ron Carpenter, Police Sergeant Matt Armitage, or Police Officer Robert Marino.”

ARTICLE 2. On petition of Eric R. Cudmore and 10 or more registered voters, to see if the Town will vote to raise and appropriate, borrow or transfer from available funds \$20,000 to pay for the costs associated with the acquisition or disposal of real property.

Purpose: The Town has acquired land for public facilities and to sell Town-owned land on Locust Street. The town needs to engage professionals to conduct assessments such as appraisals, environmental assessments, and surveys. Funds appropriated under this article would not be used for the acquisition of any real property.

Master Plan Committee Recommendation: The Master Plan Committee voted 5-1 to recommend against the article.

End of Annual Town Meeting Warrant

And you are hereby directed to service this Warrant by posting up attested copies thereof at:

Memorial Hall
Post Office

Flint Public Library
Howe Station Market

Ferncroft Towers Fuller Pond Village

If, due to the COVID-19 pandemic, this Warrant cannot be posted, so as to be visible to the public, at the above named locations, you are hereby directed to post an attested copy in at least one location per precinct where said posting is visible to the public.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereof, to the Town Clerk at time and place of meeting aforesaid.

Given under our hands this 13 day of January in the year Two Thousand Twenty-One.

MIDDLETON BOARD OF SELECTMEN

~~Jeffrey~~
Ben M. Green



A true copy Attest:

Constable of the Town of Middleton

1/14/8081

5.

Annual Town Meeting

May 11, 2021

Table of Contents

Current & Prior Year Financial Articles

1. Hear Reports
2. FY21 Snow & Ice Deficit
3. FY21 Supplemental Appropriations
4. Amend Article 10 of the June 24, 2020 Annual Town Meeting (FY21 Capital Budget)
5. Reallocate or Repurpose Funds from Prior Fiscal Year Capital Appropriations
6. Rescind Prior Appropriation - placeholder
7. Pay Prior Fiscal Year Bills
8. Amend Article 6 of the May 13, 2014 Annual Town Meeting (CPA Funds for Rail Trail, Phase 1)

FY2022 Financial Articles

9. Approve Compensation for Elected Officials
10. FY2022 Omnibus Budget
11. Community Preservation Budget - Debt Service, CPA Projects, Expenses
12. Community Preservation Budget - New Projects
13. Authorize FY2022 Revolving Fund Limits
14. FY2022 South Essex Sewer District Enterprise Budget
15. FY2022 Water Enterprise Budget
16. Placeholder
17. Accept Sum from MELD
18. Placeholder
19. FY2022 Chapter 90 Authorization
20. FY2022 Capital Budget
21. Transfers to Reserve Accounts: OPEB, Stabilization, Capital Stabilization, Pension Stabilization, SPED Stabilization
22. Acquire Land off Maple Street and King Street
23. Authorize Borrowing for Public Facilities Project at 105 South Main Street

Citizen Petitions, Bylaw Adoptions, & Real Property

24. Amend Chapter 68, Personnel Bylaw
25. Authorize Petition to General Court to Amend the Charter with Respect to Personnel Matters
26. Placeholder
27. Placeholder
28. Adopt Groundwater Protection Overlay District
29. Adopt Private Well Bylaw
30. Amend Revolving Fund Bylaw Adding Sidewalk & Pedestrian Improvements, \$50,000
31. Transfer Funds From Free Cash to Sidewalks & Pedestrian Revolving Fund
32. Placeholder

ARTICLE ____: To see if the Town will vote to amend Chapter 230, Water, Article I Irrigation/Outside Watering, sections 230-1 Purpose; applicability and 230-3 Restrictions and Article II Water Use Restriction, sections 230-5 Intent; applicability and 230-8 Definitions by inserting the text shown in bold underline; or take any other action relative thereto:

§ 230-1 Purpose; applicability.

The Middleton Board of Selectmen proposes the following bylaw in an effort to promote water conservation, reduce seasonal water usage and attain the bench mark water consumption standard of 65 gallons of water per capita as required under the Modified Water Withdrawal Permit Number 9P-3-17-071.01, et al., pursuant to the Water Management Act under MGL c. 21G and governed by the Massachusetts Department of Environmental Protection. All users that are customers of the public water supply or on private wells shall be subject to this bylaw to preserve and maintain the Ipswich Watershed Basin. All lands within the Middleton municipal boundaries drain to the Ipswich Watershed Basin and are thus part of said basin.

§ 230-3 Restrictions.

- A. It is unlawful to undertake outside watering of vegetation between the hours of 8:00 a.m. and 7:00 p.m. using Town water or a private well through a sprinkler or lawn irrigation system.

§ 230-5 Intent; applicability.

The Middleton Board of Selectmen proposes the following bylaw to create a balance between the needs of the environment, the citizens of Middleton and the drinking water supply. The Town is aware of the concerns about lower groundwater levels in the Ipswich River Watershed Basin and the potential demand on its water resources during the dry summer months. The Town also recognizes the therapeutic, esthetic, and environmental benefits that gardening, landscaping and greenery bring to the community. It is the intent of this bylaw to permit residents to maintain their properties, while not overburdening Town water supplies or the water distribution system, and to make a positive contribution to the environment. All Middleton residents that are either customers of the public water supply or private well users shall be subject to this bylaw in order to preserve and maintain the Ipswich Watershed Basin.

