

# **Town of Middleton**

## **Town of Middleton FY24 Budget**



**Proposed Version - 3/04/2023**

Last updated 02/23/23





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# **INTRODUCTION**

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## Budget Timeline

The annual budget document is much more than just numbers; it is a reflection of our community's values, priorities and goals. This document serves as a policy document, a financial guide and communication to the Town's residents. It is designed to be as user-friendly as possible. This document is intended to provide a brief overview of the budget process as well as an explanation of the budget. We hope that you find this document useful as you review the Town of Middleton's latest financial information.

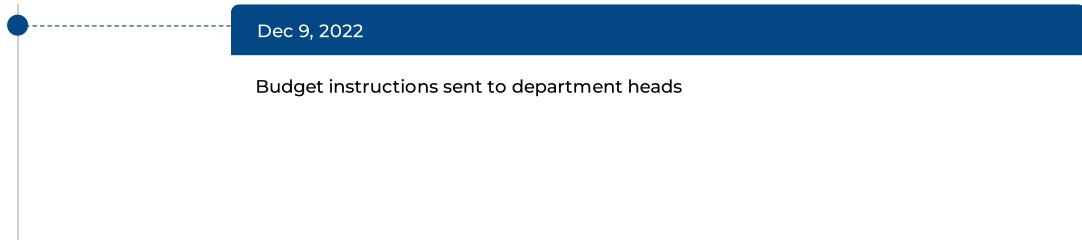
### BUDGET PROCESS

The Town of Middleton operates under State statutes. The legislative body of Middleton is an Open Town Meeting comprised of all registered voters. Town Meeting has the sole authority to appropriate funds for the operating budget and capital projects except for specific instances where statutes or regulations do not require appropriation. Any amendments to appropriations require a Town Meeting vote at either an Annual or Special Town Meeting. The procedures for Town Meeting are specified in Chapter 56 section 6 of the Middleton Bylaws adan Town Meeting Time. The Annual Town Meeting takes place on the second Tuesday in May. Special Town Meetings can take place at any point during the year.

While this document may contain detailed departmental budgets, it should be noted that these are for informational purposes only. The final budget vote of Town Meeting constitutes the legal budget authority that ultimately governs the manner and amount of local funding expended during the fiscal year. Readers should also obtain a copy of the Annual Town Meeting Warrant book, which contains the actual budget articles to be voted upon. Town meeting Warrant articles contain additional funding sources used to offset the Operating Budget.

December kicks off our budget process with the operating budget instructions given to the department heads by the Town Administrator. Meetings with the Town Administrator, Finance Director/Town Accountant, Assistant Town Administrator and Department Heads occur in January and the draft operating budget is presented to the Select Board and Finance Committee and discussed the first Saturday in February. Capital budget requests are submitted in February and the draft Capital Budget is presented to the Select Board and Finance Committee the first Saturday in March. The budgets are finalized in April and presented to the public at the Annual Town Meeting for adoption.

Members of the public are welcome to attend both Saturday budget meetings to be a part of the budget discussions as the operating and capital budgets are being developed as well as send questions or comments to the Select Board, Finance Committee, and town administration via e-mail. Before Town Meeting, the Town hosts a hearing on the warrant where the Town Administrator reviews the items to be voted on by Town Meeting and to answer citizen questions. We encourage all registered voters to attend the Annual Town Meeting to ask further questions and request clarification for any outstanding issues prior to voting on the budget.



Jan 4, 2023	Operating budget requests due
Jan 6, 2023	Operating budget meetings with Town Administrator, Assistant Town Administrator and Finance Director begin
Jan 10, 2023	Select Board votes to open the Annual Town Meeting (ATM) warrant
Jan 30, 2023	Operating budget book due to Select Board and Finance Committee
Jan 31, 2023	Petition articles and zoning amendments due at Town Administrator's office by 5pm
Feb 4, 2023	Operating budget summit (8:30am-4:00pm)
Feb 6, 2023	Capital budget requests due
Feb 6, 2023	Capital budget meetings with Town Administrator, Assistant Town Administrator and Finance Director begin.
Feb 14, 2023	Non-petition warrant articles due to Town Administrator's office by 5pm
Feb 21, 2023	Select Board votes to close ATM warrant
Feb 28, 2023	Capital budget books/files sent to Select Board and Finance Committee
Mar 4, 2023	Capital budget summit (8:30am-2:00pm)



Mar 8, 2023	Planning Board hearing on zoning amendments
Mar 30, 2023	Budget hearing and warrant reading - Select Board, Finance Committee, Moderator  Location: Flint Public Library
Apr 6, 2023	Joint meeting of the Select Board and Finance Committee re outstanding budget issues (if needed)
Apr 11, 2023	Target date for Constable to post warrant  Deadline to provide written notice for ballot question to Town Clerk, if any (35 days before annual election)
Apr 21, 2023	Warrant book sent to USPS for mailing to households
Apr 25, 2023	Motions meeting with Town Administrator, Assistant Town Administrator, Moderator, Town Clerk and Town Counsel
Apr 28, 2023	Last day to register to vote for the Annual Town Meeting and Annual Town Election
May 4, 2023	Pre-Town Meeting  Location : Flint Public Library 6:30pm
May 9, 2023	Annual Town Meeting  Location: Howe Manning School
May 16, 2023	Annual Town Election  Location: Fuller Meadow School



# Select Board Priorities and Goals FY2023-FY2025

Adopted by the Select Board  
July 12, 2022

**Introduction:** This document is intended as a guide for the Select Board, Town Administrator, and Town departments. It is intended to provide a broad framework within which we operate and direct our time, efforts, and resources. Commencement is expected during the identified time horizon, though completion may extend past the identified time horizon.

1. Continue to support the Town Building Committee to keep the public facilities project on budget and schedule. The project will be undertaken with a long term view, ensuring it meets near and long term needs, minimizes operational costs, and takes advantage of modern building technologies. The Town will identify and pursue external funding in order to minimize the impact on property taxpayers. Alternative funding sources may include but are not limited to Community Preservation Fund, State and Federal assistance, donations, and sale of Town assets. **Period of Performance: FY23-25**

**Milestones:**

- **FY23-24: Design, engineering, permitting**
- **FY24-25: Construction, site work**
- **FY25-26: Move-in, project close-out**

2. Implement the Pedestrian Improvement Plan and provide updates via Select Board meetings and the Town website. **Period of Performance: FY23-24**

**Milestones:**

- **FY23: Don't Block the Box, Central Square study, website updates**
- **FY24-25: Begin sidewalk extensions**

3. Conduct a Town-Wide Fee Study. **Period of Performance: FY23-24**

**Milestones:**

- **FY23: Conduct fee study; recommend changes for Select Board adoption**
- **FY24: Implement findings into FY24 budget**

4. Develop information technology with additional projects through the Regional IT Collaborative and newly funded IT position. **Period of Performance: FY23-24**

**Milestones:**

- **FY23-24: Transition to Regional IT Collaborative, migrate functions**
- **FY23-25: Build local fiber network, connect to regional fiber network, continue to migrate away from paper records**

5. Increase recruitment strategies for volunteers and committees. **Period of Performance: FY23-25**

**Milestones: FY23-25: Promote vacancies using multiple means, develop and hold citizen academy**

6. Support the Solid Waste Advisory Committee in developing a long term strategy for solid waste management. **Period of Performance: FY23-25**

**Milestones:**

- **FY23-24: Support SWAC's data gathering; evaluation of options**
- **FY25: Implementation**

7. Develop a plan to maximize the effectiveness of American Recovery Plan Act (ARPA) funds. The focus is on long term resiliency and sustainability. To the extent practicable and permissible, ARPA funds will be used to leverage other funds.

**Period of Performance: FY23-26**

**Milestones:**

- **FY23: Execute commitments already voted, identify and commit 2/3 of ARPA funds**
- **FY24-26: Continue to execute commitments, commit remaining ARPA funds**



# **FINANCIAL MANAGEMENT POLICIES (Adopted 4/3/2018, Revised 2/4/2023)**

## **Town of Middleton, MA Financial Management Policies**

### **Introduction**

The following financial principles set forth the broad framework for overall fiscal planning and management of the Town of Middleton. In addition, these principles address both current activities and long-term planning. The principles are intended to be advisory in nature and serve as a point of reference for all policy-makers, administrators and advisors. It is fully understood that Town Meeting retains the full right to appropriate funds and incur debt at levels it deems appropriate, subject of course to statutory limits such as Proposition 2 ½. These policies supersede all previously adopted policies unless stated otherwise.

The principles outlined in this policy are designed to ensure the Town's sound financial condition now and in the future. Sound Financial Condition may be defined as:

- *Cash Solvency*: the ability to pay bills in a timely fashion
- *Budgetary Solvency*: the ability to annually balance the budget
- *Long Term Solvency*: the ability to pay future costs
- *Service Level Solvency*: the ability to provide needed and desired services

It is equally important that the Town maintain flexibility in its finances to ensure that the Town is in a position to react and respond to changes in the economy and new service challenges.

These Financial Management Policies will be periodically reviewed, revised, and readopted. At the very least, this shall occur every three years.

### **Policy Statements**

**1. Budget Message:** The Town Administrator shall annually prepare a balanced budget and comprehensive Budget Message as required by state law and the Middleton Town Charter. The Budget Message shall include a detailed examination of trends in tax levy, new growth, local receipts, local aid, and available funds. The Town Charter further requires the preparation of a comprehensive five-year Capital Plan.

**2. Structurally Balanced Budget:** The Town will strive to fund recurring expenses with recurring revenues, thereby avoiding structural deficits. New operating costs associated with capital projects should be funded through the operating budget, but reflected in the capital improvement plan.

**3. Revenues:** municipal operations are funded from four primary revenue sources: 1) State Aid to Cities and Towns (a.k.a. Local Aid); 2) property taxes; 3) local receipts; and 4) other available funds. The Town Administrator, Chief Financial Officer, and other finance officials will develop an estimate prior to the commencement of the budget development process. Estimates from each source must be reasonable and based on sound information. Guidance for each revenue source is discussed below:

- Property Tax Levy: Property taxes are the most stable revenue source. The estimate for the ensuing fiscal year shall be within the allowable levy limit under Proposition 2 ½.
- Local Receipts: Local receipts are locally generated revenues from sources such as license and permit fees and automobile excise taxes. Local receipts are tracked and the trends analyzed in order to identify potential changes. It shall be the policy to estimate local receipts based on the trend of the most recent five years.
- Local Aid: The State budget adopted by the Massachusetts Legislature and the Governor determines the aid each city and town will receive in the ensuing fiscal year. In most years, Middleton's budget is finalized before the State



budget is adopted; at best, we have only an estimate based on the Governor's or House Ways & Means budget proposal. It shall be the policy that Local Aid for the ensuing year will be estimated at 100% of the current year, unless there is good reason to deviate, such as a known looming State deficit, Local Aid resolution, or other compelling evidence.

- Other Available Funds: These include transfers from other funds, such as from ambulance receipts to offset the operation of the Fire Department, from MELD to reimburse for expenses in areas such as insurance and pension assessments, and from other funds. Available funds can also include transfers from the Assessors overlay account, Free Cash, and various Stabilization Funds.

4. **Stabilization Funds:** A stabilization fund is designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. Communities may establish one or more stabilization funds for different purposes. A two-thirds vote of Town Meeting is required to establish or appropriate from a stabilization fund. The Town will maintain a series of Stabilization Funds as described below. Transfers to the various Stabilization Funds shall generally be from Free Cash or other reserves and shall be in conformance with G. L. c. 40, s. 5B.

- General Stabilization Fund: this is the Town's main financial reserve in the event of an emergency or extraordinary need. It shall be the goal of the Town to achieve and maintain a balance in the General Stabilization Fund of 4%-6% of current year budgeted general fund operating appropriation.
- Capital Stabilization Fund: The Capital Stabilization Fund will be available to set aside funds to use for one-time capital purchases or annual debt service payments. It shall be the goal to achieve and maintain a balance in the Capital Stabilization Fund of 2-3% - of current year budgeted general fund operating appropriation.
- Pension Stabilization Fund: The Pension Stabilization Fund will be available as a reserve to make future extraordinary "catch-up" contributions to the Essex Regional Retirement System (ERRS) if ERRS fails to achieve full funding due to unrealized investment returns or other factors. If ERRS's full funding schedule remains accurate, the Pension Stabilization Fund may be directed toward annual continuation payments, thereby limiting the impact on operating budget revenues. When full funding is complete or satisfactorily certain, the balance in the Pension Stabilization Fund may transferred or appropriated as allowed by G. L. c. 40, s. 5B.
- Special Education Stabilization Fund: The Annual Town Meeting on May 10, 2016 established the Special Education Stabilization Fund. It shall be the goal of the Town to use the Special Education Stabilization Fund to offset spikes in elementary school special education costs, including special education transportation costs. It shall be the further goal to have a balance equal to the average of the most recent five years actual special education spending. The initial target balance is \$350,000 with a maximum balance of \$500,000.
- Facilities Stabilization: Created by Special Town Meeting on November 16, 2021. The purpose of this fund is to reduce the burden of the Municipal Facilities Project on the tax payer. The Town shall have a minimum goal of \$200,000 per year to be transferred to the fund.
- Sidewalk Stabilization Fund: Created by Annual Town Meeting on May 19, 2022, the Sidewalk Stabilization Fund is funded through the monies collected from developers who do not construct pedestrian ways within new developments. The fund creates a financing source for the Town for additional sidewalks and pedestrian improvements on other public ways. An initial amount of \$158,800 was transferred from free cash at the Special Town Meeting on October 18, 2022.

5. Free Cash reserves are the remaining, unrestricted funds from operations of the previous fiscal year. Free Cash is comprised of unexpended Free Cash from the previous year, actual receipts in excess of revenue estimates, and unspent amounts in budget line items. Once certified by the Director of Accounts, Free Cash is available for appropriation for any lawful purpose. The Town shall have a goal of maintaining Free Cash at a target range of at least 3% of the prior year general fund operating appropriation.

The Town hereby identifies the following as appropriate uses of Free Cash:

- Operating Budget: The Town has historically used Free Cash to subsidize the ensuing year's operating budget in order to reduce the tax rate. It is the Town's goal to eliminate or reduce the use of Free Cash used in the development of the operating budget. The Town will reduce its annual appropriation of Free Cash until it is \$0. When appropriate, the Town may, prior to setting the tax rate, elect to devote a portion of Free Cash for the purposes of reducing the tax rate.
- Stabilization Funds: to replenish the Town's various Stabilization Funds.
- OPEB Trust Fund: to fund the other post-employment benefits (OPEB) Trust fund.
- Capital Improvement Program: to fund capital improvements in order to avoid or minimize borrowing.



- Unexpected Deficits: to fund potential deficits in order to avoid carrying them into the next fiscal year. Snow and ice deficits are an example of a deficit appropriately funded with Free Cash.
- Emergency Appropriations: to allow for fiscal flexibility.

**6. Excess Levy Capacity:** The Town shall have a goal of maintaining Excess Levy Capacity of at least 1% of current year budgeted general fund operating appropriation in order to have tax capacity to pay for future fixed costs in excess of inflation, provide needed and desired services, and maintain flexibility to react and respond to changes in the economy with less measurable financial stress.

**7. Reserve Funds:** The Town shall maintain a general reserve fund and a special education reserve fund.

- General Reserve Fund: The Town, through its Finance Committee, shall maintain a Reserve Fund pursuant to G. L. c. 40, s. 6, to provide for extraordinary and unforeseen expenditures. The desirable annual appropriation shall be a minimum of 0.5% of general fund expenditures excluding schools.
- Special Education Reserve Fund: The Town, through its Board of Selectmen and Middleton School Committee, shall maintain a Special Education Reserve Fund pursuant to G. L. c. 40, s.13E to provide for unanticipated or unbudgeted costs of special education, out-of-district tuition, or special education transportation. The desirable annual appropriation or fund balance shall be equal to 2% of net school spending.

**8. Debt Management:** The Town recognizes that maintaining debt levels consistent with best practices allows the Town to maintain and improve its credit rating with rating agencies. It shall be the goal of the Town to manage debt within the following parameters:

- A. Annual debt service (principal and interest), exclusive of debt exempt from Proposition 2 ½, State reimbursements (e.g. Mass. School Building Authority), and State aid shall be no less than 2% nor more than 10% of current year budgeted general fund operating appropriation. This is known as Net General Fund Debt Service.
- B. Annual debt service inclusive of debt exempt from Proposition 2 ½, State reimbursements (e.g. Mass. School Building Authority), and State aid shall be no more than 15% of current year budgeted general fund operating appropriation. This is known as Gross General Fund Debt Service.
- C. General Fund Debt does not include debt for water, sewer, and electric light.

**9. Capital Improvement Plan:** Capital items are assets that have a useful life of five (5) years and a cost of \$5,000.

Regular capital investment is critical to maintaining the Town's infrastructure, including vehicle fleet, buildings, equipment, and acquisition of land. Annually, the Town Administrator will develop a capital improvement plan (CIP) for the next five (5) years. Year one (1) of the CIP is the ensuing year's proposed capital budget. In order to adequately invest in its capital assets, it is the Town's goal to annually spend at least two percent (2%) of general fund expenditures on its general fund capital plan. Non-general fund capital shall be evaluated and programmed based on need.

