

MIDDLETON SELECT BOARD
MEETING AGENDA - REVISED
TUESDAY, JUNE 15, 2021
7:00 PM
This meeting is being recorded

Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting will be held via ZOOM, an internet based meeting space. It is the intent that the virtual meeting space will be made accessible to the public; however, if this is not possible despite best efforts, the full and complete transcript of the meeting will be posted on the Town's website as soon as practicable upon the conclusion of the proceedings. To join the meeting, go to

Join Zoom Meeting

<https://us02web.zoom.us/j/81700547086?pwd=YUpxT3JPOVhFMIRBY2NLT20wdG1TQT09>

Meeting ID: 817 0054 7086

Passcode: 366329

One tap mobile: +19292056099,,81700547086#,,,*366329# US (New York)

1. 7:00 Board Reorganization: Election of Chair and Clerk
Warrant: #2126
Minutes: Open Session: June 1, 2021
Town Administrator updates and reports
2. 7:15 Public Comment Period
3. 7:20 Legislative Delegation: Senator Bruce Tarr, Representative Sally Kerans, and Representative Bradley Jones
4. 7:40 Review correspondence regarding naming of a subdivision way at 123 River Street
5. 7:45 Town Meeting follow up. Specific actions needed:
 - Discuss and vote to dissolve the Master Development Planning Committee
 - Discuss and vote to establish a Building Committee to oversee the design and construction of the buildings at 105 South Main Street
6. 7:50 Review and vote on application for SmokeKing MA LLC., d/b/a Smoke King, at 239 Maple Street license number 00001-RS-0704 for approval to Transfer the On premise, Restaurant All Alcoholic Liquor License, Common Victualler's License and Entertainment license from China Villa of Middleton d/b/a China Villa. This will also include a change of Manager to Joan Nigrelli.
7. 8:00 Review and vote to appoint Richard Benevento as a full member of the Zoning Board of Appeals
8. 8:10 Review and vote to approve ambulance write-offs for FY2017 and FY2018 in the amount of \$109,035.91
9. 8:20 Review and vote to make annual reappointments of officials and board and committee members
10. 8:25 Review and vote to approve end of year transfers of appropriations
11. 8:30 New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed

Upcoming Meetings: June 29

Regular BOS meetings

July 13	Regular BOS meeting
August 17	Regular BOS meeting

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**MEETING MINUTES
BOARD OF SELECTMEN
Tuesday, June 1, 2021 7:00 PM
This meeting was recorded**

NOTE: Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting was held via ZOOM, an internet-based meeting space.

Present: Chair Rick Kassiotis, Brian Cresta, Tim Houten, Kosta Prentakis

Absent: None

Others Attending: Town Administrator Andy Sheehan, Assistant Town Administrator Tanya Shallop, Minutes Secretary Judi Stickney, Paul Pellicelli, Adam Stone, Town Clerk Ilene Twiss, Art Berardino, Town Moderator Barbara Piselli, Cassandra Murphy, Jillian Smith, Katrina O'Leary, Sharon Bainbridge, Michael Gonyor, Therese Fontaine, and others

7:04 PM With a quorum present, Chair Rick Kassiotis called the meeting to order.

ROUTINES

- **Warrant Approval:** Town Administrator Andy Sheehan provided a brief review of Warrant #2125: Payroll: \$815,155; Bills Payable: \$365,680, noting that the Town Accountant had reviewed the warrant and requested the Board's approval. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Houten**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the warrant as presented.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
OUTEN:	Yes

- **Minutes:** After a brief review of available minutes, the Board took the following action:

On a **MOTION** made by **Houten**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept the open session minutes of May 18, 2021 as written.

Roll Call (Called by Clerk Houten):

PRENTAKIS:	Yes
CRESTA:	Yes
KASSIOTIS:	Yes
OUTEN:	Yes

- **Town Administrator's Report:** Town Administrator Andy Sheehan provided the Board with information and updates on the following:

- **Town Meeting:** Sheehan reminded voters that Town Meeting will be held on June 5th, beginning at 9AM Start at the soccer field behind Memorial Hall. Parking is available at Angelica's. Police will be there to help people cross Route 114.
- **Master Development Planning Committee:** Sheehan reported that the Master Development Planning Committee is wrapping up their presentations and informational meetings on the Municipal Complex Article 22 on the Warrant. For anyone who needs more information, Sheehan referred them to the Town's website where all information on the complex is available.
- **American Rescue Plan Act:** Sheehan advised the Board that they are continuing to get guidance on the ARPA funds. Middleton should be getting \$1,058,199 in a direct payment from the Treasury Department. Sheehan advised that there will be an additional distribution of county money, which will be distributed by the State, noting that Middleton can expect another \$1.9M from that.
- **Memorandum of Agreement for the Regional IT Collaborative:** Last week, the Collaborative was awarded a \$100,000 grant. The Lt. Governor will be joining us virtually on June 4th to award that grant personally. We are hopeful to build out our entire fiber network with the grant. Sheehan thanked the Assistant Town Administrator for her work on this grant.
- **Planning Board Vacancies:** Sheehan announced that the Planning Board has had two resignations. He will be working with the Town Planner, Katrina O'Leary, to recruit new members. The Board will take this up at the July 13th meeting to appoint 2 members for a one-year term, and the reappointment of an Alternate Planning Board member.

7:15 PM Public Comment Period: There were no public comments.

7:16 PM Continued Discussion of Location and Date of Annual Town Meeting and Town Election: Town Administrator Andy Sheehan reiterated that Town Meeting is Saturday, June 5th, at 9AM, behind Memorial Hall. Town Clerk Ilene Twiss reminded residents that tomorrow is the last day to register for the Town Election on June 12th. June 8th is the last date to request a mail-in early ballot. Early voting is currently taking place in the Town Clerk's office Monday through Thursday, 9AM-1PM, with extended hours on June 2nd, from 9AM-8PM.

7:19 PM Update on Reopening Plans: Town Administrator Andy Sheehan advised the Board that they are moving ahead with completely reopening after the Governor's announcement. Beginning on June 15th, the Town's business hours will all be back to normal. Boards and Committees will hold off on in-person meetings until after school gets out on June 18th, and the library is back open again. They are working with Adam Stone and Paul Pellicelli to make sure the technology is in place for continued Zoom meetings, for those who want to participate that way.

7:23 PM Vote to Approve Collective Bargaining Agreement with IAFF 3097, Full-Time Firefighters: Chair Kassiotis recused himself from all discussion and voting on this agenda item. Tim Houten was temporarily appointed acting Chair. Town Administrator Andy Sheehan remarked how much they appreciate how the IAFF approached the negotiations this year. It was a particularly good set of negotiation sessions, and it was agreeable to both sides. Select Board member Brian Cresta expressed his appreciation to the Union as well. After a brief discussion, Sheehan asked the Board to ratify the contract.

On a **MOTION** made by **Cresta**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to approve the contract as amended and proposed and adopted by the Union.

Roll Call (Called by Clerk Houten):

CRESTA:	Yes
PRENTAKIS:	Yes
HOUTEN:	Yes
KASSIOTIS:	Abstain

After the vote, Rick Kassiotis returned as the Chair of the meeting.

7:27 PM Discuss Pay Equity Study: Town Administrator Andy Sheehan advised the Board that they had hoped the pay equity study would have been completed a year ago, but COVID delayed everything. He added that the proposed compensation plan addresses the pay equity issues that have long existed in Middleton. Moving forward, there will be an annual escalation of the salary grid. After a lengthy discussion on the possibility that the new grid could create new inequities, Select Board member Brian Cresta thanked both the Town Administrator and the Assistant Town Administrator for all their work on this project. After discussion, the Board took the following action:

On a **MOTION** made by **Prentakis**, second by **Cresta**, the Board of Selectmen **VOTED** unanimously by roll call vote to adopt the proposed Compensation grid and Proposed Compensation Plan, and move the positions below the minimum to the minimum, effective April 1, 2021.

Roll Call (Called by Clerk Houten):

CRESTA:	Yes
PRENTAKIS:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

7:53 PM Review and Discuss One-Time Vacation Adjustment: Town Administrator Andy Sheehan provided the Board with information on the proposal to provide a one-time vacation adjustment to compensate those employees who have not been able to use their time due to COVID restrictions and added responsibilities and several other COVID-related issues. Sheehan explained that eligible non-union employees would be able to carry over one week of vacation and be compensated for another week, if they have at least two weeks left to take this year. The maximum payout would be \$35,000 and they have that in the salary reserve. After a lengthy discussion, the Board took the following action:

On a **MOTION** made by **Cresta**, second by **Prentakis**, the Board of Selectmen **VOTED** 3-1 by roll call vote to allow non-union employees with up to 10 days or more unused vacation, to carry up to 10 days through the end of FY22.