§ 230-8 Definitions.

WATER USERS or WATER CONSUMERS

Shall mean all public users of the Town's public water system or private well users and Ipswich River Watershed, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

5/10/11 ATM, ART. 32

On petition of Anthony F. Pacillo and more than ten registered voters to see if the Town will vote to amend Chapter 230 (WATER), Article I and II of the Town's General Code by amending the Bylaw as follows:

1. By deleting the underlined words and phrases of the second sentence shown in bold italics of this section as follows:

Section 230-1. "The Middleton Board of Selectmen proposes the following bylaw in an effort to promote water conservation, reduce seasonal water usage and attain the bench mark consumption standard of 65 gallons of water per capita as required under the Modified Water Withdrawal Permit 9P-3-1 7-071, et al., pursuant to the Water Management Act under MGL Chapter 21G and governed by the Massachusetts Department of Environmental Protection." All users that are either customers of the public water supply or private well users shall be subject to this bylaw in order to preserve and maintain the Ipswich Watershed Basin and are thus part of this basin.",

And inserting in its place the following sentence;

"All users that are customers of the public water supply shall be subject to this bylaw to preserve and maintain the Ipswich Watershed Basin and are thus part of this basin."

2. By deleting the underlined words of the first sentence shown in bold italics in Section 230-3, Subsection A as follows:

Section 230-3, A. "It is unlawful to undertake outside watering of vegetation between the hours of 8:00 a.m. and 7:00 p.m. using Town water or private well water through a sprinkler or lawn irrigation system."

And inserting in its place the following sentence;

"It is unlawful to undertake outside watering of vegetation between the hours of 8:00 a.m. and 7:00 p.m. using Town water through a sprinkler or lawn irrigation system."

3. By deleting the last sentence of Chapter 230, Section 5 of the Water Use Restriction Bylaw, Intent: applicability by deleting the last sentence in the paragraph which reads, "All Middleton residents that are either customers of the public water supply or private well users shall be subject to this bylaw in order to preserve and maintain the Ipswich Watershed Basin",

And inserting in its place the following sentence;

"All Middleton residents that are customers of the public water supply shall be subject to this bylaw in order to preserve and maintain the Ipswich Watershed Basin".

4. By deleting the definition of water users or water consumers under Section 230-8 as follows;

" Water Users or Water Consumers ---- shall mean all public and private users of the Town's public water system and Ipswich River Watershed, irrespective of any person's responsibility for billing purposes for water used at any particular facility"

And inserting in its place the following sentence and definition;

"Water Users or Water Consumers --- shall mean all public users of the Town's public water system and Ipswich River Watershed, irrespective of any person's responsibility for billing purposes for water used at any particular facility."

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Middleton

Operating and Maintenance
Sewer Rate From SESD Billings

Sewer Enterprise Fund Expenses

	<u>Amount</u>
1. South Essex Sewer District Operating and Maintenance Charges Billed To Middleton For Fiscal Year 2021	\$ 93,025.84
2. Billing expenses including collections, receivables, and all associated accounting	\$ 4,861.00
3. Reserve for bad debt (losses) = 5% of total billable expenses	<u>\$ 4,894.34</u>

Total Sewer Enterprise Expenses =

Less any Deductions for State Grants to Reduce Sewer Use Charges

Net Total Sewer Enterprise Fund Expenses =

<i>Recommended Sewer Rate =</i>	<u>Total Expenses</u>	<u>\$ 102,781.18</u>		<u>\$ 0.021</u>	<u>\$ 2.099</u>
	Total Sewer Flow	4,897,832.77	cubic feet		per hundred cubic

Approved by Board of Selectmen

Timothy Houten

Kosta Prentakis

Rick Kassiotis, Chairman

Brian Cresta

Andrew Sheehan
Town Administrator

Date:

6.



Council on Aging
Old Town Hall
38 Maple Street
Middleton, MA. 01949
978-777-4067
www.townofmiddleton.org

8.

February 1, 2021

Board of Selectmen
48 South Main Street
Middleton, MA. 01949

Re: Middleton Food Pantry Donation / Susan Muzichuk

Please add the following donation to your agenda for acceptance by the Board of Selectmen for the Middleton Food Pantry and notify me when the check has been accepted so that it can then be deposited.

Thank you,

Jillian Smith

Jillian Smith
COA Director

A Donation has been made payable to the Middleton Food Pantry:

Date: 2/1/21

Name Susan & John Muzichuk

Donation: \$500.00

Check Number 408

This donor would like to remain anonymous

Yes

XXX No

SUSAN B MUZICHUK
JOHN MUZICHUK

408

53-7054/2113
03

N

Feb 1, 21

Date

Pay to the
Order of

Middleton Food Pantry

\$ 500.00

Five hundred dollars and 00

Dollars

Photo
Safe
Deposit®
Detail on back



Bank

America's Most Convenient Bank®

For

Susan Muzichuk

MP

EFF DATE	VENDOR CODE	JOURNAL AMOUNT	Category	Description
06/12/20		6,000.00	Additional block hours HQ	
06/12/20		15.93	Zoom	Additional block hours HQ
06/12/20		15.93	Zoom	Additional block hours HQ
06/12/20		14.99	Adobe e-sign	Additional block hours HQ
06/12/20		14.99	Adobe e-sign	Additional block hours HQ
06/12/20		37.70	Zoom	Additional block hours HQ
06/12/20		430.00	VPN Licenses for COVID Remote Access Town Employees	Additional block hours HQ
06/12/20		2,865.00	Lenovo Laptops for Remote Town Employees	Additional block hours HQ
06/12/20		1,910.00	Lenovo Laptops for Remote Town Employees	Additional block hours HQ
06/12/20		1,300.00	UPS Power Supply Backup for Police Station COVID Response	Additional block hours HQ
06/12/20		175.00	Laptop 1, PDF Software for COVID work	Additional block hours HQ
06/12/20		175.00	Laptop 1, PDF software for COVID work	Additional block hours HQ
06/12/20		350.00	Monitor for Remote Working for Public Health Director	Additional block hours HQ
06/12/20		88.00	Metropolitan COVID call forwarding to Dflurerton	Additional block hours HQ
06/12/20		159.27	Zoom Conferencing Annual Subscription	Additional block hours HQ
06/12/20		695.45	Web Cams and Headsets, zip drives for remote mtgs for emplo	Additional block hours HQ
06/12/20		256.00	BOH minutes recording secretary for COVID mtgs	Additional block hours HQ
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		250.00	Cleaning of police and fire	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		125.00	Cleaning of police station	Cleaning/Disinfecting buildings
06/12/20		39.68	Disinfecting Spray (8)	Cleaning/Disinfecting buildings
06/12/20		63.62	Lysol Wipes (12)	Cleaning/Disinfecting buildings
06/12/20		418.00	Alcohol Wipes (12)	Cleaning/Disinfecting buildings
06/12/20		110.28	Lysol Wipes (25)	Cleaning/Disinfecting buildings
06/12/20		16.79	Paper Towels (12)	Cleaning/Disinfecting buildings
06/12/20		30.99	Disinfecting Wipes (6)	Cleaning/Disinfecting buildings
06/12/20		29.29	Toilet Paper (96)	Cleaning/Disinfecting buildings
06/12/20		76.37	Lysol Spray (12)	Cleaning/Disinfecting buildings
06/12/20		23.38	Lysol Wipes (11)	Cleaning/Disinfecting buildings
06/12/20		52.36	Lysol Wipes (2) & Scan Thermometer	Cleaning/Disinfecting buildings
06/12/20		25.48	Thermometer Probe Covers	Cleaning/Disinfecting buildings
06/12/20		12.54	Soap Dispensers (6)	Cleaning/Disinfecting buildings
06/12/20		42.19	Hand Sanitizer (6)	Cleaning/Disinfecting buildings
06/12/20		63.62	Lysol Wipes (12)	Cleaning/Disinfecting buildings
06/12/20		143.88	Hand Sanitizer (12)	Cleaning/Disinfecting buildings
06/12/20		13.59	Paper Towel Dispenser	Cleaning/Disinfecting buildings
06/12/20		187.99	Cleaning Supplies	Cleaning/Disinfecting buildings
06/12/20		371.02	Cleaning Supplies	Cleaning/Disinfecting buildings
06/12/20		105.00	Cleaning Supplies	Cleaning/Disinfecting buildings
06/12/20		33.18	Rocky's Hardware-Spray Surface Disinfectant	Cleaning/Disinfecting buildings
06/12/20		25.98	Better Life Cleaner	Cleaning/Disinfecting buildings
06/12/20		22.23	Bleach, Cleaner, Peroxide	Cleaning/Disinfecting buildings
06/12/20		3.60	Pure Green Disinfectant	Cleaning/Disinfecting buildings
06/12/20		61.31	Wipes & Paper Towels	Cleaning/Disinfecting buildings
06/12/20		72.96	Backpack Sprayer	Cleaning/Disinfecting buildings
06/12/20		298.99	Hydrogen Peroxide	Cleaning/Disinfecting buildings
06/12/20		756.20	Plexiglass Shields	Cleaning/Disinfecting buildings
06/12/20		511.98	Sanitizer Dispenser & Floor Stand	Cleaning/Disinfecting buildings
06/12/20		609.96	Wheeled Industrial Totes	Cleaning/Disinfecting buildings
06/12/20		17,389.86	Backfill for police	Direct Staffing: OT, backfill
06/12/20		25,305.90	Backfill for Fire	Direct Staffing: OT, backfill
06/12/20		15.93	Zoom	Planning & Development incl IT

9.