Funding of capital items may come from a number of sources, including, but not limited to:

- Available funds, such as Free Cash, Capital Stabilization, Overlay, Community Preservation Fund, and Ambulance Fund.
- Issuance of debt within the levy.
- Debt or Capital Outlay Expenditure Exclusion. In order to maintain budget capacity within the limits of Proposition 2 ½ and in recognition of the public facility needs facing the Town, the Town may wish to seek ballot approval for large general fund acquisitions, such as fire apparatus and public works equipment costing more than \$500,000, as well as for Town, school, and regional school building projects. Funding major acquisitions outside of Proposition 2 ½ will improve the Town's limited budget capacity, ensure broad community approval for such projects, and reinforce the Town's strong bond rating. Debt Exclusions and Capital Outlay Expenditure Exclusions allow a community to increase the tax levy above the limitations of Proposition 2 ½ and require a ballot vote.
  - A Debt Exclusion exempts the debt service for the term of the debt issuance.
  - A Capital Outlay Expenditure Exclusion is a one-time increase in the tax levy to fund a capital project or acquisition.

**10. Investments:** Investment practices are governed by the Massachusetts General Laws. The Town's general fund, special revenue funds, and trust funds are invested in accordance with all applicable Massachusetts General Laws using the list of legal investments and taking into consideration safety, liquidity, and yield.



Massachusetts General Laws, Chapter 44, section 55B requires the Town Treasurer to invest all public funds except those required to be kept un-invested for purposes of immediate distribution. The state law further requires that invested funds are to be placed at the highest possible rate of interest reasonably available, taking into account *safety, liquidity, and yield*. Therefore, these guidelines are intended to further the objective of securing the highest return that is consistent with safety of principal while meeting the daily cash requirements for the operation of the Town's business.

· **Safety** of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital through the mitigation of credit risk (the risk of loss due to the failure of the security issuer or backer) and interest rate risk and interest rate risk (which is the risk that the market value of securities in the portfolio will fall due to changes in the market interest rates). These risks shall be mitigated by the diversification and prudent selection of investment instruments, and choice of depository.

· **Liquidity** is the next most important objective. The overall investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Since all possible cash demands cannot be anticipated, the Treasurer shall carry out investment activities in a manner that provides for meeting unusual cash demands without the liquidation of investments that could result in forfeiture of accrued interest earnings, and loss of principal in some cases.

· **Yield** is the third, and last, objective. Investments shall be undertaken so as to achieve a fair market average rate of return, taking into account safety and liquidity constraints as well as all legal requirements.

**11. Procurement:** Procurement shall be conducted in accordance with Massachusetts General Laws c. 30B (Supplies & Services); c. 149 (Building Construction); c. 30, s. 39M (Public Works Construction); c. 7C, ss. 44-57 (Public Building Projects Design); the Middleton Charter; and Chapter 14 of the Middleton Code. The Town Administrator is the Chief Procurement Officer and as such may delegate procurement responsibilities.

**12. Receivable Write-Offs:** The Town is unable to collect all receivables. It shall be the policy of the Town to write-off uncollected receivables after three years. This policy shall not apply to motor vehicle excise, real property, and personal property taxes.

**13. Audit of Financial Statements and Management Letter:** It is the Town's goal to retain the services of an outside auditing firm to complete an audit of the Town's financial statements and to prepare a management letter detailing its findings and recommendations. It is the further goal to be prepared for the auditor by September 30 so the auditor can return its completed product in a timely manner.

**14. Fraud:** The Town is committed to protecting its assets against the risk of loss or misuse. Accordingly, it is the policy of the Town to identify and promptly investigate any possibility of fraudulent or related dishonest activities against the Town and, when appropriate, to pursue legal remedies available under the law. Reference is hereby made to the Town's Municipal Fraud Policies and Procedures.



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## **BUDGET OVERVIEW**

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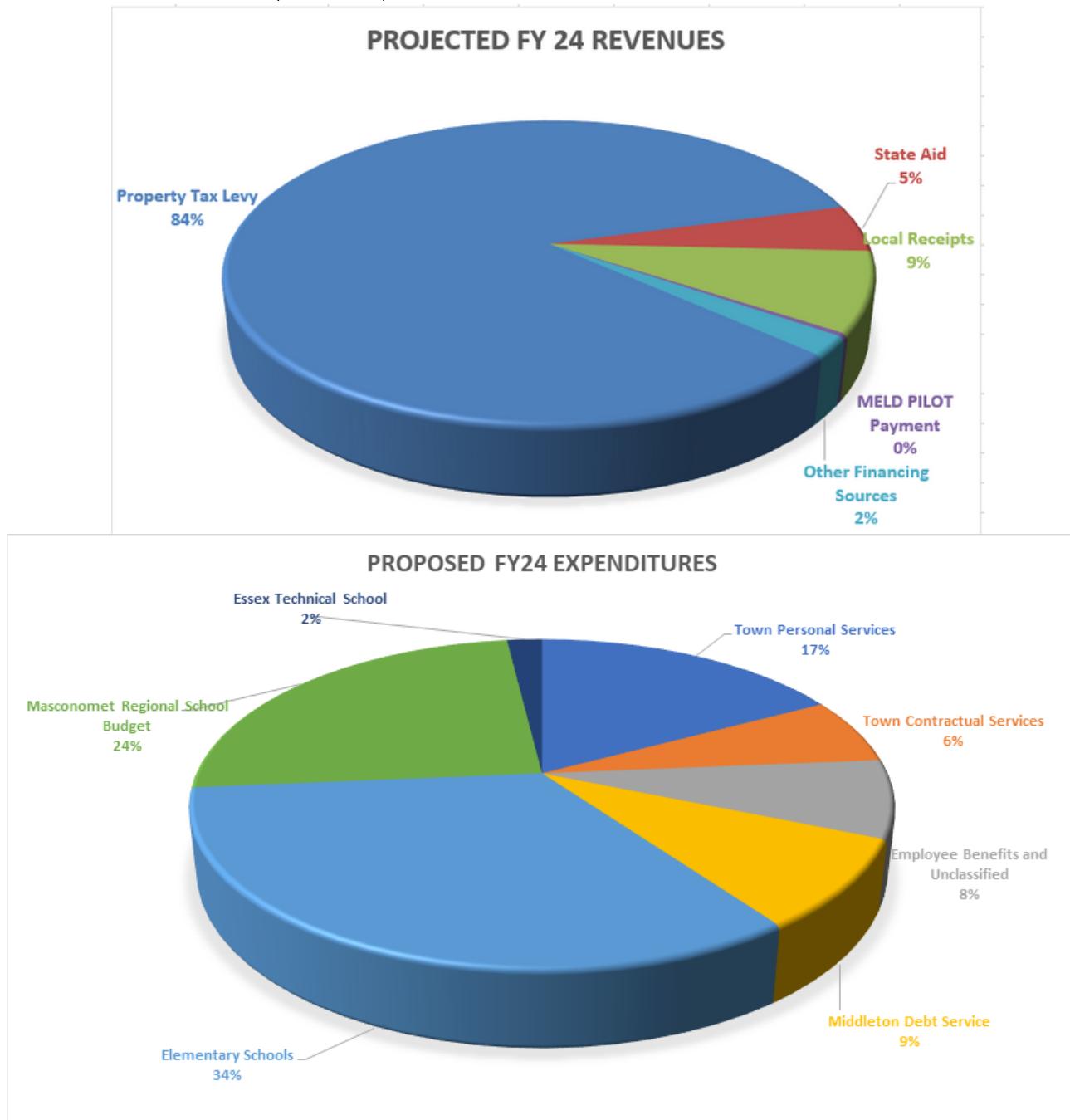
# Finance Director Budget Summary

## Introduction

This section is intended to provide highlights of the proposed FY24 budget, including revenue and expense summaries, highlights of some historical trends, and a look at some of the important policies that guide the budget development and how the Town is meeting those policy goals.

## Budget Overview

The FY24 operating budget requests for the general fund total \$45,268,706. Below is a breakdown of the revenue sources and the requested expenditures.



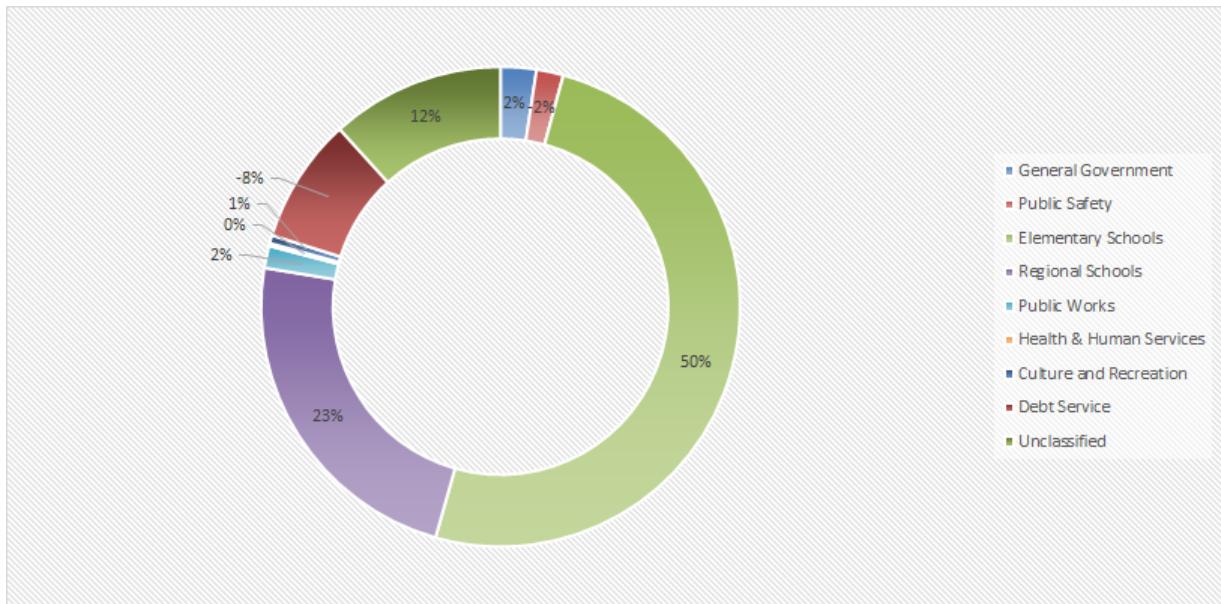
Per the FY24 operating projection, the available revenues total \$44,388,425, an increase of 2.8% over FY23. This is comprised of our tax levy, Cherry Sheet revenues, local receipts, contribution from MELD, transfers from receipt reserved for appropriation funds (e.g. Ambulance and PEG access) and indirect costs from the enterprise funds (water and SESD sewer fund).

The general fund operating budget is proposed at \$45,268,706, an increase of 5.0% over FY23. A summary of the general fund operating budget and a breakdown of budgetary changes by function is provided below.

### Fiscal Year 2024 Budget Comparison

Department	FY2023 Adopted			FY 2024 Proposed			FY23 to FY24	
	Personal Services	Contractual	Total Budget	Personal Services	Contractual	Total Budget	\$ Change	% Change
Moderator	\$200	\$0	\$200	\$200	\$0	\$200	\$0	0.0%
Select Board	\$330,180	\$47,860	\$378,040	\$347,039	\$49,535	\$396,574	\$18,534	4.9%
Finance Committee	\$2,174	\$101,780	\$103,954	\$2,176	\$101,780	\$103,956	\$2	0.0%
Town Accountant	\$168,557	\$37,250	\$205,807	\$171,686	\$44,150	\$215,836	\$10,029	4.9%
Board of Assessors	\$198,016	\$26,900	\$224,916	\$199,096	\$27,210	\$226,306	\$1,390	0.6%
Treasurer/Collector	\$219,043	\$45,750	\$264,793	\$220,911	\$42,046	\$262,957	-\$1,836	-0.7%
Custodian of Lands	\$2,500	\$0	\$2,500	\$2,500	\$0	\$2,500	\$0	0.0%
Town Counsel	\$0	\$80,000	\$80,000	\$0	\$86,000	\$86,000	\$6,000	7.5%
Information Technology	\$73,913	\$440,232	\$514,145	\$71,454	\$448,872	\$520,326	\$6,181	1.2%
Town Clerk	\$173,888	\$35,450	\$209,338	\$178,003	\$42,320	\$220,323	\$10,985	5.2%
Elections	\$60,499	\$18,025	\$78,524	\$52,656	\$20,730	\$73,386	-\$5,138	-6.5%
Conservation Comm.	\$91,183	\$3,950	\$95,133	\$93,101	\$4,050	\$97,151	\$2,018	2.1%
Planning Board	\$125,887	\$10,310	\$136,197	\$125,923	\$10,310	\$136,233	\$36	0.0%
Board of Appeals	\$2,680	\$2,050	\$4,730	\$2,720	\$2,050	\$4,770	\$40	0.8%
Master Plan Committee	\$1,474	\$100	\$1,574	\$1,496	\$100	\$1,596	\$22	1.4%
Town Buildings	\$51,214	\$84,500	\$135,714	\$52,501	\$100,000	\$152,501	\$16,787	12.4%
Town Reports	\$0	\$6,000	\$6,000	\$0	\$7,000	\$7,000	\$1,000	16.7%
Police Department	\$2,013,637	\$246,428	\$2,260,065	\$2,016,605	\$235,928	\$2,252,533	-\$7,532	-0.3%
Fire Department	\$2,007,119	\$369,017	\$2,376,136	\$2,038,811	\$283,411	\$2,322,222	-\$53,914	-2.3%
Inspections Dept.	\$256,919	\$28,250	\$285,169	\$263,054	\$33,250	\$296,304	\$11,135	3.9%
Animal Control	\$20,694	\$3,900	\$24,594	\$20,992	\$3,900	\$24,892	\$298	1.2%
Constable	\$200	\$0	\$200	\$200	\$0	\$200	\$0	0.0%
Elementary School	\$9,832,931	\$3,963,822	\$13,796,753	\$10,633,552	\$4,542,557	\$15,176,109	\$1,379,356	10.0%
Essex Technical H.S.	\$0	\$825,024	\$825,024	\$0	\$869,795	\$869,795	\$44,771	5.4%
Masco School	\$0	\$10,477,590	\$10,477,590	\$0	\$11,070,917	\$11,070,917	\$593,327	5.7%
Public Works	\$800,295	\$328,700	\$1,128,995	\$802,720	\$339,700	\$1,142,420	\$13,425	1.2%
Snow and Ice	\$50,500	\$235,213	\$285,713	\$50,500	\$239,900	\$290,400	\$4,687	1.6%
Transfer Station	\$149,271	\$377,000	\$526,271	\$149,271	\$400,086	\$549,357	\$23,086	4.4%
Board of Health	\$130,338	\$20,300	\$150,638	\$118,088	\$21,050	\$139,138	-\$11,500	-7.6%
Council on Aging	\$237,483	\$46,217	\$283,700	\$243,592	\$46,138	\$289,730	\$6,030	2.1%
Veteran's Agent	\$20,076	\$46,900	\$66,976	\$20,553	\$46,900	\$67,453	\$477	0.7%
Tri-Town Council	\$0	\$29,925	\$29,925	\$0	\$29,925	\$29,925	\$0	0.0%
Garden Club	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$0	0.0%
Library	\$468,096	\$202,686	\$670,782	\$452,734	\$215,191	\$667,925	-\$2,857	-0.4%
Recreation Comm.	\$25,982	\$26,874	\$52,856	\$38,229	\$30,875	\$69,104	\$16,248	30.7%
Historical Comm.	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$0	0.0%
Patriotic Observances	\$0	\$5,000	\$5,000	\$0	\$6,500	\$6,500	\$1,500	30.0%
Chief Wills Day	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000	\$0	0.0%
Debt Service	\$0	\$4,212,644	\$4,212,644	\$0	\$3,980,081	\$3,980,081	-\$232,563	-5.5%
Unclassified	\$25,000	\$3,157,518	\$3,182,518	\$33,686	\$3,471,401	\$3,505,087	\$322,569	10.1%
<b>Total Budgets</b>	<b>\$17,539,949</b>	<b>\$25,554,165</b>	<b>\$43,094,114</b>	<b>\$18,404,049</b>	<b>\$26,864,658</b>	<b>\$45,268,707</b>	<b>\$2,174,593</b>	<b>5.0%</b>





### Brief Description of Budget Changes

**Select Board/Town Administrator** – Increase in salary for expected salary for new Town Administrator.

**Town Accountant** – Increase in the travel line item for conferences.

**Town Counsel** – This increase is due to contractual services increase contract price.

**Town Buildings** – Increase in cost of utilities.

**Fire Department** – Overall decrease due to FY23 being last year of lease for ambulance.

**Elementary Schools** – Increase in insurance related items, other major drivers are transportation and Special Education out of district tuition

**Essex North Shore Technical High School** – currently only the projected number, no budget numbers have been presented from the school at this time. Enrollment did increase one student this school year.

**Recreation Commission** – increase in salaries to re-structure the counselors and directors into a hierarchy of experience. This is partially offset by the Recreation Commission adopting a registration fee starting in the 2023 summer camp enrollment.

**Debt Service** – Reduction in the 2021 bond issuance as FY23 had 1.5 years of interest payments due to the timing of the borrowing.

**Unclassified** – The primary cause of the increase in this line item is within the property and liability insurance increasing 23% to reflect the increase in premiums due to the increase in claims. The Town also saw a large increase in our 111F insurance premium due to an increase in claims reported. The Essex Regional Retirement board assessment is also increasing 13.3%.

### Revenue Highlights

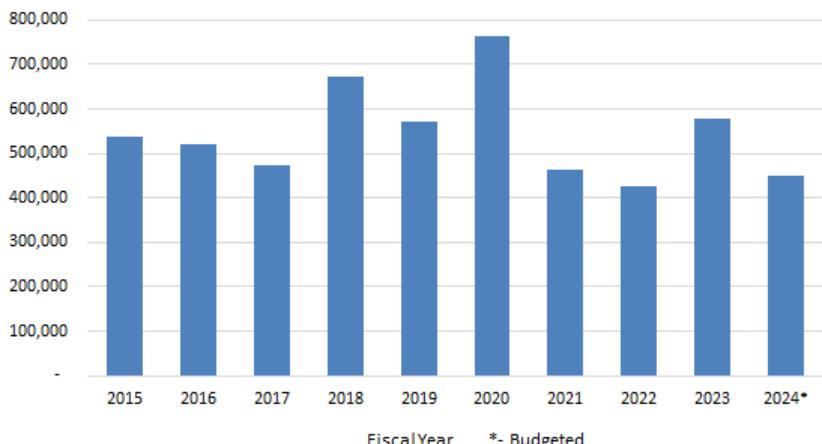
#### **Taxes**

As shown in the tables on the preceding pages, property taxes make up 84% of the Town's general fund funding sources. There are three main factors that can affect the amount of revenue generated by real and personal property taxes; automatic 2.5% increase, new growth and overrides/exclusions.