Roll Call (Called by Clerk Houten):

CRESTA:	Yes
PRENTAKIS:	Yes
KASSIOTIS:	Yes

HOUTEN: **No**

8:18 PM Review and Vote to Rescind March 24, 2020 Local Declaration of Emergency: Town Administrator Andy Sheehan provided the Board with information on the Governor's announcement of the end of the Declaration of Emergency with respect to the COVID- 19 pandemic and asked the Board to rescind the Local Declaration of Emergency which the Town adopted last year. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Houten**, second by **Prentakis**, the Board of Selectmen **VOTED** unanimously by roll call vote to rescind the March 24, 2020 Local Declaration of Emergency.

Roll Call (Called by Clerk Houten):

CRESTA:	Yes
PRENTAKIS:	Yes
KASSIOTIS:	Yes
HOUTEN:	Yes

8:26 PM Other Business

- **Chief Will's Day is On:** Select Board member Tim Houten announced that Chief Will's Day is on for Saturday, June 26th.
- **Town Meeting:** Chair Kassiotis reminded voters that Town Meeting will be held June 5th, beginning at 9AM, behind Memorial Hall, with parking at Angelica's.
- **Town Elections:** Select Board member Brian Cresta reminded voters that the Town Election will be held on June 12th, from 7AM-6PM at Fuller Meadow School.

8:28 PM Adjourn

With no further business, on a **MOTION** made by **Cresta**, the Board of Selectmen's meeting of June 1, 2021 adjourned at 8:28 PM.

Upcoming Meetings:

June 5:	Annual Town Meeting: 9AM, 48 South Main Street
June 15 & 29:	Regular BOS meeting
July 13:	Regular BOS meeting
August 17:	Regular BOS meeting

Respectfully submitted,



Judith A. Stickney, Minutes Secretary

Timothy P. Houten, BOS Clerk

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

- **Agenda: June 1, 2021**

- Warrant #2125: Payroll: \$815,155; Bills Payable: \$365,680
- Minutes:
 - May 18, 2021
- Town of Middleton Compensation Analysis and Proposed Compensation Plan: June 1, 2021
- Memo from Town Administrator to Board of Selectmen, Re: One Time Vacation Adjustment, 6/1/21
- Town of Middleton Declaration of Emergency
- Article: “Governor files legislation to extend certain special allowances from pandemic period”
Municipal Government, May 25, 2021.
- Letter from National Grid to Board of Selectmen, Re: Right of Way Treatment, 4/28/21
- Invitation to join Lt. Governor Karyn Polito for a Community Compact Efficiency and Regionalization Grant Award Ceremony, 6/4/21
- Copy of letter from Superintendent of Public Works to Essex North Shore Agricultural & Technical School, Re: ENSATS Carpentry Students, 5/26/21

June 8, 2021

4.

Dear Middleton Select Board,

I feel honored to have a Middleton street given my name. Thank you for your consideration and kind words I was told were said at your meeting.

It is with regret that I request again that the street be given another name. Our new subdivision streets while attractive to many are not for me. While serving as your conservation agent from 1995 to 2009 I was for Low Impact Development (LID) and found very little being done or even considered in our town. I saw small families in, to me, too large houses. I soon learned that for many too little topsoil had been left for lawns. Such lawns require excessive care. I was also bothered by too wide streets with animal-stopping granite curbs instead of sensible country drainage. There are lawns of blue grass monocultures rather than those of fescues and diverse native plants that require less care and water. The failure to use or even consider environmental features made me melancholy as I passed through our new side streets without children playing on the manicured, chemically treated lawns. Rather I saw machines, mower blades too low, and workers applying largely unneeded fertilizers, herbicides and pesticides. Even in mid-day high heat some sprinklers were on. The water largely lost to the air. (I was hardwired on a subsistence farm mid-last century so you can see where I am coming from.) As a conservation agent who attended workshops paid for by the town, about all the things we should be doing and weren't was discouraging. I think Messenger Street will have similar characteristics that will bother me, family and Stream Team friends more than please.

Flint Hill is a classic shaped drumlin left by past continental glaciers. I again recommend the new street be called Drumlin Drive or Drumlin Way or some name based natural features.