06/12/20	15.93	Zoom	Planning & Development incl IT
06/12/20	15.93	Zoom	Planning & Development incl IT
06/12/20	113.54	Annual Zoom subscription	Planning & Development incl IT
06/12/20	158.00	Gloves (2 Cases)	PPE
06/12/20	129.00	Gloves (1 Case)	PPE
06/12/20	51.26	Safety Glasses	PPE
06/12/20	89.40	Masks and gloves	PPE
06/12/20	16.45	Masks and gloves	PPE
06/12/20	101.04	Masks and gloves	PPE
06/12/20	61.52	Masks and gloves	PPE
06/12/20	167.94	Masks and gloves	PPE
06/12/20	87.40	Masks and gloves	PPE
06/12/20	223.53	Masks and gloves	PPE
06/12/20	261.54	Masks and gloves	PPE
06/12/20	135.00	Masks and gloves	PPE
06/12/20	53.02	PPE from Market Basket: Gloves and Disinfectant	PPE
06/12/20	45.12	Hand Sanitizer	PPE
06/12/20	59.99	Disposable Masks	PPE
06/12/20	19.99	Gloves	PPE
06/12/20	69.99	Aloe Gel	PPE
06/12/20	87.98	Hand Sanitizer	PPE
06/12/20	266.00	Park signs	Signage/communication
06/12/20	19.99	Zoom	Planning & Development incl IT
06/18/20	250.00	Cleaning of police and fire	Cleaning/Disinfecting buildings
06/18/20	46.08	Paper Supplies	Cleaning/Disinfecting buildings
06/18/20	59.99	Infrared Thermometer	Cleaning/Disinfecting buildings
06/18/20	31.58	Paper Towels	Cleaning/Disinfecting buildings
06/18/20	-	-	Cleaning/Disinfecting buildings
06/18/20	140.05	Paper Bags	Cleaning/Disinfecting buildings
06/18/20	144.55	Spray Cleaner	Cleaning/Disinfecting buildings
06/18/20	653.68	various cleaning products	Cleaning/Disinfecting buildings
06/18/20	87.92	various cleaning products	Cleaning/Disinfecting buildings
06/18/20	379.62	Gloves, masks	PPE
06/18/20	215.00	VPN	Accelerated Telework capacity
06/18/20	15.93	Zoom	Cleaning/Disinfecting buildings
06/18/20	375.00	Cleaning	Cleaning/Disinfecting buildings
06/18/20	134.55	Paper Towels & Bleach	Cleaning/Disinfecting buildings
06/18/20	535.01	Meals for Veterans	Food & Beverage
06/18/20	2010.99	Sneeze Guard for Counter/Top	Food & Beverage
06/18/20	15.93	Zoom	Food & Beverage
06/18/20	375.00	Cleaning of Buildings	Cleaning/Disinfecting buildings
06/18/20	250.00	Cleaning of Buildings	Cleaning/Disinfecting buildings
06/18/20	5.64	Cleaning Supplies	Cleaning/Disinfecting buildings
06/18/20	38.32	election supplies • COVID	Election Expenses
06/18/20	34.99	face mask	Election Expenses
06/18/20	42.19	Hand Sanitizer	PPE
06/18/20	47.96	hand sanitizer	Election Expenses
06/18/20	292.60	hand sanitizer	PPE
06/18/20	213.94	Adobe E-sign	Accelerated Telework capacity
06/18/20	286.00	Signs for Parks RECOVID	SIGNAGE & COMMUNICATION
06/18/20	10.77	Plastic Barriers	Social Distancing Measures
06/18/20	15.96	Safety Tape for Floors	Social Distancing Measures
06/18/20	239.80	Hand sanitizer	PPE
06/18/20	29.98	Adobe E-sign	Accelerated Telework capacity
06/18/20	5,785.89	IT support staffing	Cleaning/Disinfecting buildings
06/18/20	250.00	Cleaning of Buildings	Cleaning/Disinfecting buildings
06/18/20	(125.00)	Cleaning of Buildings	Cleaning/Disinfecting buildings
06/18/20	230.92	hand sanitizer, dispensers, paper bags and soap	Cleaning/Disinfecting buildings
06/18/20	(186.00)	Refund of Loretta Purchase	Cleaning/Disinfecting buildings
06/30/20	38.12	Market Basket Lysol Wipes	Cleaning/Disinfecting buildings
06/30/20	DIGIANVITTORIO, JAME		