The 2.5% increase over the prior year levy is \$830,947. In FY24 based on historic trends we are conservatively estimating new growth to be \$450,000.



## NEW GROWTH



The Town tax levy (\$37,725,087) is well below the levy ceiling (\$70,442,252). The Town's Maximum Allowable Levy for FY 23 was \$36,967,993. For FY23 our excess levy capacity was \$704,321. FY23 saw significant increases in property values (approximately 17%) so we saw a decrease in the tax rate as values of properties increased.

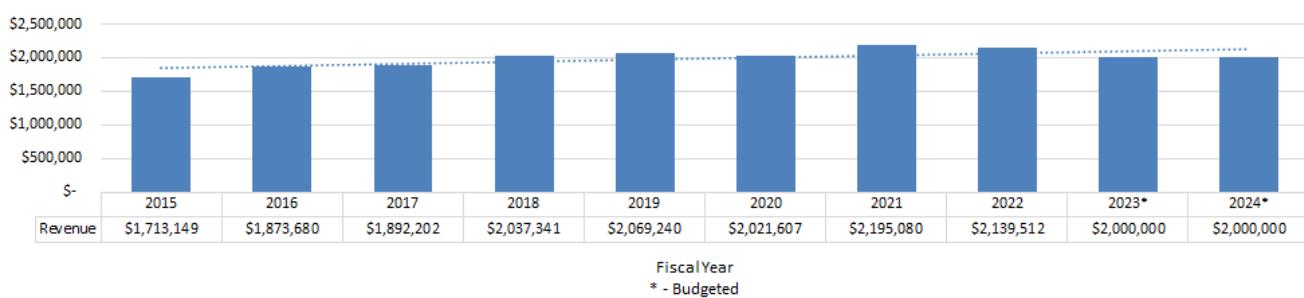
## Tax Rate vs Tax Levy



## Motor Vehicle Excise Tax

This is the third largest revenue source for the Town and the largest source of local receipts. It is difficult to predict the revenue trends as it is based on the value of the vehicles owned by residents. We have been waiting to see a decline in motor vehicle excise taxes, but it has not yet happened. We have maintained the budget in FY24 at \$2,000,000. The first commitment of the year is scheduled to go out at the end of February and is totaled at \$1,641,712. Additional commitments for the prior levy year issued this fiscal year totaled \$217,195.

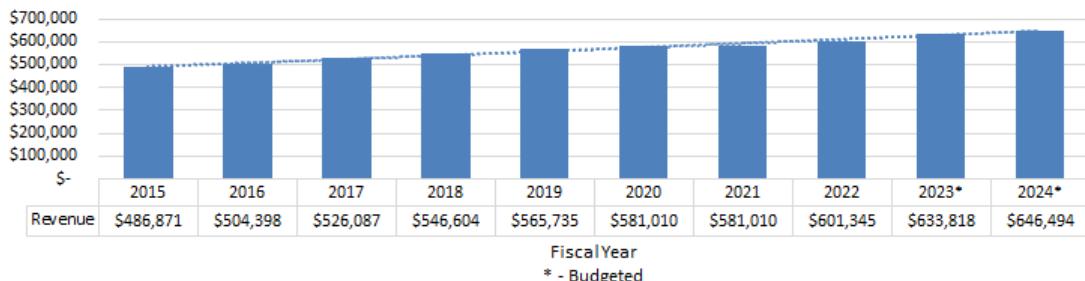
## Motor Vehicle Excise



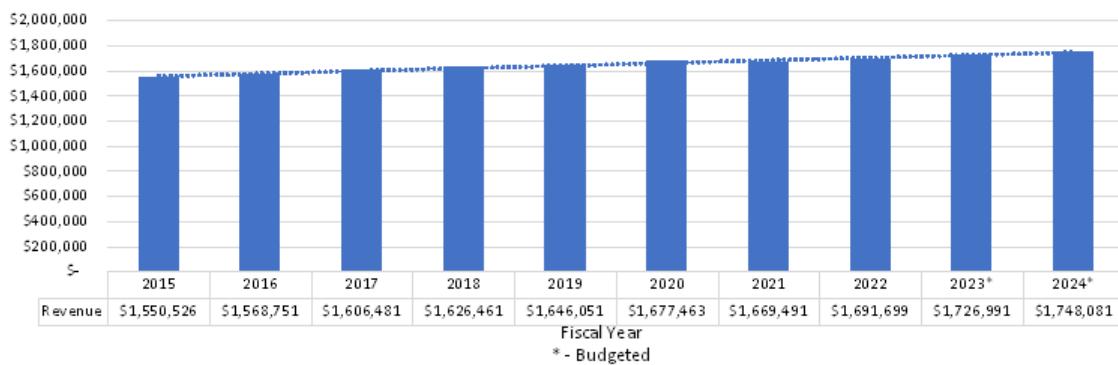
## State Aid

The primary source of state aid for the Town is Cherry Sheet revenues. This consists of local aid and specific reimbursements and distributions such as aid to public libraries, veterans' benefits, state owned land, charter school tuition and a number of other items. The FY24 preliminary Cherry Sheet estimates were delivered on 2/23/2023. Currently our net state aid is decreasing \$769 from FY23. This is due to lower than expected increases in Chapter 70 and unrestricted aid as well as an increase in our assessments. As the state budget goes through the various approvals, the state aid budget will be updated as needed.

### Unrestricted Aid



### Chapter 70



## Historical Revenues by Source

### Historical Revenues by Sources

Fiscal Year	2017	2018	2019	2020	2021	2022	2023*	2024*
Tax Levy	\$ 25,957,844	\$ 27,500,025	\$ 28,904,544	\$ 30,039,647	\$ 31,306,076	\$ 32,123,658	\$ 35,943,331	\$ 37,405,087
State Aid	2,257,920	2,292,743	2,367,469	2,344,911	2,395,795	2,157,327	2,492,771	2,156,531
Local Receipts	3,642,017	3,935,629	4,180,705	3,963,508	4,112,922	4,662,863	3,923,037	3,776,344
MELD	220,000	204,000	223,000	176,000	230,000	243,332	262,979	150,000
Transfers In	685,503	749,401	982,852	795,311	1,256,216	972,424	878,038	900,464
<b>Total</b>	<b>\$ 32,763,284</b>	<b>\$ 34,681,798</b>	<b>\$ 36,658,570</b>	<b>\$ 37,319,377</b>	<b>\$ 39,301,009</b>	<b>\$ 40,159,604</b>	<b>\$ 43,500,156</b>	<b>\$ 44,388,425</b>

\* = Budgeted

### Reserve Balances

	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Free Cash*	\$ 2,342,514	\$ 1,997,831	\$ 2,208,799	\$ 2,201,174	\$ 3,224,241	\$ 2,736,593	\$ 3,958,094
Stabilization	1,779,386	1,884,030	1,941,665	1,534,903	1,859,534	1,952,521	2,156,823
Capital Stabilization	-	-	-	419,227	681,430	715,505	878,497
Special Education Stabilization	-	-	100,168	157,270	213,716	224,403	354,630
Retirement Stabilization	-	-	-	25,202	284,146	298,355	421,632
Facilities Project Stabilization	-	-	-	-	-	-	253,635
Sidewalk Stabilization	-	-	-	-	-	-	127,629
Sewer Enterprise Retained Earnings	-	-	37,255	46,908	61,296	65,850	71,699
Water Enterprise Retained Earnings	-	-	-	-	-	1,156,511	1,228,747
<b>Total</b>	<b>\$ 4,121,900</b>	<b>\$ 3,881,861</b>	<b>\$ 4,287,887</b>	<b>\$ 4,384,683</b>	<b>\$ 6,324,363</b>	<b>\$ 7,149,738</b>	<b>\$ 9,451,386</b>



### **Other Post-Employment Benefits (OPEB)**

The Town operates the OPEB fund as a trust fund for the use of paying future OPEB benefits. As of June 30, 2022, the net OPEB Obligation for the Town was \$18,493,757. This decrease is due to assumption changes (change in discount rate).

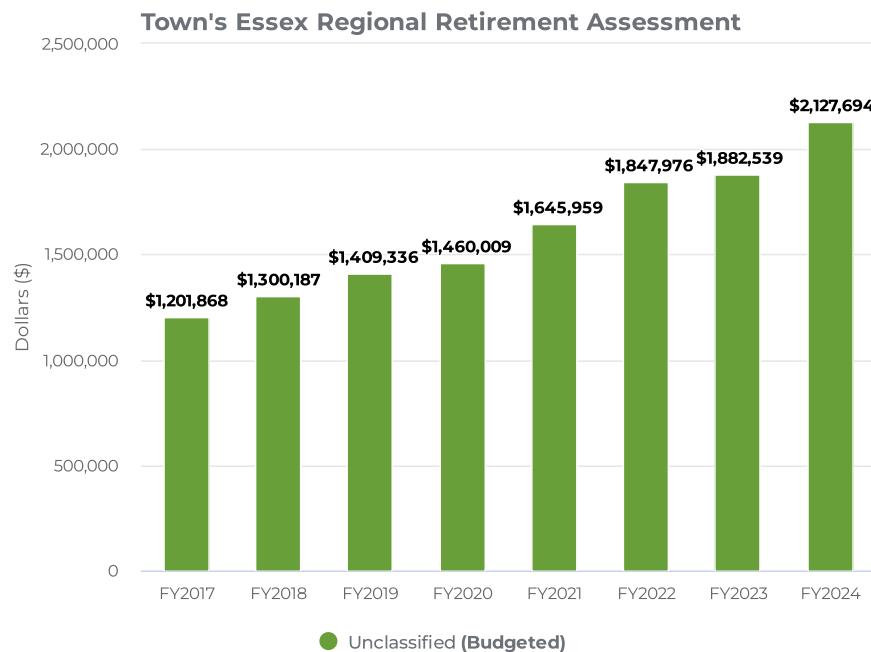
#### **TOWN OF MIDDLETON, MA NET OPEB LIABILITY ACTUARIALS DATED 7/1/14 THROUGH 7/1/21**

ACTUARIAL DATE	FISCAL YEARS ENDING	NET OPEB LIABILITY	CHANGE	% CHANGE	% FUNDED
7/1/2014	6/30/2015, 6/30/2016	\$ 13,216,570	\$ (710,080)	-5.4%	0.00%
7/1/2016	6/30/2017	\$ 18,724,749	\$ 5,508,179	29.4%	5.24%
7/1/2017 **	6/30/2018	\$ 21,003,940	\$ 7,787,370	37.1%	4.54%
7/1/2017 **	6/30/2019	\$ 24,436,261	\$ 5,711,512	23.4%	5.03%
7/1/2019	6/30/2020	\$ 17,937,213	\$ (6,499,048)	-36.2%	7.09%
7/1/2019	6/30/2021	\$ 20,079,348	\$ 2,142,135	10.7%	8.49%
7/1/2021	6/30/2022	\$ 18,493,757	\$ (1,585,591)	-8.6%	9.59%

\*\* GAB 74 & 75 Implemented

### **Essex Regional Retirement Assessment**

The Town is a member of the Essex Regional Retirement System. As such, an annual assessment is charged to the Town based on the prior year's pensionable salary information. In FY 2024 the assessment is anticipated to increase by 13.39%. Middleton pays the full amount on July 1<sup>st</sup> to take advantage of the savings offered by Essex Regional Retirement System and allocates to the Middleton Electric Light Department their share of this expense. In FY 2024 it is anticipated that the Town's share of the retirement assessment will be \$2,127,694.



## **Middleton's Financial Management Policies**

### **Item #4: Stabilization Funds**

#### General Stabilization Fund

Goal: Balance in the General Stabilization Fund of 4%-6% of the current year budgeted general fund operating appropriation

General Stabilization Fund Balance as of 12/31/2022	\$2,236,974
Fiscal Year 2023 Proposed general fund operating appropriation	\$45,267,771
General Stabilization Fund balance as a % of GF operating	4.9%
4% of current year budgeted general fund operating appropriation	\$1,810,711
6% of current year budgeted general fund operating appropriation	\$2,716,066

#### Capital Stabilization Fund

Goal: Balance in the Capital Stabilization Fund of 3%-5% of the current year budgeted general fund operating appropriation

Capital Stabilization Fund Balance as of 12/31/2022	\$940,778
Fiscal Year 2023 Proposed general fund operating appropriation	\$45,267,771
Capital Stabilization Fund balance as a % of GF operating	2.1%
3% of current year budgeted general fund operating appropriation	\$1,358,033
5% of current year budgeted general fund operating appropriation	\$2,263,389

#### Pension Stabilization Fund

Goal: Funds to be available as a reserve for future extraordinary "catch up" contributions

Pension Stabilization Fund Balance as of 12/31/2022	\$477,525
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#### Special Education Stabilization Fund

Goal: Balance in the Special Education Stabilization Fund of the average of the most recent five years actual special education spending including special education transportation with a maximum balance of \$500,000

Special Education Stabilization Fund Balance as of 12/31/2022	\$412,934
Average of past five years actual special education spending	\$3,151,350
Difference to \$500,000	(\$87,066)

### **Item #5: Free Cash**

Goal: Maintain Free Cash at a target range of at least 3% of the prior year general fund operating appropriation

Free Cash Certification as of 7/1/2022	\$3,412,839
Fiscal Year 2022 operating appropriation	\$44,146,768
Free Cash Certification as a % of prior year operating appropriation	7.7%
Free Cash Balance after 2022 Special Town Meeting	\$2,987,108
Fiscal Year 2022 operating appropriation	\$44,146,768
Free Cash Certification as a % of prior year operating appropriation	6.8%

### **Item #6 Excess Levy Capacity**



Goal: Maintain Excess Levy Capacity of at least 1% of last budgeted general fund operating appropriation

Excess Levy Capacity from Fiscal Year 2023 Tax Rate Recapitulation	\$704,322
Fiscal Year 2023 Tax Recap General Fund Appropriation	\$43,442,319
Excess Levy Capacity balance as a % of GF operating	1.6%

### **Item #7 Reserve Funds**

#### General Reserve Fund

Goal: Annual appropriation shall be 1% of general fund expenditures excluding schools

Proposed Fiscal Year 2024 General Reserve Fund	\$100,000
Fiscal Year 2024 Proposed general fund operating appropriation (excluding schools)	\$18,150,950
General Reserve Fund as a % of general fund operating appropriation (excluding schools)	0.6%
1% of proposed FY23 General Fund opearting appropriation (excluding schools)	\$181,509

### **Item #8 Debt Management**

#### Annual Debt Service - Exclusive of Exempt Debt

Goal: Annual debt service exclusive of exempt debt shall be no less than 2% nor more than 10% of current year budgeted general fund operating appropriation

Fiscal Year 2024 annual debt service exclusive of exempt debt	\$313,569
Fiscal Year 2024 Proposed general fund operating appropriation	\$45,267,771
Annual debt service exclusive of exempt debt as a % of current year general fund appropriation	0.7%

#### Annual Debt Service - Inclusive of Exempt Debt

Goal: Annual debt service inclusive of exempt debt shall be no more than 15% of current year budgeted general fund operating appropriation

Fiscal Year 2024 annual debt service inclusive of exempt debt	\$3,666,511
Fiscal Year 2024 Proposed general fund operating appropriation	\$45,267,771
Annual debt service exclusive of exempt debt as a % of current year general fund appropriation	8.1%

### **Municipal and Reserve Fund Balances**

Free Cash Balance 10/18/2022 (post town meeting votes)	\$2,987,108
General Stabilization Fund as of 12/31/2022	\$2,236,974
Capital Stabilization Fund as of 12/31/2022	\$940,778
Retirement Stabilization Fund Balance as of 12/31/2022	\$477,525



Special Education Stabilization Fund Balance as of 12/31/2022	\$412,934
Facilities Complex Stabilization Fund Balance as of 12/31/2022	\$307,180
Sidewalk Stabilizaiton Fund Balance as of 12/31/2022	\$129,413
Ambulance Fund as of 12/31/2022	\$963,922
PEG Fund Balance as of 12/31/2022	\$465,812
OPEB Trust Balance as of 12/31/2022	\$2,091,771
Special Education Reserve Fund Balance 12/31/2022	\$150,312