A decade or so ago the conservation land between Locust Street and East Street was named Pike Messenger Conservation Land by the Select Board. One name is more than enough for me. This winter a friend and I counted 14 deer descending Bare Hill ("Jail Hill") single file and then crossing on the ice of Webber's Pond greatly enlarged by beavers.. (I was delighted at Town Meeting to see the motion to sell the 15 or so municipal-use-acres there voted down.) For the time being we have almost 45 acres there in the Nichols Brook watershed providing rich wildlife refuge.

Respectfully, Pike Messenger

5.

COMMITTEE CHARGE & MISSION

MASTER DEVELOPMENT PLANNING COMMITTEE

APRIL 4, 2019

The Middleton Board of Selectmen seeks volunteers to serve on the Master Development Planning Committee. Working with the Town's design consultants, the Committee will develop a layout of the property at 105 South Main Street that will become the Municipal Complex. The Municipal Complex is anticipated to include a Fire Station, Police Station, Community/Senior Center/Council on Aging, and Town Offices. This work continues the work described in a report by Gienapp Design Associates, dated October 10, 2017.

The Committee's work will include laying out the general locations of buildings, parking, access/egress driveways, underground utilities, and common/green spaces. An extensive outreach process is anticipated to ensure broad public participation and input leading to consensus of how the site should be laid out and developed. The Committee members will serve through the end of the master development planning process at which point it is anticipated that the committee will be dissolved and a permanent building committee will be appointed. During its deliberations the Committee shall be mindful of the municipal facilities planning principles described in the Master Plan Committee bylaw, chapter 53-2(C) of the Middleton Code.

The Board of Selectmen seeks up to 9 members with diverse backgrounds and expertise, including but not limited to engineering/surveying, finance, architecture, landscape design/architecture, site planning, project management, and construction. Members should anticipate frequent meetings, including public input meetings with residents and other stakeholders.

Residents interested in serving on the Committee are invited to submit a Talent Bank application to andrew.sheehan@middletonma.gov.

Talent Bank applications are available at
<https://www.middletonma.gov/DocumentCenter/View/567/Talent-Bank-Application-PDF?bidId=>



*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc*

APPLICATION FOR A TRANSFER OF LICENSE

Municipality **MIDDLETON**

1. TRANSACTION INFORMATION

Transfer of License Pledge of Inventory Change of Class
 Alteration of Premises Pledge of License Change of Category
 Change of Location Pledge of Stock Change of License Type
 Management/Operating Agreement Other

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

2. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
On-Premises-12	\$12 Restaurant	All Alcoholic Beverages	Annual

3. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Current or Seller's License Number	00001-RS-0704	FEIN	86-1426118
Entity Name	SMOKEKING MA LLC		
DBA	SMOKEKING	Manager of Record	JOAN NIGRELLI
Street Address	239 Maple Street Middleton, Massachusetts 01949		
Phone	978-335-8778	Email	gnigrelli@gmail.com
Add'l Phone	978-777-4988	Website	https://smokekingct.com/

4. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. If this application alters the current premises, provide the specific changes from the last approved description. You must also submit a floor plan.

Total Sq. Footage	3,813.50	Seating Capacity	75	Occupancy Number	75
Number of Entrances	4	Number of Exits	4	Number of Floors	3

CORPORATE VOTE

The Board of Directors or LLC Managers of

SmokeKing LLC

Entity Name

duly voted to apply to the Licensing Authority of

Millerton

and the

City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

Mar 31, 2021

Date of Meeting

For the following transactions (Check all that apply):

<input type="checkbox"/> New License	<input type="checkbox"/> Change of Location	<input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)	<input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC)
<input checked="" type="checkbox"/> Transfer of License	<input type="checkbox"/> Alteration of Licensed Premises	<input type="checkbox"/> Change of License Type (i.e. club / restaurant)	<input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)
<input checked="" type="checkbox"/> Change of Manager	<input type="checkbox"/> Change Corporate Name	<input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt)	<input type="checkbox"/> Management/Operating Agreement
<input type="checkbox"/> Change of Officers/ Directors/LLC Managers	<input type="checkbox"/> Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)	<input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder	<input type="checkbox"/> Change of Hours
		<input type="checkbox"/> Other	<input type="checkbox"/> Change of DBA