06/30/20	ULINE	175.78	Paper Bags	Cleaning/Disinfecting buildings
06/30/20	ELECTION SYSTEMS	305.00	ELECTION SHIELD	Election Expenses
06/30/20	ELECTION SYSTEMS	915.00	ELECTION SHIELDS	Election Expenses
06/30/20	WB MASON COMPANY	562.02	Veterans Meals	PPE
06/30/20	STATE INDUSTRIAL PRO	139.90	Gloves	PPE
06/30/20	HIQ COMPUTERS	445.08	Hand Wipes	Cleaning/Disinfecting buildings
07/16/20	MCKENNIE, BRETT	375.00	cleaning	Accelerated Telework capacity
07/30/20	KENT, KRISTIN ANN	14,600.00	Laptops for remote working	Cleaning/Disinfecting buildings
07/30/20	MCKENNIE, BRETT	15.33	Zoom	Cleaning/Disinfecting buildings
07/30/20	MCKENNIE, BRETT	375.00	cleaning	Cleaning/Disinfecting buildings
07/30/20	DALFIOR'S CLEANING	250.00	cleaning	Cleaning/Disinfecting buildings
07/30/20	BRAND COMPANY	450.00	xtra cleaning	Cleaning/Disinfecting buildings
08/13/20	MCKENNIE, BRETT	269.98	Gloves 2 cases	Cleaning/Disinfecting buildings
08/13/20	MCKENNIE, BRETT	250.00	cleaning	Cleaning/Disinfecting buildings
08/13/20	STATE INDUSTRIAL PRO	375.00	cleaning	Cleaning/Disinfecting buildings
08/13/20	TWISS, ILENE	191.21	Disinfecting Spray	Cleaning/Disinfecting buildings
08/13/20	ULINE	932.81	Drop Off Box Exterior	Election Expenses
08/13/20	ULINE	111.97	Masks	PPE
08/13/20	CLEAR AIR, LLC	1,300.00	PPE	Accelerated Telework capacity
08/27/20	JOHNSON, LORETTA	14.99	Adobe E-sign	Accelerated Telework capacity
08/27/20	GASPAR, MELISSA	14.99	Zoom	Accelerated Telework capacity
08/27/20	O'LEARY, KATRINA	42.50	Zoom	Accelerated Telework capacity
08/27/20	KENT, KRISTIN ANN	15.33	Zoom	Accelerated Telework capacity
08/27/20	WB MASON COMPANY	49.37	election supplies	Election Expenses
08/27/20	ULINE	114.60	Hand Sanitizer	PPE
08/27/20	CLEAR AIR, LLC	780.00	MASKS	Social Distancing Measures
08/27/20	JOHNSON, LORETTA	317.39	Hangers, Masks, Ring Light, Lines, Tape Curtains, Batteries	RING LIGHT \$94.99 = Technology
09/10/20	STEPASLUK, TANYA	15.33	Zoom	Accelerated Telework capacity
09/10/20	WB MASON COMPANY	47.96	Election	Election Expenses
09/24/20	JOHNSON, LORETTA	14.99	Adobe E Sign	Accelerated Telework capacity
09/24/20	GASPAR, MELISSA	14.99	Zoom	Accelerated Telework capacity
09/24/20	O'LEARY, KATRINA	305.07	Zoom	Accelerated Telework capacity
09/24/20	KENT, KRISTIN ANN	15.33	Zoom	Accelerated Telework capacity
09/24/20	ARMITAGE, MATTHEW	104.94	Market Basket - Cleaning products	Cleaning/Disinfecting buildings
09/24/20	JOHNSON, LORETTA	83.12	Soap, Hydrogen Peroxide, Hand Sanitizer, Bleach	Cleaning/Disinfecting buildings
09/24/20	MASTERMAN'S	192.27	gloves	Cleaning/Disinfecting buildings
09/24/20	WB MASON COMPANY	19.30	Gloves	PPE
09/24/20	DIGIANVITTORIO, JAM	63.62	Lysol Spray	PPE
09/24/20	DEMICO, INC.	159.01	Wipes & Face Shield	Social Distancing Measures
10/08/20	METROPOLITAN TELEPHO	176.00	Phone Line Changes for BOH	Accelerated Telework capacity
10/08/20	MASTERMAN'S	279.22	masks	PPE
10/22/20	VALLEY COMMUNICATION	69,035.51	School IT Improvements	Cleaning/Disinfecting buildings
10/22/20	MCKESSON	1,818.39	Masks	Social Distancing Measures
10/22/20	MCKENNIE, BRETT	250.00	Cleaning	Cleaning/Disinfecting buildings
10/22/20	MCKENNIE, BRETT	250.00	Cleaning	Cleaning/Disinfecting buildings
10/22/20	MCKENNIE, BRETT	375.00	Cleaning	Cleaning/Disinfecting buildings
10/22/20	MCKENNIE, BRETT	250.00	Cleaning	Cleaning/Disinfecting buildings
10/22/20	MCKENNIE, BRETT	375.00	Cleaning	Cleaning/Disinfecting buildings
10/22/20	SEACOAST TENT RENTAL	11,100.00	School tent rentals	Social Distancing Measures
10/22/20	SEACOAST TENT RENTAL	13,600.00	School tent rentals	Cleaning/Disinfecting buildings
10/22/20	SCHNIEDER, JUDITH D.	159.27	Annual Zoom subscription	Cleaning/Disinfecting buildings
10/22/20	WB MASON COMPANY	249.35	hand sanitizer	Cleaning/Disinfecting buildings
10/22/20	WB MASON COMPANY	249.95	hand sanitizer	Cleaning/Disinfecting buildings
10/22/20	JOHNSON, LORETTA	14.99	adobe	Accelerated Telework capacity
10/22/20	GASPAR, MELISSA	53.96	zoom	BOH Staffing
11/05/20	DIGIANVITTORIO, JAM	549.18	Hours for Election Employees	Cleaning/Disinfecting buildings
11/05/20	KENT, KRISTIN ANN	82.62	Lysol wipes and spray	Accelerated Telework capacity
11/05/20	MCKENNIE, BRETT	15.93	zoom	Cleaning/Disinfecting buildings
		375.00	Cleaning	