# FY 2024 Projected Operating Budget Revenues and Expenditures

## Town of Middleton Fiscal Year 2024 Summary of Projected Operating Budget Revenues and Expenditures

### REVENUES

	FY2023	FY2024		
	BUDGETED	ESTIMATE	\$ Change	% Change
<b>PROPERTY TAXES</b>				
Prior Year Levy Limit	\$ 31,863,977	\$ 33,237,896		
2.5% Increase	\$ 796,599	\$ 830,947		
New Growth	\$ 577,320	\$ 450,000		
<b>TOTAL LEVY LIMIT</b>	<u>\$ 33,237,896</u>	<u>\$ 34,518,843</u>		
Debt Exclusion	\$ 3,730,097	\$ 3,640,667		
Excess Levy Capacity	\$ (704,322)	\$ (434,423)		
<b>TOTAL MAXIMUM LEVY LIMIT</b>	<u>\$ 36,263,671</u>	<u>\$ 37,725,087</u>	<u>\$ 1,461,416</u>	<u>4.0%</u>
<b>STATE AID</b>				
Cherry Sheet Receipts	\$ 2,492,158	\$ 2,538,523		
Less Offsets	\$ (19,224)	\$ (21,868)		
Less Charges & Assessments	\$ (315,607)	\$ (360,124)		
<b>TOTAL NET STATE AID</b>	<u>\$ 2,157,327</u>	<u>\$ 2,156,531</u>	<u>\$ (796)</u>	<u>0.0%</u>
<b>LOCAL RECEIPTS</b>				
Motor Vehicle Excise	\$ 2,000,000	\$ 2,000,000	\$ -	0.0%
Other Excise- Room	\$ 140,000	\$ 160,000	\$ 20,000	14.3%
Other Excise - Meals	\$ 300,000	\$ 300,000	\$ -	0.0%
Penalties/Interest on Taxes and Excises	\$ 80,000	\$ 80,000	\$ -	0.0%
Payments in Lieu of Taxes	\$ 130,000	\$ 130,000	\$ -	0.0%
Other Charge for Services - TSS	\$ 210,000	\$ 210,000	\$ -	0.0%
Fees	\$ 125,000	\$ 125,000	\$ -	0.0%
Departmental Revenue - Libraries	\$ 1,000	\$ -	\$ (1,000)	-100.0%
Departmental Revenue - Cemeteries	\$ 40,000	\$ 40,000	\$ -	0.0%
Other Departmental Revenue	\$ 124,500	\$ 130,500	\$ 6,000	4.8%
Building Permits	\$ 362,000	\$ 362,000	\$ -	0.0%
Other Licenses and Permits	\$ 148,000	\$ 148,000	\$ -	0.0%
Fines and Forfeits	\$ 5,000	\$ 5,000	\$ -	0.0%
Investment Income	\$ 40,000	\$ 40,000	\$ -	0.0%
Medicaid Reimbursement	\$ 20,000	\$ 20,000	\$ -	0.0%
HM Bond Premium Offset	\$ 25,844	\$ 25,844	\$ -	0.0%
One Time Revenue (Masco Debt Service Refund)	\$ 171,693	\$ -	\$ (171,693)	-100.0%
<b>TOTAL LOCAL RECEIPTS</b>	<u>\$ 3,923,037</u>	<u>\$ 3,776,344</u>	<u>\$ (146,693)</u>	<u>-3.7%</u>
<b>RESERVE FOR ABATEMENT (OVERLAY)</b>	<u><u>\$ (320,340)</u></u>	<u><u>\$ (320,000)</u></u>	<u><u>\$ (340)</u></u>	<u><u>0.1%</u></u>
<b>OFFSET RECEIPTS</b>				
Ambulance Fund Transfer	\$ 621,821	\$ 650,000	\$ 28,179	4.5%
PEG Cable Fund Transfer	\$ 161,876	\$ 153,155	\$ (8,721)	-5.4%
Enterprise Funds Indirect Costs	\$ 94,341	\$ 97,309	\$ 2,968	3.1%
MELD Contribution	\$ 262,979	\$ 150,000	\$ (112,979)	-43.0%
<b>TOTAL OFFSET RECEIPTS</b>	<u>\$ 1,141,017</u>	<u>\$ 1,050,464</u>	<u>\$ (90,553)</u>	<u>-7.9%</u>



TOTAL REVENUES	<u>\$ 43,164,712</u>	<u>\$ 44,388,425</u>	<u>\$ 1,223,713</u>	<u>2.8%</u>
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## FY 2024 Projected Operating Budget Revenues and Expenditures (continued)

### EXPENDITURES

	FY2023	FY2024	BUDGET	PROPOSED	\$ Change	% Change
<b>TOWN SERVICES</b>						
Personnel Services	\$ 7,707,018	\$ 7,770,497	\$ 63,479	\$ 63,479		0.8%
Contractual Services	\$ 2,917,567	\$ 2,929,907	\$ 12,340	\$ 12,340		0.4%
Retirement, Health Ins & Unclassified	\$ 3,157,517	\$ 3,471,401	\$ 313,884	\$ 313,884		9.9%
<b>TOTAL TOWN SERVICES</b>	<b>\$ 13,782,102</b>	<b>\$ 14,171,805</b>	<b>\$ 389,703</b>	<b>\$ 389,703</b>		<b>2.8%</b>
<b>TOWN DEBT SERVICE</b>	<b>\$ 4,212,643</b>	<b>\$ 3,980,080</b>	<b>\$ (232,563)</b>	<b>\$ (232,563)</b>		<b>-5.5%</b>
<b>ELEMENTARY SCHOOLS</b>	<b>\$ 13,796,753</b>	<b>\$ 15,176,109</b>	<b>\$ 1,379,356</b>	<b>\$ 1,379,356</b>		<b>10.0%</b>
<b>MASCONOMET REGIONAL SCHOOL</b>						
MASCO Regional Assessment	\$ 10,477,590	\$ 11,070,917	\$ 593,327	\$ 593,327		5.7%
<b>TOTAL MASCONOMET ASSESSMENT</b>	<b>\$ 10,477,590</b>	<b>\$ 11,070,917</b>	<b>\$ 593,327</b>	<b>\$ 593,327</b>		<b>5.7%</b>
<b>ESSEX TECHNICAL SCHOOL</b>						
Essex Tech Regional Assessment	\$ 756,518	\$ 796,767	\$ 40,249	\$ 40,249		5.3%
Essex Tech Debt Service	\$ 68,506	\$ 73,028	\$ 4,522	\$ 4,522		6.6%
<b>TOTAL ESSEX TECHNICAL SCHOOL ASSESSMENT</b>	<b>\$ 825,024</b>	<b>\$ 869,795</b>	<b>\$ 44,771</b>	<b>\$ 44,771</b>		<b>5.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 43,094,112</b>	<b>\$ 45,268,706</b>	<b>\$ 2,174,594</b>	<b>\$ 2,174,594</b>		<b>5.0%</b>



# **Three-Year Budget Projection**

## **TOWN OF MIDDLETON**

## **SUMMARY OF PROJECTED REVENUES AND EXPENDITURES**

	FY2023	FY2024	FY2025	FY2026	FY2027
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### **Revenues**

Property Tax Levy	\$36,263,671	\$37,725,087	\$39,122,041	\$40,494,745	\$42,003,728
State Aid	2,472,934	2,516,655	2,548,403	2,580,610	2,613,285
Local Receipts	3,923,037	3,776,344	3,788,344	3,800,824	3,813,803
Other Available Funds - General Fund	1,216,017	1,855,464	1,119,265	1,138,469	1,158,086
Free Cash (special articles only)	1,595,102	1,361,286	1,511,850	1,564,943	1,620,690
Other Available Funds - Enterprise Funds	312,389	311,458	365,934	370,490	375,125
<b>Total Revenues</b>	<b>\$45,783,150</b>	<b>\$47,546,293</b>	<b>\$48,455,836</b>	<b>\$49,950,081</b>	<b>\$51,584,718</b>

### **Expenditures**

General Government	2,441,565	2,507,615	2,554,316	2,602,055	2,650,856
Public Safety	4,969,164	4,896,151	5,009,427	5,125,464	5,244,329
Elementary Education	13,796,753	15,176,109	15,783,153	16,414,479	17,071,059
Public Works	1,940,979	1,982,177	2,016,846	2,052,238	2,088,369
Human Services	536,239	531,246	542,292	553,592	565,151
Culture & Recreation	734,638	749,529	764,389	779,581	795,114
Debt Service- GF Non-Exempt	285,034	313,569	237,819	228,694	170,644
Debt Service- GF Prop 2 1/2 Exempt	3,927,609	3,666,511	3,772,359	3,816,531	3,964,331
Employee Benefits	2,891,917	3,142,901	3,391,384	3,664,495	3,958,949
Salary Reserve	34,600	33,686	25,000	25,000	25,000
Prop/Liability Insurances	265,600	328,500	358,000	389,525	423,231
Regional School Assessments & Debt	11,302,614	11,940,712	12,534,071	13,157,053	13,811,307
Other Amounts to be Raised	358,340	358,000	358,000	358,000	358,000
State and County Assessments	315,607	360,124	366,046	372,116	378,338
Article from Available Funds	75,000	805,000	0	0	0
Articles from Free Cash	546,731	350,000	450,000	450,000	450,000
Capital Articles from Free Cash	1,048,371	1,011,286	1,061,850	1,114,943	1,170,690
Enterprise Funds	312,389	311,458	365,934	370,489	375,124
<b>Total Expenditures</b>	<b>\$45,783,150</b>	<b>\$48,464,574</b>	<b>\$49,590,887</b>	<b>\$51,474,255</b>	<b>\$53,500,493</b>

<b>Surplus/(Deficit)</b>	<b>\$ (0)</b>	<b>\$ (918,281)</b>	<b>\$ (1,135,051)</b>	<b>\$ (1,524,173)</b>	<b>\$ (1,915,775)</b>
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## TOWN OF MIDDLETON THREE-YEAR REVENUE PROJECTION

Revenue Projections	FY2023 Budgeted	FY2024 Proposed	FY2025 Projected	FY2026 Projected	FY2027 Projected
<b>PROPERTY TAX LEVY</b>					
Prior Year Tax Levy Limit	\$ 31,863,977	\$ 33,237,896	\$ 34,518,843	\$ 35,831,814	\$ 37,177,609
2.5% Increase	796,599	830,947	862,971	895,795	929,440
Certified New Growth	577,320	450,000	450,000	450,000	450,000
TAX Levy Limit Total	33,237,896	34,518,843	35,831,814	37,177,609	38,557,049
Debt Exclusions	3,730,097	3,640,667	3,746,515	3,790,687	3,938,487
Maximum Allowable Levy	36,967,993	38,159,510	39,578,329	40,968,296	42,495,536
Excess Tax Levy Capacity	(704,322)	(434,423)	(456,288)	(473,551)	(491,808)
<b>TOTAL</b>	<b>\$ 36,263,671</b>	<b>\$ 37,725,087</b>	<b>\$ 39,122,041</b>	<b>\$ 40,494,745</b>	<b>\$ 42,003,728</b>
<b>STATE AID CHERRY SHEET</b>					
Chapter 70 Education Aid	\$ 1,726,991	\$ 1,748,081	\$ 1,765,562	\$ 1,783,217	\$ 1,801,050
Charter Tuition Reimbursement	2,354	3,350	3,350	3,350	3,350
Unrestricted General Government Aid	633,818	646,494	659,424	672,612	686,065
Veterans Benefits	14,796	14,849	14,849	14,849	14,849
Exemptions VBS and Elderly	62,080	66,841	68,178	69,541	70,932
State Owned Land	32,895	37,040	37,040	37,040	37,040
<b>TOTAL</b>	<b>\$ 2,472,934</b>	<b>\$ 2,516,655</b>	<b>\$ 2,548,403</b>	<b>\$ 2,580,610</b>	<b>\$ 2,613,285</b>
<b>ESTIMATED LOCAL RECEIPTS</b>					
Motor Vehicle Excise	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Other Excise- Room	140,000	160,000	160,000	160,000	160,000
Other Excise - Meals	300,000	300,000	312,000	324,480	337,459
Penalties/Interest on Taxes and Excises	80,000	80,000	80,000	80,000	80,000
Payments in Lieu of Taxes	130,000	130,000	130,000	130,000	130,000
Other Charge for Services - TSS	210,000	210,000	210,000	210,000	210,000
Fees	125,000	125,000	125,000	125,000	125,000
Departmental Revenue - Cemeteries	40,000	40,000	40,000	40,000	40,000
Other Departmental Revenue	125,500	130,500	130,500	130,500	130,500
Building Permits	362,000	362,000	362,000	362,000	362,000
Other Licenses and Permits	148,000	148,000	148,000	148,000	148,000
Fines and Forfeits	5,000	5,000	5,000	5,000	5,000
Investment Income	40,000	40,000	40,000	40,000	40,000
Medicaid Reimbursement	20,000	20,000	20,000	20,000	20,000
HM Bond Premium Offset	25,844	25,844	25,844	25,844	25,844
One-Time Revenues	171,693	0	0		
<b>TOTAL</b>	<b>\$ 3,923,037</b>	<b>\$ 3,776,344</b>	<b>\$ 3,788,344</b>	<b>\$ 3,800,824</b>	<b>\$ 3,813,803</b>
<b>AVAILABLE FUNDS/OTHER FINANCING ENTERPRISE FUNDS</b>					
For Water Enterprise Fund Budget	\$ 207,987	\$ 206,012	\$ 259,434	\$ 262,924	\$ 266,483
For Sewer Enterprise Fund Budget	104,402	105,446	106,500	107,565	108,641
<b>TOTAL</b>	<b>\$ 312,389</b>	<b>\$ 311,458</b>	<b>\$ 365,934</b>	<b>\$ 370,490</b>	<b>\$ 375,125</b>
<b>AVAILABLE FUNDS/OTHER FINANCING GENERAL FUND</b>					
Ambulance/PEG Omnibus Transfers	\$ 783,697	\$ 803,155	\$ 819,218	\$ 835,602	\$ 852,315
Warrant Articles From SRF's	75,000	285,000	0	0	0
MELD	262,979	150,000	200,000	200,000	200,000
SESD Indirect Costs	5,633	6,043	6,043	6,043	6,043
Water Enterprise Indirect Costs	88,708	91,266	\$ 94,004	\$ 96,824	\$ 99,728
Capital Stabilization Fund (cap proj)	0	370,000	0	0	0
<b>TOTAL</b>	<b>\$ 1,216,017</b>	<b>\$ 1,705,464</b>	<b>\$ 1,119,265</b>	<b>\$ 1,138,469</b>	<b>\$ 1,158,086</b>
<b>FREE CASH</b>					
Free Cash for Fiduciary Funds	\$ 402,000	\$ 350,000	\$ 450,000	\$ 450,000	\$ 450,000
Free Cash for Capital Warrant Articles	942,371	1,011,286	1,061,850	1,114,943	1,170,690
Free Cash for Town Meeting articles	250,731	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,595,102</b>	<b>\$ 1,361,286</b>	<b>\$ 1,511,850</b>	<b>\$ 1,564,943</b>	<b>\$ 1,620,690</b>
<b>TOTAL REVENUES</b>	<b>\$ 45,783,150</b>	<b>\$ 47,396,293</b>	<b>\$ 48,455,836</b>	<b>\$ 49,579,591</b>	<b>\$ 51,209,592</b>



## TOWN OF MIDDLETON THREE-YEAR EXPENDITURE PROJECTION

Expenditure Projections	FY2023 Budgeted	FY2024 Proposed	FY2025 Projected	FY2026 Projected	FY2027 Projected
<b>GENERAL GOVERNMENT</b>					
Salaries & Wages	\$ 1,501,408	\$ 1,521,462	\$ 1,559,499	\$ 1,598,486	\$ 1,638,448
Finance Committee Reserve Fund	100,000	100,000	100,000	100,000	100,000
Other Expenses	825,157	866,453	875,118	883,869	892,707
Capital Outlay	15,000	19,700	19,700	19,700	19,700
<b>TOTAL</b>	<b>\$ 2,441,565</b>	<b>\$ 2,507,615</b>	<b>\$ 2,554,316</b>	<b>\$ 2,602,055</b>	<b>\$ 2,650,856</b>
<b>PUBLIC SAFETY</b>					
Salaries & Wages	\$ 4,298,569	\$ 4,339,662	\$ 4,448,154	\$ 4,559,357	\$ 4,673,341
Other Expenses	572,595	478,489	483,274	488,107	492,988
Capital Outlay	75,000	78,000	78,000	78,000	78,000
Retro Pay	23,000	0	0	0	0
<b>TOTAL</b>	<b>\$ 4,969,164</b>	<b>\$ 4,896,151</b>	<b>\$ 5,009,427</b>	<b>\$ 5,125,464</b>	<b>\$ 5,244,329</b>
<b>EDUCATION</b>					
Salaries & Wages	\$ 9,832,931	\$ 10,633,552	\$ 11,058,894	\$ 11,501,250	\$ 11,961,300
Other Expenses	3,963,822	4,542,557	4,724,259	4,913,230	5,109,759
<b>TOTAL</b>	<b>\$ 13,796,753</b>	<b>\$ 15,176,109</b>	<b>\$ 15,783,153</b>	<b>\$ 16,414,479</b>	<b>\$ 17,071,059</b>
<b>REGIONAL SCHOOL ASSESSMENTS</b>					
Masconomet Assessment	\$ 10,477,590	\$ 11,070,917	\$ 11,624,463	\$ 12,205,686	12,815,970
Masconomet Debt	-	-	-	-	-
Essex Tech Assessment	756,518	796,767	836,605	878,436	922,357
Essex Tech Debt	68,506	73,028	73,003	72,931	72,979
<b>TOTAL</b>	<b>\$ 11,302,614</b>	<b>\$ 11,940,712</b>	<b>\$ 12,534,071</b>	<b>\$ 13,157,053</b>	<b>\$ 13,811,307</b>
<b>PUBLIC WORKS &amp; FACILITIES</b>					
Salaries & Wages	\$ 1,000,066	\$ 1,002,491	\$ 1,027,553	\$ 1,053,242	\$ 1,079,573
Other Expenses	921,913	960,686	970,293	979,996	989,796
Capital Outlay	19,000	19,000	19,000	19,000	19,000
<b>TOTAL</b>	<b>\$ 1,940,979</b>	<b>\$ 1,982,177</b>	<b>\$ 2,016,846</b>	<b>\$ 2,052,238</b>	<b>\$ 2,088,369</b>
<b>HUMAN SERVICES</b>					
Salaries & Wages	\$ 387,897	\$ 382,233	\$ 391,789	\$ 401,584	\$ 411,623
Other Expenses	148,342	149,013	150,503	152,008	153,528
<b>TOTAL</b>	<b>\$ 536,239</b>	<b>\$ 531,246</b>	<b>\$ 542,292</b>	<b>\$ 553,592</b>	<b>\$ 565,151</b>
<b>CULTURE and RECREATION</b>					
Salaries & Wages	\$ 494,078	\$ 490,963	\$ 503,237	\$ 515,818	\$ 528,713
Other Expenses	240,560	258,566	261,152	263,763	266,401
<b>TOTAL</b>	<b>\$ 734,638</b>	<b>\$ 749,529</b>	<b>\$ 764,389</b>	<b>\$ 779,581</b>	<b>\$ 795,114</b>
<b>Debt Service- GF Prop 2 1/2 Exempt</b>					
Existing General Fund Debt- Exempt	\$ 3,927,609	\$ 3,666,511	\$ 3,772,359	\$ 3,816,531	\$ 3,964,331
<b>TOTAL</b>	<b>\$ 3,927,609</b>	<b>\$ 3,666,511</b>	<b>\$ 3,772,359</b>	<b>\$ 3,816,531</b>	<b>\$ 3,964,331</b>
<b>Debt Service- GF Non-Exempt</b>					
Existing General Fund Debt- Non Exempt	\$ 285,034	\$ 313,569	\$ 237,819	\$ 228,694	\$ 170,644
<b>TOTAL</b>	<b>\$ 285,034</b>	<b>\$ 313,569</b>	<b>\$ 237,819</b>	<b>\$ 228,694</b>	<b>\$ 170,644</b>
<b>EMPLOYEE BENEFITS</b>					
Retirement (net early discount)	\$ 2,338,504	\$ 2,651,676	\$ 2,824,035	\$ 3,011,073	\$ 3,206,792
Less: MELD Share	(455,965)	(523,982)	(558,041)	(595,000)	(633,675)
Unemployment	15,000	15,000	15,000	15,000	15,000
Health Insurance	876,778	879,882	985,468	1,103,724	1,236,171
Life insurance	2,600	2,450	2,450	2,450	2,450
Medicare (1.45%)	115,000	117,875	122,472	127,249	132,211
<b>TOTAL</b>	<b>\$ 2,891,917</b>	<b>\$ 3,142,901</b>	<b>\$ 3,391,384</b>	<b>\$ 3,664,495</b>	<b>\$ 3,958,949</b>