"VOTED: To authorize

Eugene J Nigrelli

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint

Joan Nigrelli

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

Eugene J. Nigrelli
Corporate Officer / LLC Manager Signature

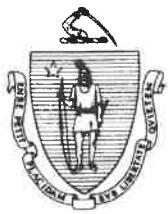
Eugene J. Nigrelli
(Print Name)

For Corporations ONLY

A true copy attest,

Eugene J. Nigrelli
Corporation Clerk's Signature

Eugene J. Nigrelli
(Print Name)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION FOR A TRANSFER OF LICENSE

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

**PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT**

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

<input type="checkbox"/> New License	<input type="checkbox"/> Change of Location	<input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)	<input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC)
<input checked="" type="checkbox"/> Transfer of License	<input type="checkbox"/> Alteration of Licensed Premises	<input type="checkbox"/> Change of License Type (i.e. club / restaurant)	<input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)
<input type="checkbox"/> Change of Manager	<input type="checkbox"/> Change Corporate Name	<input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt)	<input type="checkbox"/> Management/Operating Agreement
<input type="checkbox"/> Change of Officers/ Directors/LLC Managers	<input type="checkbox"/> Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)	<input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder	<input type="checkbox"/> Change of Hours
		<input type="checkbox"/> Other <input type="text"/>	<input type="checkbox"/> Change of DBA

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:**

**Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Certificate of Organization

(General Laws, Chapter)

Identification Number: 001481987

1. The exact name of the limited liability company is: SMOKEKING MA LLC

2a. Location of its principal office:

No. and Street: 15 LOCUST ST
 City or Town: MIDDLETON State: MA Zip: 01949 Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 15 LOCUST ST
 City or Town: MIDDLETON State: MA Zip: 01949 Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:

FULL SERVICE RESTAURANT

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: EUGENE NIGRELLI
 No. and Street: 15 LOCUST ST
 City or Town: MIDDLETON State: MA Zip: 01949 Country: USA

I, EUGENE NIGRELLI resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
MANAGER	EUGENE NIGRELLI	15 LOCUST ST MIDDLETON, MA 01949 USA
MANAGER	XIN ZHONG	2 ESSEX CT FARMINGTON, CT 06032 USA
MANAGER	STEPHEN GARRETT	39 ELEVEN O'CLOCK RD WESTON, CT 06883 USA

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code

8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
REAL PROPERTY	EUGENE NIGRELLI	15 LOCUST ST MIDDLETON, MA 01949 USA
REAL PROPERTY	XIN ZHONG	2 ESSEX CT FARMINGTON, CT 06032 USA
REAL PROPERTY	STEPHEN GARRETT	39 ELEVEN O'CLOCK RD WESTON, CT 06883 USA

9. Additional matters:

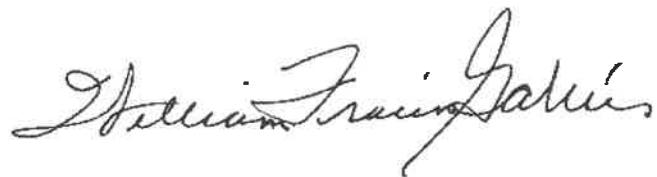
**SIGNED UNDER THE PENALTIES OF PERJURY, this 16 Day of January, 2021,
XIN ZHONG**

(The certificate must be signed by the person forming the LLC.)

THE COMMONWEALTH OF MASSACHUSETTS

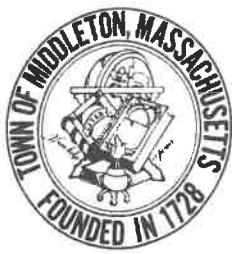
I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

January 16, 2021 12:43 PM

A handwritten signature in black ink, appearing to read "William Francis Galvin". The signature is fluid and cursive, with "William" and "Francis" stacked above "Galvin".

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



TOWN OF MIDDLETON
Office of the Town Accountant
48 South Main Street
Middleton, MA 01949
Tel: (978) 777-4966
Fax: (978) 774-3682

7.

Ambulance Receivable Write-Off June 2021

We the Selectmen of the Town of Middleton authorize the Town Accountant/CFO to write off ambulance receivables that we deem as uncollectible for \$109,035.91.