11/05/20	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
11/05/20	MCKENNIE, BRETT	Cleaning	375.00	Cleaning/Disinfecting buildings
11/05/20	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
11/05/20	MASTERMAN'S	Masks, hand sanitizer, gloves	604.86	PPE
11/05/20	STAPLES	HEPA air filters for DPW	816.50	Cleaning/Disinfecting buildings
11/05/20	COAST MAINTENANCE	Cleaning Supplies	1,067.39	Cleaning/Disinfecting buildings
11/19/20	VALLEY COMMUNICATION	School IT improvements	1,067.39	Accelerated Telework capacity
11/19/20	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
11/19/20	MCKENNIE, BRETT	Cleaning	450.00	Cleaning/Disinfecting buildings
11/19/20	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
11/19/20	MCKENNIE, BRETT	Cleaning	375.00	Cleaning/Disinfecting buildings
11/19/20	WB MASON COMPANY	Touch Free sanitizer dispensers	298.95	Cleaning/Disinfecting buildings
11/19/20	KENT, KRISTIN ANN	Zoom	14.99	Accelerated Telework capacity
11/19/20	GASPAR, MEISSA	Zoom	14.99	Accelerated Telework capacity
12/03/20	FILTER SALES & SERVI	School HEPA Filters	5,680.00	Cleaning/Disinfecting buildings
12/03/20	FILTER SALES & SERVI	School HEPA Filters	11,026.00	Cleaning/Disinfecting buildings
12/03/20	HIQ COMPUTERS	Firewall Upgrade for School	31,200.00	Accelerated Telework capacity
12/03/20	KENT, KRISTIN ANN	Zoom	15.93	Cleaning/Disinfecting buildings
12/03/20	MCKENNIE, BRETT	Cleaning	125.00	Cleaning/Disinfecting buildings
12/03/20	SEACOAST TENT RENTAL	School tent rentals	13,600.00	Social Distancing Measures
12/03/20	SEACOAST TENT RENTAL	school tent rentals	11,100.00	Social Distancing Measures
12/03/20	HAT CREEKOUTFIT, INC.	School HEPA Filters	10,710.00	Cleaning/Disinfecting buildings
12/03/20	DIVISION OF EMPLOYEE	Unemployment expense	18,094.60	unemployment
12/03/20	MCKENNIE, BRETT	boh salaries	528.70	BOH Staffing
12/03/20	MCKENNIE, BRETT	boh salaries	2108	BOH Staffing
12/03/20	MASCONOMET REGIONAL	boh salaries	2110	BOH Staffing
12/03/20	JOHNSON, LORETTA	boh salaries	5,732.80	BOH Staffing
12/03/20	WB MASON COMPANY	Purchase lysol & wipes	88.06	Cleaning/Disinfecting buildings
12/17/20	MCKENNIE, BRETT	Cleaning	375.00	Cleaning/Disinfecting buildings
12/17/20	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
12/17/20	MASCONOMET REGIONAL	MASCO PPE Expenses	89,984.25	other
12/17/20	JOHNSON, LORETTA	Air Purifier Towers	849.95	Cleaning/Disinfecting buildings
12/17/20	WB MASON COMPANY	Lysol wipes and spray	87.99	Cleaning/Disinfecting buildings
12/17/20	JOHNSON, LORETTA	Gloves	109.75	PPE
12/17/20	GASPAR, MEISSA	Cleaning	14.99	Accelerated Telework capacity
12/17/20	WB MASON COMPANY	boh salaries	7,155.20	Cleaning/Disinfecting buildings
12/31/20	ARMITAGE, MATTHEW	Lysol wipes and spray	95.43	Cleaning/Disinfecting buildings
12/31/20	MCKENNIE, BRETT	cleaning	250.00	Cleaning/Disinfecting buildings
12/31/20	MCKENNIE, BRETT	cleaning	125.00	Cleaning/Disinfecting buildings
12/31/20	FONTAINE, THERESE	Zoom	14.99	Accelerated Telework capacity
12/31/20	STRYKER	Lucas Device	13,275.80	Other
01/14/21	ARMITAGE, MATTHEW	BOH Staffing	5,870.00	BOH Staffing
01/14/21	CATALDO AMBULANCE	COVID Testing	15,890.00	COVID TESTING
01/14/21	CATALDO AMBULANCE	COVID Testing	23,660.00	COVID TESTING
01/14/21	MCKENNIE, BRETT	Cleaning	250.00	Cleaning/Disinfecting buildings
01/14/21	MCKENNIE, BRETT	Cleaning	375.00	Cleaning/Disinfecting buildings
01/14/21	MCKENNIE, BRETT	Cleaning	1001.75	1636.25
01/28/21	KENT, KRISTIN ANN	Cleaning of police and fire	250.00	Cleaning/Disinfecting buildings
01/28/21	MCKENNIE, BRETT	BOH Staffing	5,502.80	Cleaning/Disinfecting buildings
01/28/21	STAPLES CREDIT PLAN	Zoom	14.99	Cleaning/Disinfecting buildings
01/28/21	STAPLES CREDIT PLAN	Cleaning of police fire & DPW	375.00	Cleaning/Disinfecting buildings
01/28/21	GASPAR, MEISSA	Air Purifier Towers	399.98	Cleaning/Disinfecting buildings
01/28/21	FONTAINE, THERESE	Air Purifier Towers	169.99	Cleaning/Disinfecting buildings
01/28/21	JOHNSON, LORETTA	Zoom	14.99	Cleaning/Disinfecting buildings
01/28/21	GASPAR, MEISSA	Zoom	14.99	Cleaning/Disinfecting buildings
		Adobe esign	14.99	Cleaning/Disinfecting buildings

Correspondence and informational materials



Middleton Police Department

65 North Main Street
Middleton, MA 01949
Tel: (978) 774-4424 Fax: (978) 774-4466
E-mail: chief@middletonpolice.com

*James A. DiGianvittorio
Chief of Police*

To: Board of Selectmen
From: Chief James DiGianvittorio
Date: February 1, 2021
Subject: Commendable Performance

Although the officers of the Middleton Police Department are repeatedly performing good work within the community there are occasionally situations that I feel are important to bring to the attention of the Board of Selectmen.