Expenditure Projections (cont.)	FY2023 Adopted	FY2024 Proposed	FY2025 Projected	FY2026 Projected	FY2027 Projected
<b>SALARY RESERVE</b>					
Salary Reserve	\$ 25,000	\$ 33,686	\$ 25,000	\$ 25,000	\$ 25,000
Salary Reserve - STM appropriation	\$ 9,600	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 34,600</b>	<b>\$ 33,686</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>PROPERTY/LIABILITY INSURANCES</b>					
Workers Comp	\$ 110,000	\$ 130,000	\$ 136,500	\$ 143,325	\$ 150,491
Property/Liability/endorsement changes	200,000	240,000	252,000	264,600	277,830
Accident-Police	90,000	110,000	121,000	133,100	146,410
Surety Bonds/premium costs	24,600	25,500	25,500	25,500	25,500
Less: School and MELD Share	(159,000)	(177,000)	(177,000)	(177,000)	(177,000)
<b>TOTAL</b>	<b>\$ 265,600</b>	<b>\$ 328,500</b>	<b>\$ 358,000</b>	<b>\$ 389,525</b>	<b>\$ 423,231</b>
<b>OTHER AMOUNTS TO BE RAISED</b>					
Overlay	\$ 320,340	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000
Tax Title	38,000	38,000	38,000	38,000	38,000
<b>TOTAL</b>	<b>\$ 358,340</b>	<b>\$ 358,000</b>	<b>\$ 358,000</b>	<b>\$ 358,000</b>	<b>\$ 358,000</b>
<b>STATE AND COUNTY ASSESSMENTS</b>					
Mosquito Control	\$ 57,477	\$ 58,883	\$ 58,883	\$ 58,883	\$ 58,883
Air Pollution	3,878	3,953	3,953	3,953	3,953
Metropolitan Area Planning Council	4,718	4,888	4,888	4,888	4,888
RMV Non-Renewal Surcharge	3,500	4,840	4,840	4,840	4,840
MBTA	225,819	236,886	242,808	248,878	255,100
School Choice Sending Tuition	-	29,016	29,016	29,016	29,016
Charter School Sending Tuition	20,215	21,658	21,658	21,658	21,658
<b>TOTAL</b>	<b>\$ 315,607</b>	<b>\$ 360,124</b>	<b>\$ 366,046</b>	<b>\$ 372,116</b>	<b>\$ 378,338</b>
<b>WATER ENTERPRISE</b>					
Salaries & Wages	\$ 88,557	\$ 90,771	\$ 93,040	\$ 95,366	\$ 97,750
Other Expenses	114,100	115,241	116,393	117,557	118,733
Existing Debt Service	5,330	-	-	-	-
Enterprise Fund Retained Earnings	-	-	50,000	50,000	50,000
<b>TOTAL</b>	<b>\$ 207,987</b>	<b>\$ 206,012</b>	<b>\$ 259,434</b>	<b>\$ 262,924</b>	<b>\$ 266,483</b>
<b>SEWER ENTERPRISE</b>					
Other Expenses	\$ 104,402	\$ 105,446	\$ 106,500	\$ 107,565	\$ 108,641
<b>TOTAL</b>	<b>\$ 104,402</b>	<b>\$ 105,446</b>	<b>\$ 106,500</b>	<b>\$ 107,565</b>	<b>\$ 108,641</b>
<b>ARTICLES FROM OTHER AVAILABLE FUNDS</b>					
Articles from SRF's	\$ 75,000	\$ 285,000	\$ -	\$ -	\$ -
Articles from overlay reserves	-	150,000	-	-	-
Articles from Stabilization Fund(s)	-	370,000	-	-	-
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ 805,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ARTICLES FROM FREE CASH</b>					
General Stabilization Fund	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Capital Stabilization Fund	-	-	50,000	50,000	50,000
OPEB Fund	100,000	100,000	100,000	100,000	100,000
SPED Stabilization Fund	52,000	-	-	-	-
Facilities Complex Stabilization Fund	-	250,000	250,000	250,000	250,000
Special Town Meeting Fiduciary Funding	250,000	-	-	-	-
Special Town Meeting Supplemental Appropriation	69,731	-	-	-	-
Retro Pay	75,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 546,731</b>	<b>\$ 350,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>
<b>CAPITAL ARTICLES FROM FREE CASH</b>					
Capital Outlay	\$ 942,371	\$ 1,011,286	\$ 1,061,850	\$ 1,114,943	\$ 1,170,690
Capital Outlay Special Town Meeting	106,000	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,048,371</b>	<b>\$ 1,011,286</b>	<b>\$ 1,061,850</b>	<b>\$ 1,114,943</b>	<b>\$ 1,170,690</b>
<b>TOTAL EXPENDITURES</b>					
	<b>\$ 45,783,150</b>	<b>\$ 48,464,574</b>	<b>\$ 49,590,887</b>	<b>\$ 51,474,255</b>	<b>\$ 53,500,493</b>



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## **FUND SUMMARIES**

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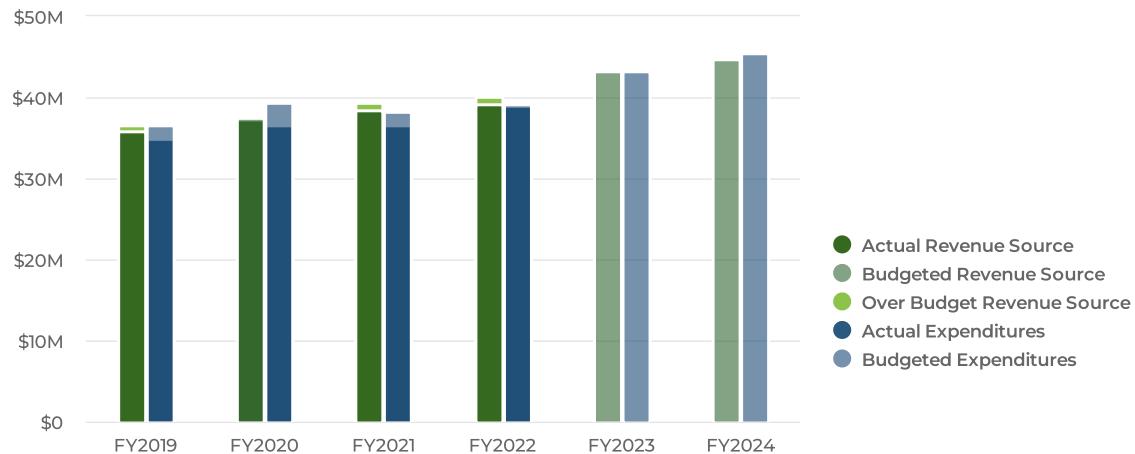


## General Fund

The primary fund of the Town. It accounts for the day-to-day activities for all administrative and operating expenditures.

### Summary

The Town of Middleton is projecting \$44.72M of revenue in FY2024, which represents a 3.1% increase over the prior year. Budgeted expenditures are projected to increase by 5.1% or \$2.22M to \$45.63M in FY2024.



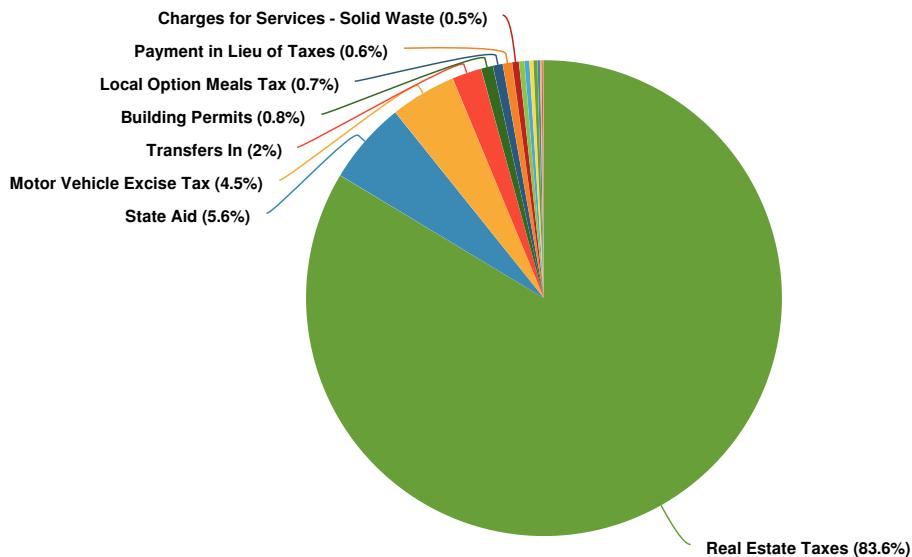
## Revenues

The largest portion of the revenue budget is property taxes. This is primarily governed by proposition 2 1/2 that limits the amount that a town can automatically increase the tax rate to 2.5%. The Town of Middleton determines its estimate of property taxes by taking the prior year levy limit, adding in 2.5% and an estimate for new growth to get to the total levy limit. New growth is estimated by looking at a ten (10) year average and factoring in any known large developments that will be coming onto the tax rate in the current year. Once the total levy limit is calculated, approved debt exclusions are added to that and an estimate of what the Town will have as excess levy capacity is subtracted. The debt exclusion amount is pulled from the current debt service principal and interest payments for those projects that have been approved at Town Meeting and the Town pulls from (or adds to) unused levy capacity any funds needed to balance the general fund budget.

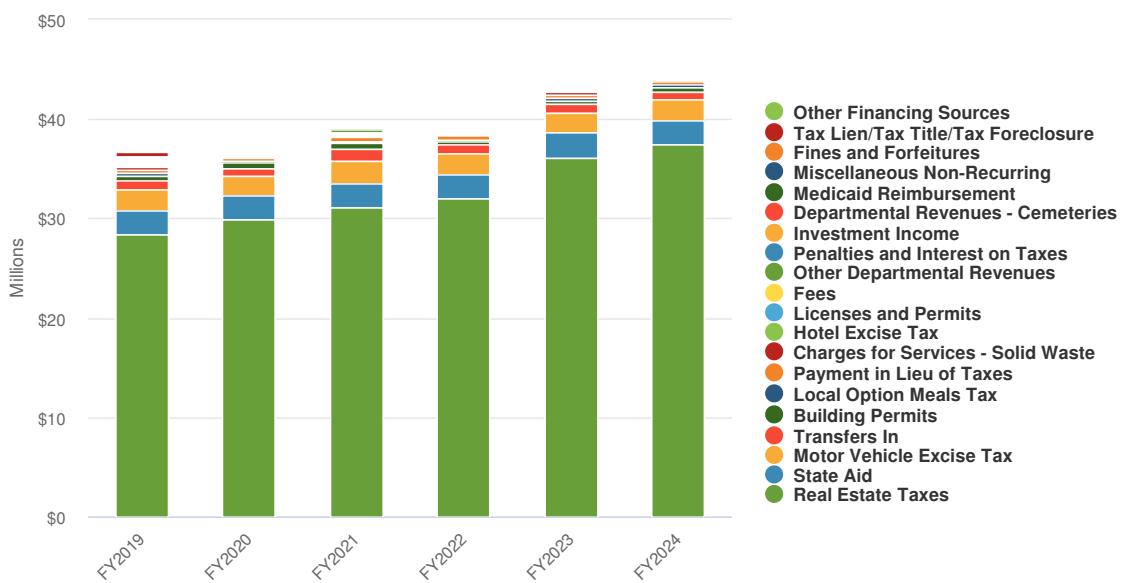
For all local receipts budgeted (for a full list please see FY24 Operating Projections), the Town uses historical data to determine if there is a visible trend. If there is not a clear historical trend of actual revenues collected, the Town will utilize the prior year's budget as long as the revenues exceed that budget. If revenues fell short previously, an in-depth analysis of current year's revenues takes place to determine if it is an anomaly and the Town will continue with the prior year's budgeted amount, or if it is something that is expected to continue, the budget will be reduced to match the prior year's actual revenues (rounded).

The Town receives our estimated state aid from the Commonwealth of Massachusetts Department of Revenue. As the state budget is updated, so too is the Town's. If the Commonwealth has not finalized their budget before Town Meeting, the latest estimate is used and the final amounts are entered when the tax rate is set within the fiscal year.

**Projected 2023 Revenues**



## Budgeted and Historical 2023 Revenues by Source



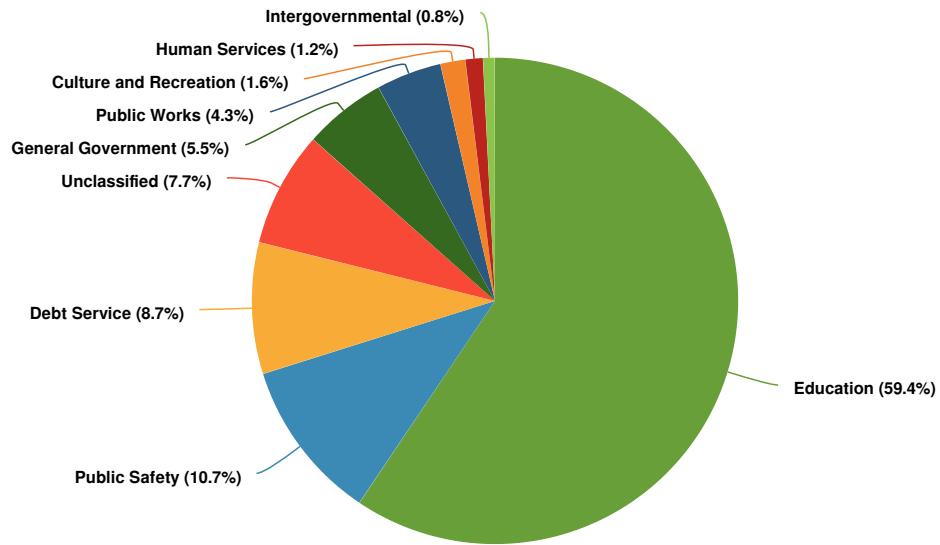
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
Real Estate Taxes	\$36,125,929	\$37,405,087	\$1,279,158	3.5%
Motor Vehicle Excise Tax	\$2,000,000	\$2,000,000	\$0	0%
Hotel Excise Tax	\$110,000	\$160,000	\$50,000	45.5%
Local Option Meals Tax	\$250,000	\$300,000	\$50,000	20%
Penalties and Interest on Taxes	\$80,000	\$80,000	\$0	0%
Payment in Lieu of Taxes	\$392,979	\$280,000	-\$112,979	-28.7%
Transfers In	\$878,038	\$900,464	\$22,426	2.6%
Fees	\$125,000	\$125,000	\$0	0%
Charges for Services - Solid Waste	\$210,000	\$210,000	\$0	0%
Departmental Revenues - Cemeteries	\$40,000	\$40,000	\$0	0%
Other Departmental Revenues	\$116,000	\$121,000	\$5,000	4.3%
Licenses and Permits	\$148,000	\$148,000	\$0	0%
Building Permits	\$362,000	\$362,000	\$0	0%
Fines and Forfeitures	\$5,000	\$5,000	\$0	0%
Investment Income	\$40,000	\$40,000	\$0	0%
State Aid	\$2,472,934	\$2,516,655	\$43,721	1.8%
Medicaid Reimbursement	\$20,000	\$20,000	\$0	0%
Miscellaneous Non-Recurring	\$9,500	\$9,500	\$0	0%
<b>Total Revenue Source:</b>	<b>\$43,385,380</b>	<b>\$44,722,706</b>	<b>\$1,337,326</b>	<b>3.1%</b>



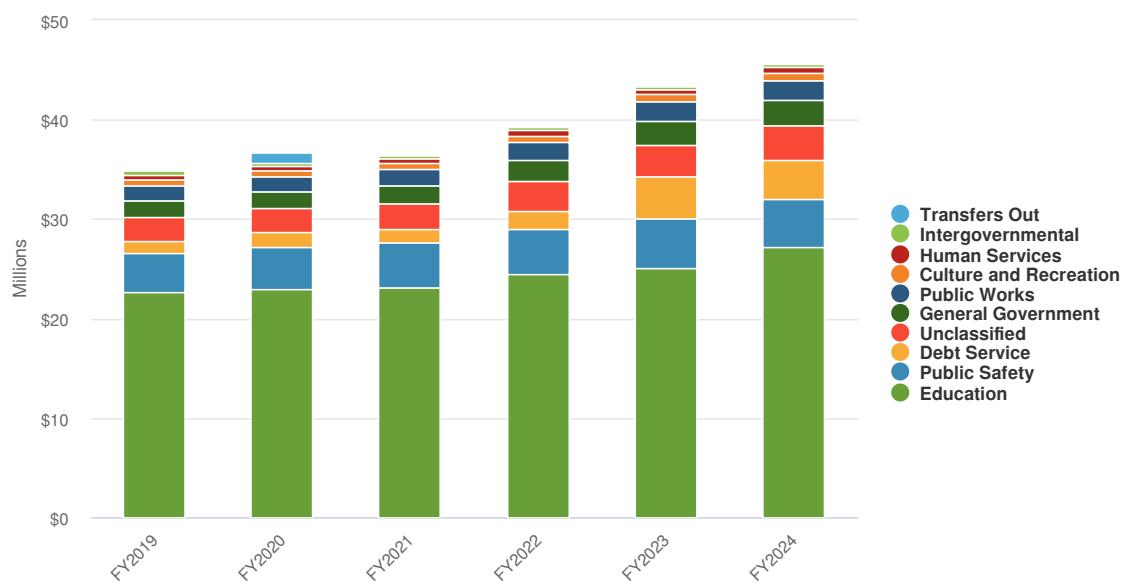
## Expenditures by Function

A detailed explanation of budget changes is provided within the Finance Director's budget summary.

