

MIDDLETON SELECT BOARD
MEETING AGENDA ACTIONS TAKEN
FULLER MEADOW SCHOOL, NATHAN MEDIA CENTER
143 SOUTH MAIN STREET, MIDDLETON, MA 01949
TUESDAY, NOVEMBER 2, 2021
7:00 PM

This meeting is being recorded

This meeting will be a hybrid of in-person and remote via Zoom. To join the meeting remotely, go to:

<https://us02web.zoom.us/j/89488864409?pwd=Y2UrUUd5MjRrTmlzenROdmNlQnQvUT09>

- 1 7:00 Review of Warrants: 2210 **APPROVED 5-0-0**

Minutes: Open Session: October 19, 2021, October 27, 2021 (Pedestrian Summit) **APPROVED 5-0-0**

Town Administrator updates and reports
 - **Water Main at River Street – Work being completed by Thursday 11/4. Staff will have a follow up meeting on how projects like this will be handled in the future.**
 - **Tax Classification Hearing scheduled at 7:20 pm on 11/30 during regular SB meeting.**
 - **Andy will provide an update on Tax Classification from DLS to the Board.**
 - **Turkey Trot will be held on Thanksgiving morning. Same route as prior years. Proceeds will go to Food Pantry and Veterans.**
 - **99 Restaurant is moving forward at a good pace and with compact construction timeline.**
 - **Representative from Double Tree reached out with 5 day notice of General Mgr leaving and will information that there will be a new General Mgr and Mgt company to come. Board confirmed to TA that applicant must hold to 30 day window on notification and changes.**
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- 2 7:15 Public Comment Period **NO PUBLIC COMMENT**
- 3 7:20 Meeting with Finance Director Sarah Wood to review the Fiscal Year 2021 4th quarter report and FY2022 1st quarter report **NO ACTION TAKEN**
See detailed report from Finance Director Sarah Wood in packet
- 4 7:30 Meeting with Police Chief William Sampson:
 - Update on the department and contemplated organizational ideas **NO ACTION TAKEN**
Chief provided an in depth update on changes coming forward or recently completed. Highlights include
 - **Transition plan for January with added Captain position that would lead to a new Sgt. and a new full time patrol officer. Chief anticipated internal interest in both positions.**
 - **Relationship building**
 - **Impact on POST and Police Reform bill to internal affairs, investigatory division, procedures, compliance, and the impact on the Reserve Officer program**
 - **The Chief and the Board had discussion on the still evolving impacts and requirements for Reserve Officers to achieve the now required full time certification**
 - **The discussion on impacts and requirements for the budget and staffing will be continued into the FY 23 budget process.**
 - Review and vote to appoint Matthew Armitage as Captain of the Department **APPROVED WITH 4 IN FAVOR AND 1 ABSTENTION**
 - Review and vote to adopt policy 1.03, Reporting Abuse, Excessive Force, or Misconduct by Law Enforcement Personnel **APPROVED 5-0-0**

5 7:45 November 16, 2021 Special Town Meeting:

- review warrant articles

All articles for the November 16th Town Meeting were reviewed.

- Consider an adjustment to the quorum for the November 16, 2021 Special Town Meeting pursuant to GL c. 92, S. 7 of the Acts of 2020

Voted not to adjust the quorum (from the 100) for the Nov 16 STM 5-0-0.

6 8:00 Review and vote on new precinct and district boundaries – tentative, subject to receipt of additional information from the Secretary of State

NO ACTION TAKEN. ADDITIONAL FOLLOW UP ON LANGUAGE OF LEGAL BOUNDARIES. VOTE WILL BE SCHEDULED FOR EITHER 11/16 OR 11/30.

7 8:10 Follow up discussion on the pedestrian safety summit held on October 27, 2021

NO ACTION REQUIRED. STAFF ARE WORKING ON FOLLOW UP AND BOARD WILL BE UPDATED LIKELY IN DECEMBER OR JANUARY.

8 8:20 Review and vote to amend the Veterans & Senior Tax Work-Off Program to allow individuals to sign up for the program in \$500 increments

APPROVED 5-0-0

9 8:30 Review and comment on draft Memorandum of Understanding for Establishment and Maintenance of the Essex County Tri-Town Shared Health Initiative between Middleton, Topsfield, and Boxford; no vote is requested at this time

NO ACTION TAKEN – BOARD PROVIDED FEEDBACK. THIS WILL APPEAR ON NOV 16 OR NOV 30 AGENDA.

10 8:40 New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed

BOARD SOUGHT UPDATE ON CHARTER REVIEW COMMITTEE.

TA MADE NOTE THAT BUILDING COMMITTEE WILL HAVE A RECOMMENDATION FOR OPM AT AN UPCOMING MEETING

THANKS WERE MADE BY THE BOARD FOR THOSE THAT RAN AND ATTENDED PUMPKIN FEST

Upcoming Meetings:	November 16	Special Town Meeting; SB meeting (6:30PM)
	November 30	Regular SB Meeting
	December 14 & 28	Regular SB Meetings

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Board of Selectmen “Actions Taken” are provided for informational purposes only. They are not a substitute for minutes.