Another such an incident occurred on Tuesday afternoon January 26, 2021 at 1530 hours. Our Department received a radio transmission for a head on crash between a car and a tractor trailer in the vicinity of #177 North Main Street. Officer Michael LeColst and Detective Adam Maccini were first on scene. The driver of the car was severely injured. Both officers along with an employee of Salem Sheet metal, one Dennis Rocheford, tended to the driver, by keeping traction on her head until rescue workers arrived.

I don't normally add civilians to these types of letters however, Mr. Rocheford who is a certified EMT was instrumental in giving care to this female.

The performance by Officer LeColst, Detective Maccini and Mr. Rocheford was instrumental in giving lifesaving support to this party. A copy of this letter will be placed in each officer's personnel file, along with a copy of this letter to Jason Vining the owner of Salem Sheet Metal.

Andrew Sheehan

From: Bartha, Steve <sbartha@danversma.gov>
Sent: Thursday, January 28, 2021 2:59 PM
Subject: FW: Danvers Enrollment / Assessment

FYI – new year, same concerns.

From: Bartha, Steve
Sent: Thursday, January 28, 2021 2:54 PM
To: Heidi Riccio <hriccio@essextech.net>
Subject: Danvers Enrollment / Assessment

Dear Heidi,

The Town has recently reviewed the enrollment totals provided by Essex Tech as well as those posted by DESE as part of their Chapter 70 data. In fiscal year 2022, it appears that Danvers will be asked, once again, to absorb a sizable assessment increase. Based on the data from DESE, 19 students of the 60 net student increase will come from Danvers – nearly a third of the total member-district increase. While this is down from the nearly 60% net-student increase last year, it remains far and away the largest increase among member districts.

As we discussed last year, the Town had hoped to start a dialogue on how to continue to provide quality education at Essex Tech for students while providing some measure of predictability in the annual assessment to the member communities. After I spoke to the Essex Tech School Committee last February, it was my understanding that a subcommittee would be formed to discuss this issue and the idea of minimum quotas (our proposal was to use total population). What is the status of this subcommittee? As had also been discussed, with the high demand for vocational education, these minimum allotments should be achievable in most, if not all, member communities. (Last year, I had requested, and did not receive, a breakdown of total applicants/acceptances per community.)

We are all dealing with the unprecedented in terms of the ongoing pandemic. Beyond the public health crisis itself, this has also financially impacted the Town of Danvers as well as the other sending communities. Being able to, at minimum, know that new enrollment each year was being spread in some form of a proportional manner would allow all districts to plan long-term.

In 2017, Danvers students made up just over 12% of the Essex Tech student body; next year, it will be close to 17% of a much larger student body. Our assessment over this same period has increased from \$1.9 million to an anticipated \$3.3 million (or more) next year – a 74% increase that has grown nearly 4x faster than our municipal budget. Additionally, within this time period, we've experienced everything from a near level-assessment to a \$500k+ increase, making it impossible to plan from year to year.

A third of our new spending this year (FY 21), across all departments, was the increased assessment from Essex Tech. To absorb this in the midst of a pandemic, we asked employee groups to forgo COLA increases, deferred or cancelled capital projects, and reduced programming and/or hours of service.

I could include sample quota tables or mention how detrimental these large enrollment swings are on the areas of the budget such as public safety, community services, and public schools. Much of this, however, simply would be a rehash of the Town's request from last year – a request that appears to have gone nowhere. To that end, I will be engaging our delegation and the administrations of the other member districts to see if we can collectively work with Essex Tech and its school committee to develop an equitable path forward that provides quality education for students and fiscal stability for the taxpayers in each community.

I look forward to seeing what progress the subcommittee has made as well as the information requested by the Town on application/acceptance rates.

Sincerely,

Steve

Steve Bartha

Town Manager

Danvers, Massachusetts

978.777.0001, ext. 3069

www.danversma.gov



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MIDDLETON

Heidi T. Riccio, Ed.D., Superintendent-Director
Alexandra Liteplo, Representative

Essex North Shore Agricultural and Technical School (Essex Tech) is Massachusetts' premier regional technical and agricultural high school, serving 17 member communities on the North Shore and 38 surrounding communities across three counties. Our mission is to **create a culture of excellence, encourage continuous growth, and promote professionalism and citizenship for all students, as they develop into architects, artisans, and authors of the 21st century community.**

Twenty-four career, technical, and agricultural programs are available to students from our member communities. Students from surrounding communities may select from seven agricultural areas. Enrollment at Essex Tech is 1,564 for the 2020-2021 school year. Last year, over 1,300 students applied for 440 openings in our current 9th grade. Our school was designed for nearly 1,600 students and is currently organized into two academies.



MIDDLETON at a glance

As of November 9, 2020
49 Total Student Population

Grade	9 – 16
Grade	10 – 6
Grade	11 – 12
Grade	12 – 15

Future Architect, Jillian Mumley, Grade 11 from Middleton.