### Budgeted Expenditures by Function



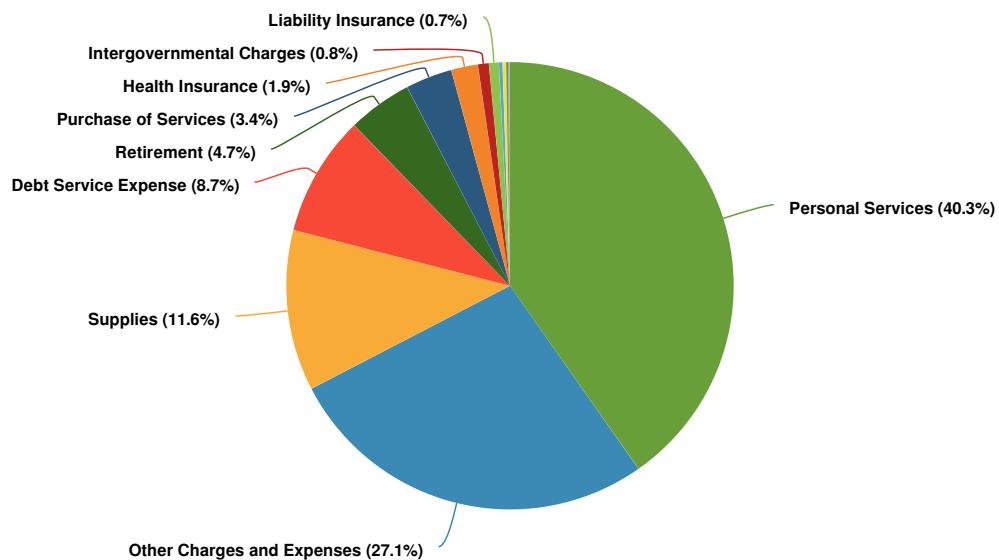
### Budgeted and Historical Expenditures by Function



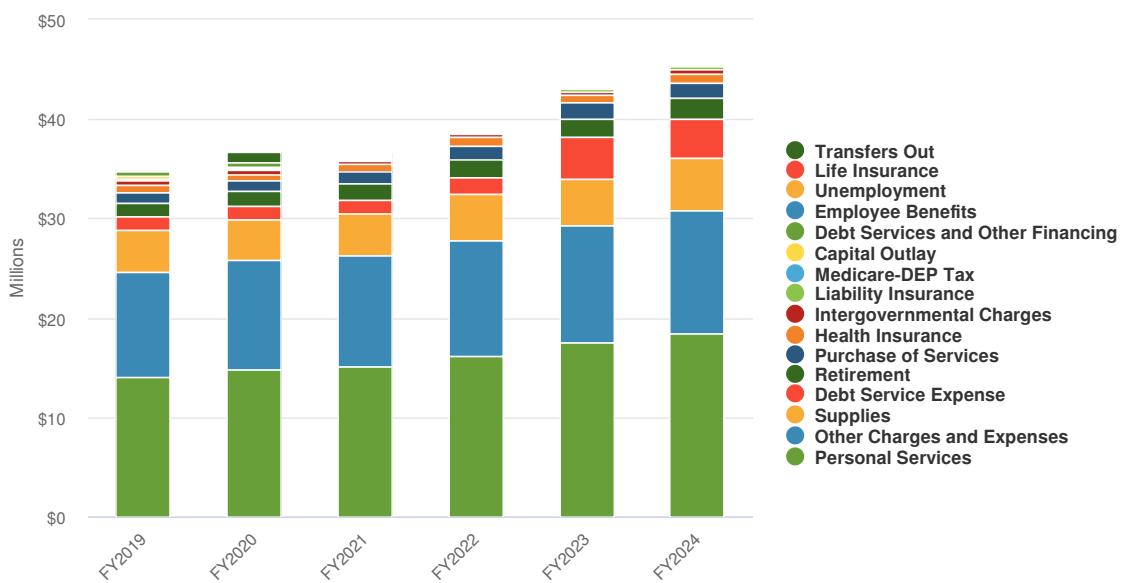
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
General Government	\$2,441,565	\$2,507,615	\$66,050	2.7%
Public Safety	\$4,946,164	\$4,896,151	-\$50,013	-1%
Education	\$25,099,367	\$27,116,821	\$2,017,454	8%
Public Works	\$1,940,979	\$1,982,177	\$41,198	2.1%
Human Services	\$536,239	\$531,246	-\$4,993	-0.9%
Culture and Recreation	\$734,638	\$749,529	\$14,891	2%
Debt Service	\$4,212,643	\$3,980,081	-\$232,562	-5.5%
Intergovernmental	\$317,114	\$360,124	\$43,010	13.6%
Unclassified	\$3,182,517	\$3,505,087	\$322,570	10.1%
<b>Total Expenditures:</b>	<b>\$43,411,226</b>	<b>\$45,628,831</b>	<b>\$2,217,605</b>	<b>5.1%</b>

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type

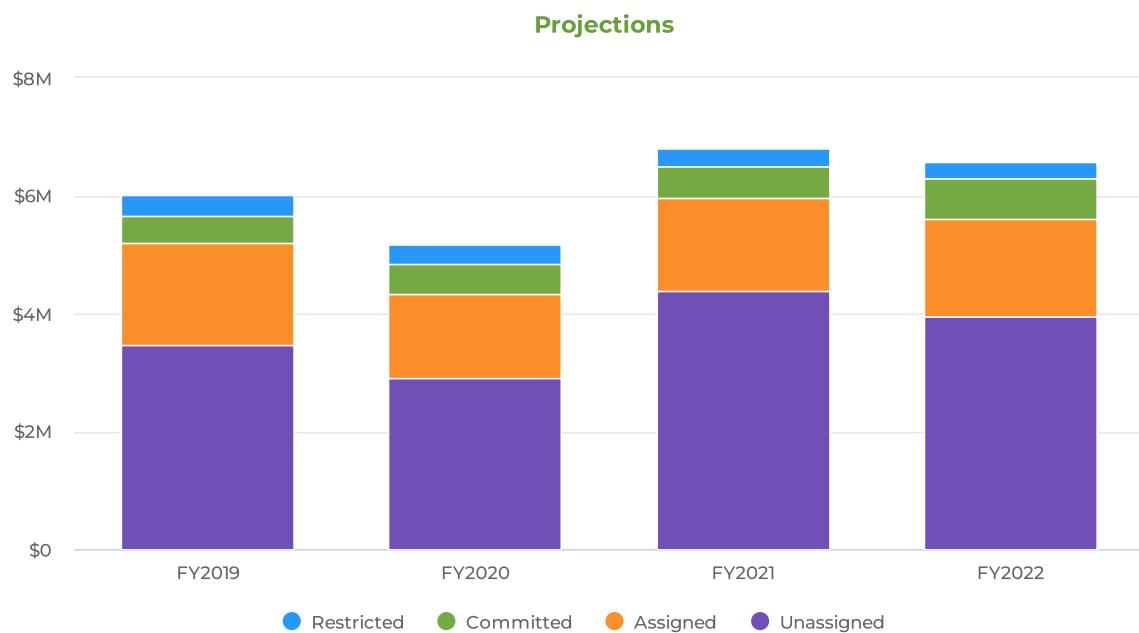


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
Liability Insurance	\$265,600	\$328,500	\$62,900	23.7%
Medicare-DEP Tax	\$115,000	\$117,875	\$2,875	2.5%
Life Insurance	\$2,600	\$2,450	-\$150	-5.8%
Health Insurance	\$876,778	\$879,882	\$3,104	0.4%
Unemployment	\$15,000	\$15,000	\$0	0%
Retirement	\$1,882,539	\$2,127,694	\$245,155	13%
Employee Benefits	\$25,000	\$33,686	\$8,686	34.7%
Debt Services and Other Financing	\$68,506	\$73,028	\$4,522	6.6%
Debt Service Expense	\$4,212,643	\$3,980,081	-\$232,562	-5.5%
Personal Services	\$17,514,949	\$18,370,363	\$855,414	4.9%
Purchase of Services	\$1,572,182	\$1,539,451	-\$32,731	-2.1%
Supplies	\$4,709,729	\$5,303,512	\$593,783	12.6%
Intergovernmental Charges	\$317,114	\$360,124	\$43,010	13.6%
Other Charges and Expenses	\$11,724,586	\$12,380,485	\$655,899	5.6%
Capital Outlay	\$109,000	\$116,700	\$7,700	7.1%
<b>Total Expense Objects:</b>	<b>\$43,411,226</b>	<b>\$45,628,831</b>	<b>\$2,217,605</b>	<b>5.1%</b>



## Fund Balance

The Town defines 'fund balance' as what is left over after the fund's assets have been used to meet its liabilities. Free cash represents the remaining, unrestricted funds from operations.



	FY2022
<b>Fund Balance</b>	—
Unassigned	\$3,943,890
Assigned	\$1,653,935
Committed	\$686,949
Restricted	\$284,284
<b>Total Fund Balance:</b>	<b>\$6,569,059</b>



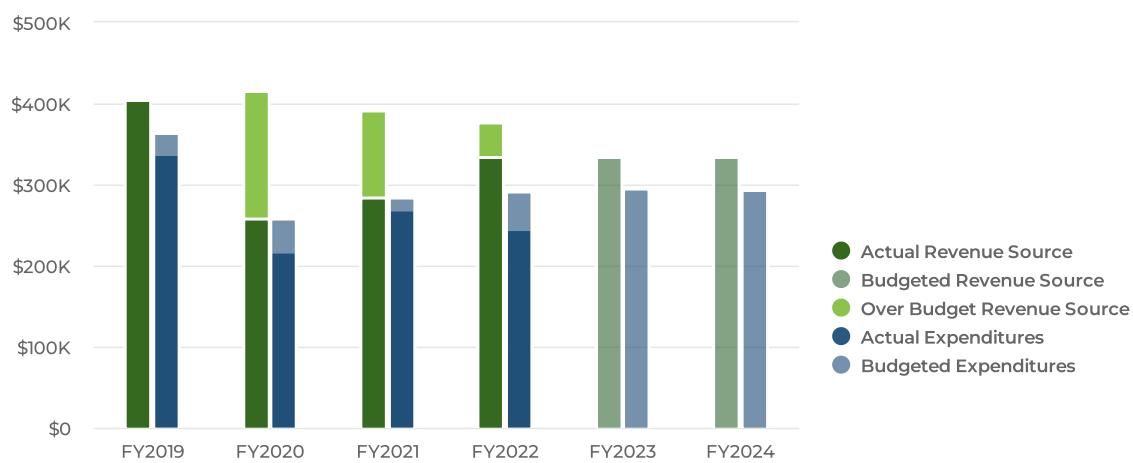


## Water

The Water Enterprise Fund is used to account for all expenses associated with the operating and maintenance of the water system which is run in conjunction with the Town of Danvers. The Town of Danvers does all the billing for the water usage within the Town of Middleton. The Town of Danvers pays an annual amount to the Town of Middleton which makes up the majority of the revenue within the enterprise fund. This is a non-major enterprise fund.

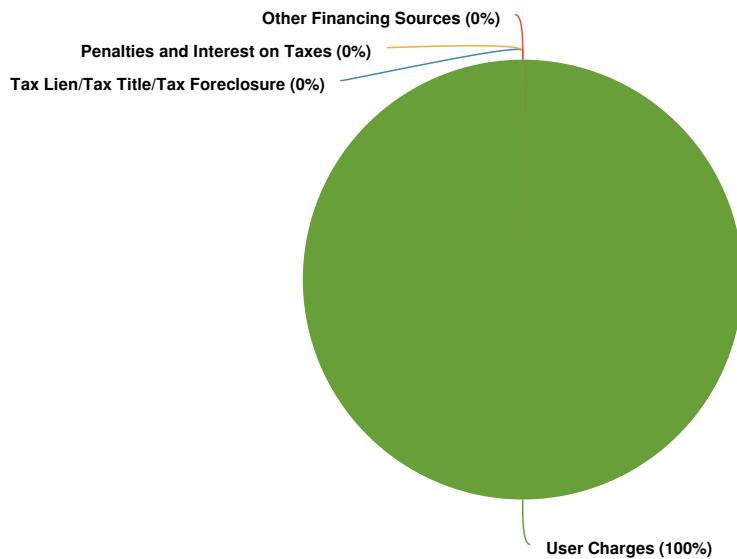
### Summary

The Town of Middleton is projecting \$335K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 0.9% or \$2.77K to \$293.92K in FY2024.



## Revenues by Source

### Projected 2024 Revenues by Source

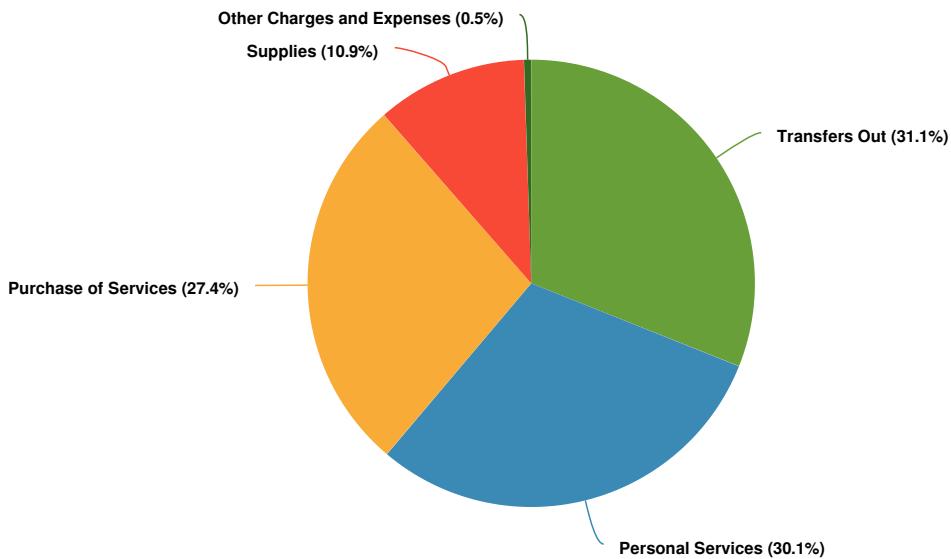


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
Tax Lien/Tax Title/Tax Foreclosure	\$0	\$0	\$0	0%
Penalties and Interest on Taxes	\$0	\$0	\$0	0%
User Charges	\$335,000	\$335,000	\$0	0%
Other Financing Sources	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$335,000</b>	<b>\$335,000</b>	<b>\$0</b>	<b>0%</b>