Summary of Activity

Fiscal Year	Net Amount Billed	Remaining Eligible Receivable	% of Remaining Receivable to Net Amount Billed
2017	\$698,927.05	\$16,454.80	2.3%
2018	\$745,562.69	\$92,581.11	12.4%

Selectpersons:

Kosta E. Prentakis _____

Brian M. Cresta _____

Timothy P. Houten _____

Richard W. Kassiotis, Jr. _____

Vacant _____

8,

First Name	Last Name	Boards/Commissions	Expire	
Accepted Re-Appointment				
Craig	Hartwell	Board of Appeals	2026	
Anne	LeBlanc-Snyder	Alternate	Board of Appeals	2022
Raymond	Cryan		Board of Health	2024
Paul	LeBlanc		Board of Health	2024
Gerald	Gove		Conversation Commission	2024
Gerald	Gove		Council on Aging	2024
Francis	Leary Jr		Council on Aging	2024
Leah	Magnifico		Council on Aging	2024
Shirley	Raynard		Historical Commission	2024
Robert	Murphy		Industrial and Commercial Design Review Committee	2024
Michael	Watkin		Industrial and Commercial Design Review Committee	2024
Scott	Saulnier		Memorial Day Committee	2024
Deborah	Carbone		Municipal Property Tax Relief Committee	2024
James	DesRocher		Recreation Commission	2024
Mead Talerman and Costa			Town Counsel	2024
Eileen	Bakoian		Election Officer	2024
Decline Re-Appointment				
Laurie	York	Conversation Commission		
Municipal Employee				
Ron	Beauregard	Assistant Health Agents	2022	
Leo	Cormier	Assistant Health Agents	2022	
Belinda	Young	Treasure/Collector	2024	
Kristin	Kent	Conservation Agent	2024	
Gary	Paul	Plumbing and Gas Inspector	2024	
Michael	Medas	Chaplin	2024	
Tanya	Shallop	Assistant Town Administrator/HR Director	2024	

Request for Transfer of Appropriations
G. L. c. 44, s. 33B

9.

TO: Board of Selectmen
Finance Committee

FROM: Sarah Wood, Town Accountant/CFO

DATE: June 2, 2021

SUBJ.: Request for Transfer of Appropriations

Request is hereby made for the following transfer of appropriations in accordance with Chapter 44, Section 33B of the Massachusetts General Laws.

Transfers of appropriations may only be made during the last 2 months of any fiscal year or during the first 15 days of the new fiscal year to apply to the previous fiscal year.

1. Amount requested: \$3,000
2. To be transferred to: Insurance 01945157-574000
Name and account number
3. To be transferred from: BC/BS 01914357-577100
Name and account number

Reason for the transfer: Premiums increased more than budgeted as well as a new notary insurance premium

Board of Selectmen

Transfer amount voted: \$ _____

Chairman

Date of vote: _____

Number present and voting: _____

Finance Committee

Transfer amount voted: 3000

Chairman

Date of vote: 6-0

Chairman

Number present and voting: _____

Request for Transfer of Appropriations
G. L. c. 44, s. 33B

TO: Board of Selectmen
 Finance Committee

FROM: Sarah Wood, Town Accountant/CFO

DATE: June 4, 2021

SUBJ.: Request for Transfer of Appropriations

Request is hereby made for the following transfer of appropriations in accordance with Chapter 44, Section 33B of the Massachusetts General Laws.

Transfers of appropriations may only be made during the last 2 months of any fiscal year or during the first 15 days of the new fiscal year to apply to the previous fiscal year.

1. Amount requested:	<u>\$20,703.28</u>	
2. To be transferred to:	\$6,961.00	Salaries & Wages 01135151-511000
	\$1,235.07	Salaries & Wages 01145151-511000
	\$4,235.20	Dept. Head Salary 01145151-511000
	\$ 540.91	Salaries & Wages 01610151-511000
	\$1,858.00	Dept. Head Salary 01511151-511100
	\$ 370.75	Dept. Head Salary 01541151-511000
	\$2,022.01	Dept. Head Salary 01175151-511100
	<u>\$3,480.34</u>	<u>Salaries & Wages 01122151-511000</u>
	Name and account number	
3. To be transferred from:	<u>Compensation Reserve 01910157-514500</u>	
	Name and account number	

Reason for the transfer: Adjust various Town wage budgets for transparency in financial reporting

Board of Selectmen

Finance Committee

Transfer amount voted: \$ _____

Transfer amount voted: 20,703.25

Chairman



Chairman

Date of vote: _____



Date of vote: 6/3/22

Number present and voting: _____

Number present and voting: 6.0