East Academy

Advanced Manufacturing, Arboriculture, Companion Animals, Design & Media Communications, Engineering Technology, Information Technology Services, Natural & Environmental Science, Equine Studies, Landscaping, Sustainable Horticulture, Veterinary Science

West Academy

Automotive Collision-Repair & Refinishing, Automotive Technology, Biotechnology, Carpentry, Cosmetology, Construction Craft Laborer, Culinary Arts, Dental Assisting, Electrical, Health Assisting, HVAC-R, Masonry, Plumbing

CREATE.

ENCOURAGE.

PROMOTE.

DEVELOP.

As with all schools in the Commonwealth, Essex Tech had to adjust our practice due to a worldwide pandemic. Opening the school year in a Hybrid model, 50% of our students attend school in grade level cohorts. Our expansive campus has allowed this model to operate successfully as we continue to work with community leaders in reducing the spread of the virus.

We create opportunities for students throughout our region to have access to high quality career technical and agricultural education. Partnering with our districts, we have enrolled 47 additional students in our CTE Partnership Program into high demand career areas as a model for Governor Baker's Career Technical Initiative. We have received nearly \$2M in competitive grants to date.

Our Cooperative Education Program places upperclassmen in positions where they work among professionals in their field. These opportunities often lead to full-time employment upon graduation as we continue to work with our industry leaders to meet the needs of the current workforce and strengthen the economic pathways for our students. There are currently 3 seniors from Middleton who are taking advantage of our cooperative education program and 2 current employers. Our graduates enter the workforce with industry recognized credentials and hours toward professional licensure, which gives them an advantage and adds to future readiness. Business, industry, and labor representatives serve on our Program Advisory Committees to ensure that we meet all industry standards.

Over 70% of our students enroll in 2- or 4-year institutions with many earning articulated credit at state community colleges. The remaining 30% of students enroll in approved apprenticeship programs or directly enter the workforce upon graduation.

Several of our programs offer valued services to the residents of our communities, including the Maple Street Bistro and Café, the Salon, Pet Grooming, Automotive and Auto Collision Repair, and Blooming Designs & More. Angell at Essex provides veterinary services on our campus.

Essex Tech provides students with extracurricular activities including MIAA competitive sports, intramural athletics, and various clubs and service groups, including SkillsUSA, FFA, and DECA organizations that encourage students to explore and develop additional employability skills across their career and technical disciplines.

We continue to expand our NightHawks Adult Education Program offering industry training with credentialing including Advanced Manufacturing, Electrical, Plumbing, and Welding to meet the needs of a high demand workforce.





January 29, 2021

Via UPS

Board of Selectmen
Town of Middleton
48 South Main Street
Middleton, MA 01949

Dear Chairman and Members of the Board:

Pursuant to G.L. Ch. 166A, Section 10, Comcast is pleased to provide a copy of its Form 500 for YE2020. The Form 500 contains information on customer video service related issues in your community and how Comcast responded, including the time taken to resolve these complaints. For the Form 500, the Massachusetts Department of Telecommunications and Cable defines a complaint as:

Any written or verbal contact with a cable operator in connection with subscription in which a person expresses dissatisfaction with an act, omission, product or service that is (1) within the operator's control, and (2) requires a corrective measure on the part of the operator.

Comcast also has provided a copy of the enclosed Form 500 to the Department of Telecommunications and Cable.

Please do not hesitate to contact me at Gregory_Franks@cable.comcast.com should you have any questions.

Very truly yours,

Greg Franks

Greg Franks, Sr. Manager
Government Affairs

cc: Department of Telecommunications and Cable



Form 500 Complaint Data

Code Key: Avg. Resolution Time			Code Key: Manner of Resolution		
<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days			A. Resolved to the satisfaction of both parties. B. Resolved, customer dissatisfied. C. Not Resolved.		
Town	MIDDLETON		Total Complaints	Avg Resolution Time (see code above)	Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.
Year	2020				
Subscribers	2073				
Advertising/Marketing			0	0	C. 0
Appointment Service Call			0	0	C. 0
Billing			3	2	B. 0
Customer Service			0	0	B. 0
Equipment			0	0	B. 0
Installation			0	0	B. 0
Other: Damage			0	0	B. 0
Other: Programming			0	0	B. 0
Reception			0	0	B. 0
Service Interruption			2	2	A. 2

**Form 500 Service
Interruption Data**

Code Key: Duration of Service Interruption <1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town	Middleton	Year	2020	Date of Service Interruption	Subscribers	2073	Duration of Service Interruption (see Code Key above)
Middleton				10/9/2020 9:02:00 PM			1
Middleton				5/30/2020 7:26:00 AM			1
Middleton				11/11/2020 11:18:00 AM			1
Middleton				10/9/2020 10:57:00 PM			1
Middleton				10/2/2020 2:44:00 PM			1
Middleton				8/21/2020 11:39:00 PM			1
Middleton				7/21/2020 9:59:00 PM			1
Middleton				6/27/2020 6:03:00 PM			1
Middleton				5/24/2020 10:25:00 AM			1
Middleton				5/16/2020 6:06:00 AM			1
Middleton				5/15/2020 9:42:00 PM			1
Middleton				5/12/2020 9:48:00 AM			1
Middleton				2/5/2020 1:03:00 PM			1
Middleton				3/23/2020 10:20:00 PM			1
Middleton				10/30/2020 8:25:00 PM			1
Middleton				2/27/2020 3:30:00 PM			1