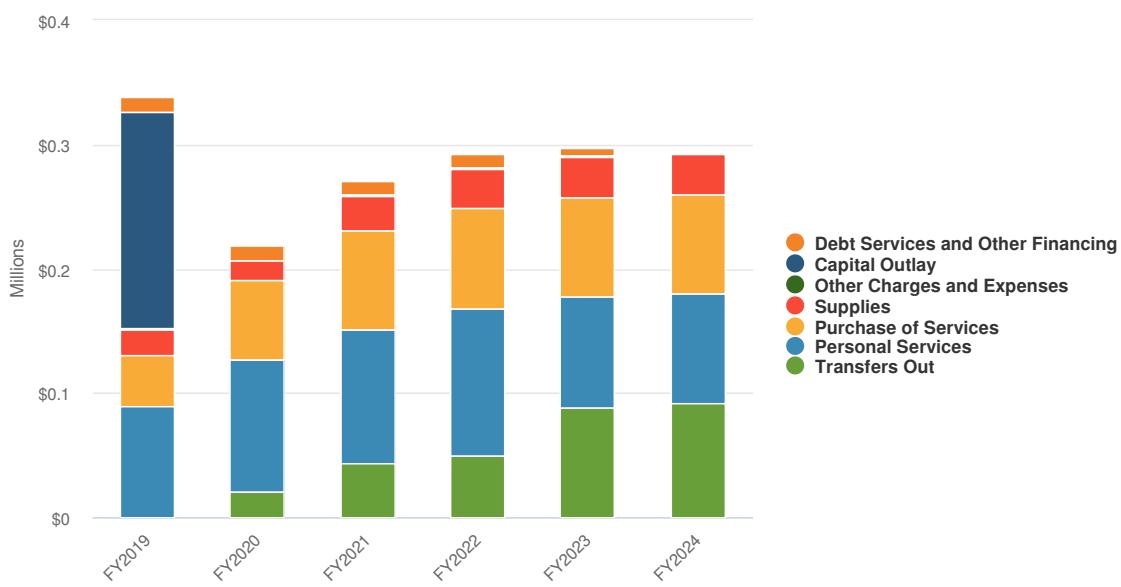


## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
Transfers Out	\$88,708	\$91,266	\$2,558	2.9%
Debt Services and Other Financing	\$5,330	\$0	-\$5,330	-100%
Personal Services	\$88,557	\$88,557	\$0	0%
Purchase of Services	\$80,500	\$80,500	\$0	0%
Supplies	\$32,100	\$32,100	\$0	0%
Other Charges and Expenses	\$1,500	\$1,500	\$0	0%
<b>Total Expense Objects:</b>	<b>\$296,695</b>	<b>\$293,923</b>	<b>-\$2,772</b>	<b>-0.9%</b>

## Fund Balance

### Projections



	FY2022
<b>Fund Balance</b>	—
Unassigned	\$1,353,474
Assigned	\$50,000
Restricted	\$6,364
<b>Total Fund Balance:</b>	<b>\$1,409,838</b>



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## **CAPITAL IMPROVEMENTS**

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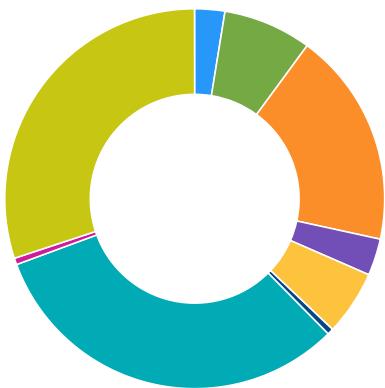


# Capital Improvements: One-year Plan

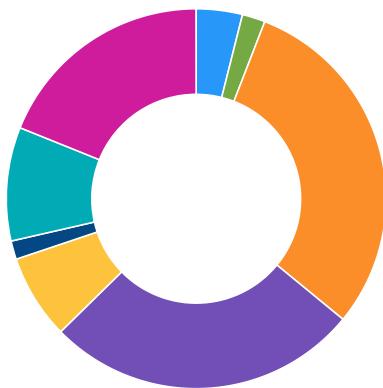
**Total Capital Requested**  
**\$3,824,286**

**29 Capital Improvement Projects**

**Total Funding Requested by Department**



**Total Funding Requested by Source**



Board Of Health (3%)	\$97,819.90
Council On Aging (8%)	\$288,000.00
Fire (18%)	\$701,300.00
Management Information Systems (3%)	\$120,000.00
Masconomet Assessment (6%)	\$210,990.00
Police (1%)	\$20,300.00
Public Works (32%)	\$1,214,876.00
Transfer Station (1%)	\$21,000.00
Water Department (30%)	\$1,150,000.00
<b>TOTAL</b>	<b>\$3,824,285.90</b>

Ambulance Fund (4%)	\$150,000.00
CPA Funds (2%)	\$75,000.00
Federal Funds (30%)	\$1,150,000.00
Free Cash (27%)	\$1,021,285.90
Other (7%)	\$275,000.00
PEG (2%)	\$60,000.00
Stabilization Fund(s) (10%)	\$370,000.00
State Grants (19%)	\$723,000.00
<b>TOTAL</b>	<b>\$3,824,285.90</b>

## Transfer Station Requests

### Itemized Requests for 2024

**Cameras and Lighting at Transfer Station** \$21,000

Security camera installation at Transfer Station & also new modem \*Adding funds to improve lighting, also

**Total: \$21,000**



## Water Department Requests

### Itemized Requests for 2024

<b>Water main extension on Essex St to just passed Debush Ave</b>	<b>\$1,150,000</b>
Want to loop system from 38 Essex Street to Vera Lane	
	<b>Total: \$1,150,000</b>

## Public Works Requests

### Itemized Requests for 2024

<b>Additional Chapter 90</b>	<b>\$125,000</b>
Additional funds to supplement Chapter 90 funds.	
<b>Cemetery monument repairs</b>	<b>\$25,000</b>
Repair older monuments that are in need of it. Hopefully use CPA funds (\$25000 in FY 23/24)	
<b>Central Street Traffic Design</b>	<b>\$48,000</b>
Per the traffic study in this area, design costs for traffic control on Central Street. we are applying for a grant in FY24; if not received will request use of Free Cash in FY25.	
<b>Paving on James Ave, Erin Way &amp; Sgt. Roode Ln (and possibly Francis Dr)</b>	<b>\$375,000</b>
Using up tp \$375K of Chapter 90 funds and other funds, including add'l Chapter 90 and WRAP. Paving the above mentioned roads.	
<b>Peabody Street Bridge</b>	<b>\$425,000</b>
Repair Peabody Street bridge surface	
<b>Rail Trail</b>	<b>\$50,000</b>
Additional funding for rail trail project	
<b>Replace car #1 with pick up</b>	<b>\$57,643</b>
Replace explorer with truck	
<b>Tree Pruning</b>	<b>\$20,000</b>
Various tree pruning around town	
<b>Truck #5 One ton dump</b>	<b>\$89,233</b>
Truck replacement	
	<b>Total: \$1,214,876</b>



## Council On Aging Requests

### Itemized Requests for 2024

#### Accessible Main Entrance

\$38,000

The main entrance of the COA is the only accessible entranceway for people with disabilities. The structural frame is rotting and has been identified as structurally unsafe. The start of this project would be determinant on approval of...

#### Retaining Wall - Parking Lot

\$250,000

The retaining wall is leaning and it has been advised that this wall will not maintain its structure through the duration of the COA occupancy of the building. The estimate includes removing and replacing the wall, fence, hot top and...

**Total: \$288,000**

## Fire Requests

### Itemized Requests for 2024

#### Assistance To Firefighter Grant

\$27,000

The department recently applied for funding through the Assistance to Firefighter grant to replace the following equipment: -15 sets of firefighter turnout gear -15 Particulate Hoods - 4 additional self-contained breathing apparatus -...

#### Digitize Documents

\$23,000

These funds would be used to convert existing fire department files to electronic format. This would be accomplished over a 2-year period and would also include storage fees for electronic documents.

#### Fire Training Costs for New Firefighter

\$15,500

These funds will be used to train our newest full-time firefighter/EMT who is currently enrolled in Paramedic school. This invaluable training will help to ensure that those who need acute medical care will continue to receive the best care...

#### Firefighter PPE

\$84,500

These funds will be used to purchase fifteen sets of personal protective equipment (turnout gear and particulate hoods). We have gear that is rapidly approaching end-of-life (10 years). We also have recent new hires who are currently utilizing...

#### Lucas (CPR) Device

\$23,100

These funds will be used in combination with a trade-in of our oldest Lucas chest compression (CPR) device which was purchased back in 2011. The American Heart Association continues to stress the importance of uninterrupted chest compressions...

#### Radio Equipment

\$8,200

These funds will be used to purchase one Kenwood portable radio. This purchase is necessary due to the hiring of additional part-time members. The intent is to outfit one of the senior department members with this new radio and then pass the other...

#### Replace Ambulance-2

\$520,000

These funds will be used to replace our backup ambulance, a 2016 Ford F550. According to multiple ambulance manufacturers, the average wait time for delivery of a new ambulance is approximately 48 months. Given this estimated wait time, our backup...

**Total: \$701,300**



## Police Requests

### Itemized Requests for 2024

<b>Ballistic Helmets</b>	<b>\$9,100</b>
(17) Body Armor Outlet - Tactical FAST Ballistic Helmets (\$530.00 each). Ballistic helmets will be issued to each officer in the department. To be utilized when responding to calls that involve the use or threatened use of a firearm or...	
<b>Ballistic Shield</b>	<b>\$4,200</b>
ADEN Stryker Valkyrie Level III+ Personnel Shield with aden-stryker-light:ADEN 1000 Lumen B50 Shield Light - \$4200. This equipment is necessary for active shooter events to enable responding officers to safely address a assailant armed...	
<b>Medical emergency bags for police cruisers</b>	<b>\$4,000</b>
10 Medical bags for the police cruisers to effectively respond to medical emergencies.	
<b>Police Vests</b>	<b>\$3,000</b>
With the hiring of additional police officers, I will need to purchase ballistic vests for each. Vests typically cost \$1000 each with the carriers and I anticipate hiring up to 3 new police officers in the upcoming year. \$3,000	
<b>Total: \$20,300</b>	

## Board Of Health Requests

### Itemized Requests for 2024

<b>Digitize BOH Files</b>	<b>\$97,820</b>
Septic, well and land files of health and conservation department digitized/scan to electronic files through eBizDoc. ICC will take the scanned images and index the data into Laserfische Viewer format.	
<b>Total: \$97,820</b>	

## Management Information Systems Requests

### Itemized Requests for 2024

<b>AV Upgrade for Flint Public Library Meeting Room</b>	<b>\$60,000</b>
This would provide a needed upgrade to the AV equipment in the Flint Public Library for PEG functions. This proposal includes hardware and professional services required to upgrade the A/V presentation system in the Flint Public...	
<b>Network Upgrades</b>	<b>\$30,000</b>
OVERVIEW Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to...	
<b>Server Upgrades (Town-Wide)</b>	<b>\$30,000</b>
OVERVIEW Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to...	
<b>Total: \$120,000</b>	



## Masconomet Assessment Requests

### Itemized Requests for 2024

<b>MASCO Turf Project</b>	<b>\$210,990</b>
Planning and permitting of project	
	<b>Total: \$210,990</b>

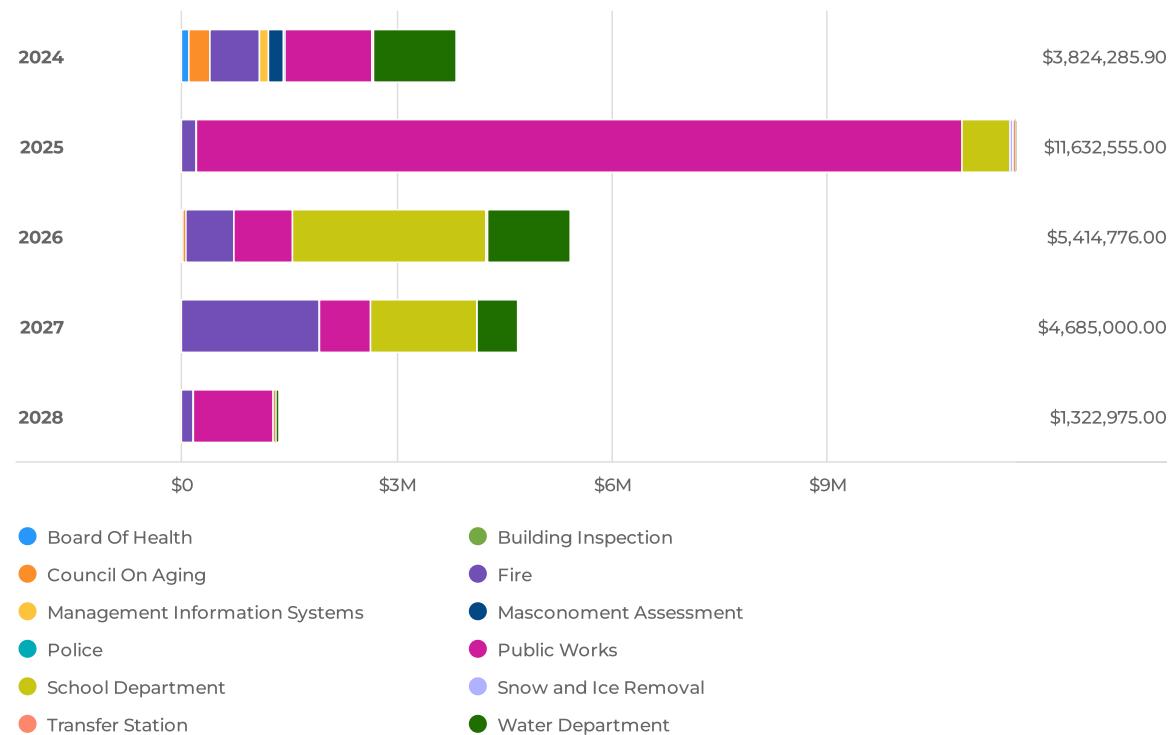


# Capital Improvements: Multi-year Plan

**Total Capital Requested**  
**\$26,879,592**

**68 Capital Improvement Projects**

## Total Funding Requested by Department



## Total Funding Requested by Source



## School Department Requests

### Itemized Requests for 2024-2028

<b>Bathroom Replacement and Upgrade</b>	<b>\$1,100,000</b>
The design, planning, and refurbishment of the bathrooms at the Fuller Meadow School	
<b>Boiler &amp; Boiler Controls - Fuller Meadow School</b>	<b>\$1,200,000</b>
The replacement of the boiler system and boiler controls at the Fuller Meadow School. The heating system will be beyond its useful life and should be replaced. We will submit a Statement of Interest via the MSBA Accelerated...	
<b>Floor Care Equipment - Howe Manning School</b>	<b>\$16,000</b>
Replace the floor care equipment that has come to the end of its useful life at the Howe Manning School	
<b>Floor Replacement at Fuller Meadow School</b>	<b>\$150,000</b>
Start floor/carpet replacement at the Fuller Meadow School	
<b>Public Address/Master Clock System at Fuller Meadow School</b>	<b>\$150,000</b>
Replace the Master Clock/PA system at the Fuller Meadow School	
<b>Technology Infrastructure Feasibility Study</b>	<b>\$40,000</b>
A feasibility study should be performed to review and properly plan the replacement and upgrade of the technology infrastructure at the Fuller Meadow and Howe Manning Schools.	
<b>Window Replacement - Fuller Meadow School</b>	<b>\$2,200,000</b>
Replace the windows at Fuller Meadow School. We will submit a Statement of Interest with the MSBA via the Accelerated Repair Program. This project will take place over two fiscal years between the application, design, and...	

**Total: \$4,856,000**

## Transfer Station Requests

### Itemized Requests for 2024-2028

<b>Cameras and Lighting at Transfer Station</b>	<b>\$21,000</b>
Security camera installation at Transfer Station & also new modem *Adding funds to improve lighting, also	
<b>Compactor Repairs</b>	<b>\$25,000</b>
Preventative/needed maintenance on compactors at Transfer Station	
<b>Maintenance/painting of canopy at Transfer Station</b>	<b>\$40,000</b>
Paint canopy at Transfer Station	
<b>Milling/Paving of Transfer Station facility and entrance</b>	<b>\$50,000</b>
Mill/pave road to Transfer Station and station itself	
<b>Total: \$136,000</b>	



# Water Department Requests

## Itemized Requests for 2024-2028

<b>New water utility truck</b>	<b>\$160,000</b>
Purchase a new water utility truck	
<b>Regulatory/violation consulting</b>	<b>\$50,000</b>
Consulting services for expected "violations" in our water withdrawal permit. Plus by law, conservation, OTC/IMA assistance and compliance	
<b>Water Main Extension Liberty St</b>	<b>\$1,150,000</b>
Extend water main on Liberty St to connect the middle across Emerson Brook to loop the system	
<b>Water Main extension off Piedmont for help with contaminated wells</b>	<b>\$350,000</b>
This area has contaminated wells. Lots of "red tape" to resolve first. May need to extend water system to help. Not sure who will pay for at this point. Either betterment, court order, debt service etc	
<b>Water main extension on Essex St to just passed Debush Ave</b>	<b>\$1,150,000</b>
Want to loop system from 38 Essex Street to Vera Lane	
<b>Total: \$2,860,000</b>	



# Public Works Requests

## Itemized Requests for 2024-2028

<b>Additional Chapter 90</b>	<b>\$625,000</b>
Additional funds to supplement Chapter 90 funds.	
<b>Athletic field upgrades</b>	<b>\$60,000</b>
Improvements to fields. Unclear which fields and what upgrades are needed. Just a distant earmark	
<b>Boston St sidewalk construction &amp; East St sidewalk design</b>	<b>\$200,000</b>
Construct new sidewalk on Boston St.(Wildwood to Peabody) Design new sidewalk on East St(62 to Locust)	
<b>Cemetery monument repairs</b>	<b>\$50,000</b>
Repair older monuments that are in need of it. Hopefully use CPA funds (\$25000 in FY 23/24)	
<b>Central St traffic improvements</b>	<b>\$320,000</b>
Roadway improvements per traffic study and design	
<b>Central Street Traffic Design</b>	<b>\$48,000</b>
Per the traffic study in this area, design costs for traffic control on Central Street. we are applying for a grant in FY24; if not received will request use of Free Cash in FY25.	
<b>Maple St and #114 bridge repair</b>	<b>\$10,000,000</b>
Maple St bridge and route #114 bridge repair by Ma DOT Cost is a guess. Fully funded by MA DOT	
<b>Mill/pave portion of maple st</b>	<b>\$300,000</b>
Mill and pave portion of maple st once bridge project is completed	
<b>Milling/Paving Forest &amp; Essex</b>	<b>\$600,000</b>
Mill and pave above roads in FY 26 and FY 27	
<b>New Bobcat</b>	<b>\$83,332</b>
Replacement. May be able to prolong, depending on maintenance and hours	
<b>New mower</b>	<b>\$30,000</b>
Purchase 2 new mowers. FY 25 and 27	
<b>Paving on James Ave, Erin Way &amp; Sgt. Roode Ln (and possibly Francis Dr)</b>	<b>\$375,000</b>
Using up tp \$375K of Chapter 90 funds and other funds, including add'l Chapter 90 and WRAP. Paving the above mentioned roads.	
<b>Peabody Street Bridge</b>	<b>\$425,000</b>
Repair Peabody Street bridge surface	
<b>Purchase loader</b>	<b>\$226,314</b>
Loader replacement. May be able to prolong, depending on required maintenance or hours/need	
<b>Purchase new backhoe</b>	<b>\$204,975</b>
Purchase backhoe	



<b>Rail Trail</b>	<b>\$50,000</b>
Additional funding for rail trail project	
<b>Repair wall at Miriam cemetery</b>	<b>\$75,000</b>
Repair wall that is showing signs of needed repair at Miriam cemetery. Possibly CPA funds	
<b>Replace car #1 with pick up</b>	<b>\$57,643</b>
Replace explorer with truck	
<b>Replace truck #1 Pickup</b>	<b>\$51,400</b>
Replace pickup truck	
<b>Replace truck #2</b>	<b>\$118,000</b>
Replace 1 ton dump	
<b>Replace truck #7 or #14 which ever is worse</b>	<b>\$520,000</b>
2 large sanders, Replace the one with most need in fy 25. Next one in FY 27	
<b>Tree Pruning</b>	<b>\$20,000</b>
Various tree pruning around town	
<b>Truck #5 One ton dump</b>	<b>\$89,233</b>
Truck replacement	
<b>Total: \$14,528,897</b>	

## Snow and Ice Removal Requests

### Itemized Requests for 2024-2028

<b>Repair salt storage building</b>	<b>\$40,000</b>
Repairs to salt storage building	
<b>Total: \$40,000</b>	

## Council On Aging Requests

### Itemized Requests for 2024-2028

<b>Accessible Main Entrance</b>	<b>\$38,000</b>
The main entrance of the COA is the only accessible entranceway for people with disabilities. The structural frame is rotting and has been identified as structurally unsafe. The start of this project would be determinant on approval of...	
<b>Retaining Wall - Parking Lot</b>	<b>\$250,000</b>
The retaining wall is leaning and it has been advised that this wall will not maintain its structure through the duration of the COA occupancy of the building. The estimate includes removing and replacing the wall, fence, hot top and...	
<b>Total: \$288,000</b>	



## Building Inspection Requests

### Itemized Requests for 2024-2028

<b>Building Commissioner Ford F150</b>	<b>\$52,030</b>
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The current Building Commissioners vehicle is a 2019 Ford F150 4x4 and has approximately 26,500 mi. This vehicle was purchased as part of the Fiscal year 2020 Capital Budget and put into service for the town on 9/27/19. I am requesting replacement...

**Total: \$52,030**



# Fire Requests

## Itemized Requests for 2024-2028

<b>12-Lead Cardiac Monitor</b>	<b>\$49,000</b>
Replace 12-Lead cardiac monitor	
<b>Assistance To Firefighter Grant</b>	<b>\$27,000</b>
The department recently applied for funding through the Assistance to Firefighter grant to replace the following equipment: -15 sets of firefighter turnout gear -15 Particulate Hoods - 4 additional self-contained breathing apparatus -...	
<b>Digitize Documents</b>	<b>\$46,000</b>
These funds would be used to convert existing fire department files to electronic format. This would be accomplished over a 2-year period and would also include storage fees for electronic documents.	
<b>Fire Hose Replacement</b>	<b>\$16,000</b>
Replace fire hose that is approaching 30 years old.	
<b>Fire Training Costs for New Firefighter</b>	<b>\$18,155</b>
Funds to train and equip newest full-time hire at the Massachusetts Firefighting Academy	
<b>Fire Training Costs for New Firefighter</b>	<b>\$15,500</b>
These funds will be used to train our newest full-time firefighter/EMT who is currently enrolled in Paramedic school. This invaluable training will help to ensure that those who need acute medical care will continue to receive the best care...	
<b>Firefighter PPE</b>	<b>\$172,500</b>
These funds will be used to purchase fifteen sets of personal protective equipment (turnout gear and particulate hoods). We have gear that is rapidly approaching end-of-life (10 years). We also have recent new hires who are currently utilizing...	
<b>Lucas (CPR) Device</b>	<b>\$47,200</b>
These funds will be used in combination with a trade-in of our oldest Lucas chest compression (CPR) device which was purchased back in 2011. The American Heart Association continues to stress the importance of uninterrupted chest compressions...	
<b>Radio Equipment</b>	<b>\$8,200</b>
These funds will be used to purchase one Kenwood portable radio. This purchase is necessary due to the hiring of additional part-time members. The intent is to outfit one of the senior department members with this new radio and then pass the other...	
<b>Refurb/Repair Engine-3</b>	<b>\$600,000</b>
Funds to refurbish/repair Engine-3 (2002)	
<b>Refurb/Repair Ladder-1</b>	<b>\$45,000</b>
Funds to refurbish/repair Ladder-1	
<b>Replace Ambulance-2</b>	<b>\$520,000</b>
These funds will be used to replace our backup ambulance, a 2016 Ford F550. According to multiple ambulance manufacturers, the average wait time for delivery of a new ambulance is approximately 48 months. Given this estimated wait time, our backup...	
<b>Replace Car-2</b>	<b>\$85,000</b>
Funds to replace Car-2. Car-2 would then be used as the fire prevention vehicle. I did attempt to obtain a quote, however, the company did not return my calls	



<b>Replace Ladder-1</b>	<b>\$1,900,000</b>
Funds to replace ladder-1 which is approaching 30 years old.	
<b>Replace Squad-5</b>	<b>\$100,000</b>
Funds to replace 2012 F-450 pickup	
<b>Utility Terrain Vehicle (UTV)</b>	<b>\$20,000</b>
Funds to purchase a new utility terrain vehicle.	
<b>Total: \$3,669,555</b>	

## Police Requests

### Itemized Requests for 2024-2028

<b>Ballistic Helmets</b>	<b>\$9,100</b>
(17) Body Armor Outlet - Tactical FAST Ballistic Helmets (\$530.00 each). Ballistic helmets will be issued to each officer in the department. To be utilized when responding to calls that involve the use or threatened use of a firearm or...	
<b>Ballistic Shield</b>	<b>\$4,200</b>
ADEN Stryker Valkyrie Level III+ Personnel Shield with aden-stryker-light:ADEN 1000 Lumen B50 Shield Light - \$4200. This equipment is necessary for active shooter events to enable responding officers to safely address a assailant armed...	
<b>Medical emergency bags for police cruisers</b>	<b>\$4,000</b>
10 Medical bags for the police cruisers to effectively respond to medical emergencies.	
<b>Police Vests</b>	<b>\$3,000</b>
With the hiring of additional police officers, I will need to purchase ballistic vests for each. Vests typically cost \$1000 each with the carriers and I anticipate hiring up to 3 new police officers in the upcoming year. \$3,000	
<b>Total: \$20,300</b>	

## Board Of Health Requests

### Itemized Requests for 2024-2028

<b>Digitize BOH Files</b>	<b>\$97,820</b>
Septic, well and land files of health and conservation department digitized/scan to electronic files through eBizDoc. ICC will take the scanned images and index the data into Laserfische Viewer format.	
<b>Total: \$97,820</b>	



## Management Information Systems Requests

### Itemized Requests for 2024-2028

<b>AV Upgrade for Flint Public Library Meeting Room</b>	<b>\$60,000</b>
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This would provide a needed upgrade to the AV equipment in the Flint Public Library for PEG functions. This proposal includes hardware and professional services required to upgrade the A/V presentation system in the Flint Public...

<b>Network Upgrades</b>	<b>\$30,000</b>
-------------------------	-----------------

OVERVIEW Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to...

<b>Server Upgrades (Town-Wide)</b>	<b>\$30,000</b>
------------------------------------	-----------------

OVERVIEW Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to...

**Total: \$120,000**

## Masconoment Assessment Requests

### Itemized Requests for 2024-2028

<b>MASCO Turf Project</b>	<b>\$210,990</b>
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Planning and permitting of project

**Total: \$210,990**



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# **APPENDIX**

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## **SCHOOL DEPARTMENT REQUESTS**

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# Bathroom Replacement and Upgrade

## Overview

Request Owner	Steve Greenberg
Est. Completion Date	06/30/2027
Department	School Department
Type	Capital Improvement

## Description

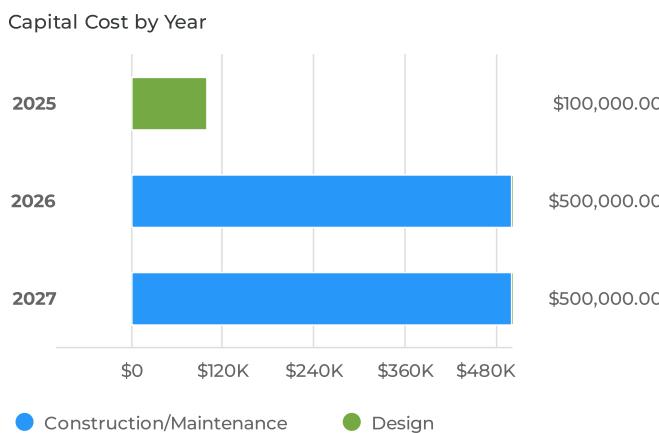
The design, planning, and refurbishment of the bathrooms at the Fuller Meadow School

## Details

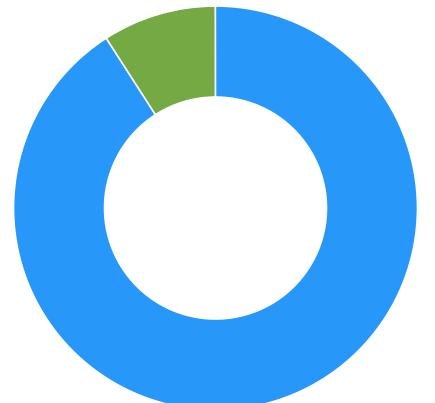
Type of Project	Refurbishment
-----------------	---------------

## Capital Cost

Total Budget (all years)      Project Total  
**\$1.1M**      **\$1.1M**



## Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	Total
Design	\$100,000			\$100,000
Construction/Maintenance		\$500,000	\$500,000	\$1,000,000
<b>Total</b>	<b>\$100,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,100,000</b>



## Funding Sources

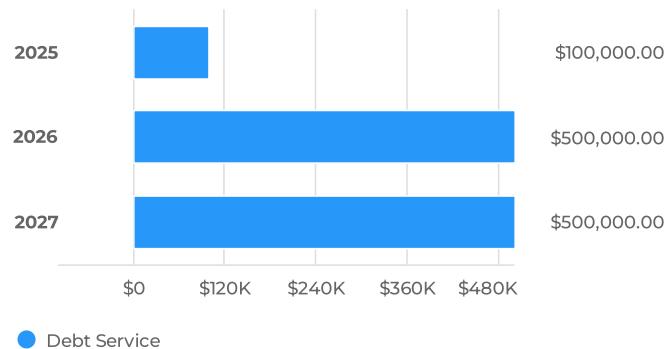
Total Budget (all years)

**\$1.1M**

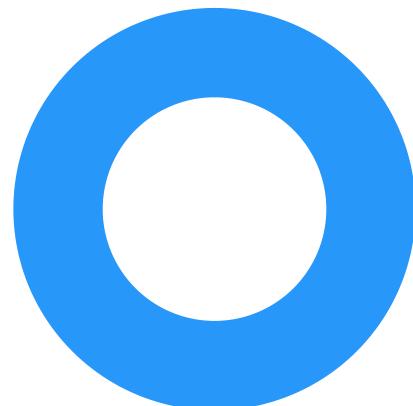
Project Total

**\$1.1M**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	FY2026	FY2027	Total
Debt Service	\$100,000	\$500,000	\$500,000	\$1,100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$1,100,000</b>



# Boiler & Boiler Controls - Fuller Meadow School

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## Overview

Request Owner	Steve Greenberg
Est. Start Date	07/01/2025
Est. Completion Date	06/30/2027
Department	School Department
Type	Capital Improvement

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## Description

The replacement of the boiler system and boiler controls at the Fuller Meadow School. The heating system will be beyond its useful life and should be replaced. We will submit a Statement of Interest via the MSBA Accelerated Repair Program. The project will include design through construction.

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## Details

Type of Project	Replacement
-----------------	-------------



## Capital Cost

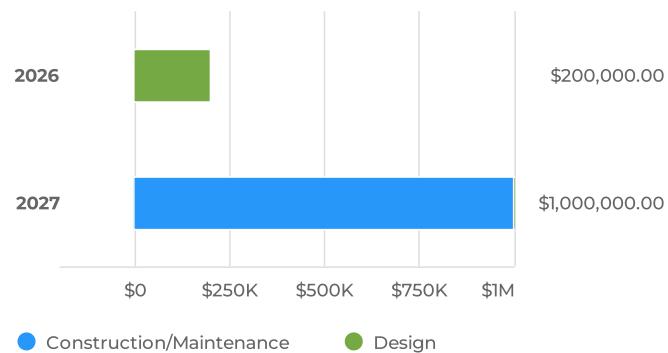
Total Budget (all years)

**\$1.2M**

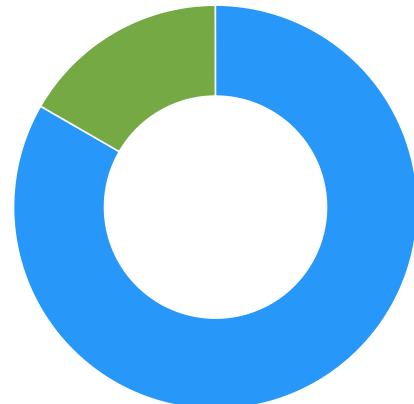
Project Total

**\$1.2M**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2026	FY2027	Total
Design	\$200,000		\$200,000
Construction/Maintenance		\$1,000,000	\$1,000,000
<b>Total</b>	<b>\$200,000</b>	<b>\$1,000,000</b>	<b>\$1,200,000</b>



## Funding Sources

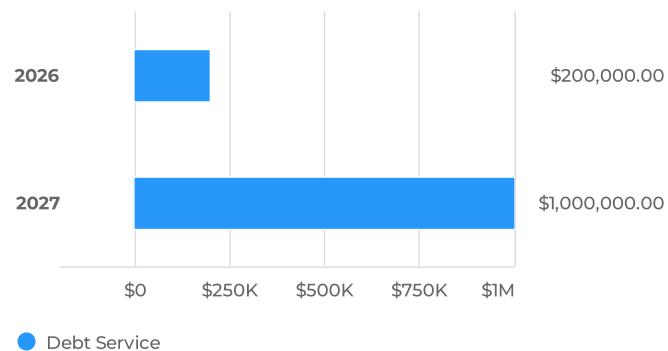
Total Budget (all years)

**\$1.2M**

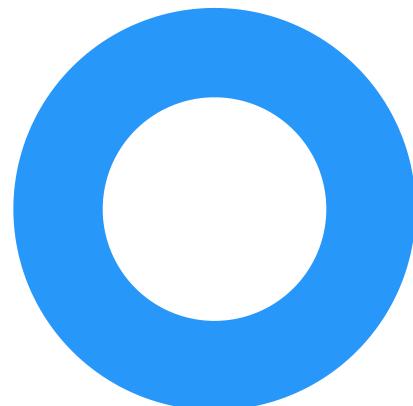
Project Total

**\$1.2M**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	FY2027	Total
Debt Service	\$200,000	\$1,000,000	\$1,200,000
<b>Total</b>	<b>\$200,000</b>	<b>\$1,000,000</b>	<b>\$1,200,000</b>



# Floor Care Equipment - Howe Manning School

## Overview

Request Owner	Steve Greenberg
Department	School Department
Type	Capital Equipment

## Description

Replace the floor care equipment that has come to the end of its useful life at the Howe Manning School

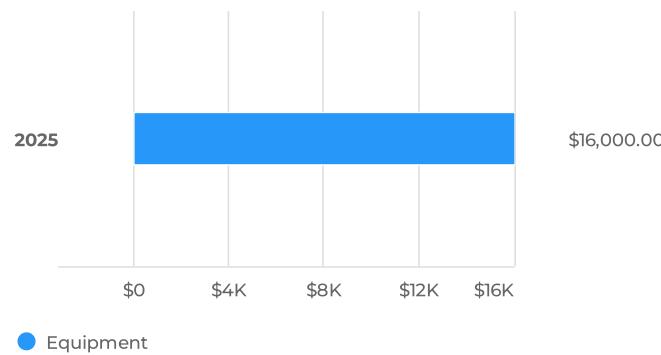
## Details

New Purchase or Replacement      Replacement

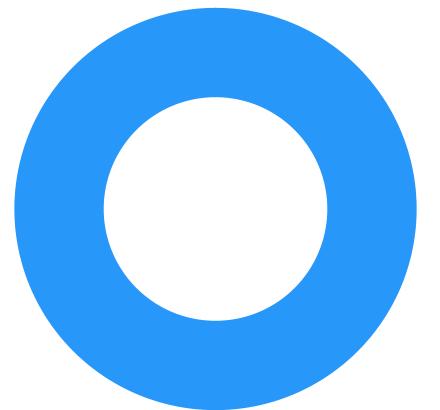
## Capital Cost

Total Budget (all years)      Project Total  
**\$16K**      **\$16K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2025	Total
Equipment	\$16,000	\$16,000
<b>Total</b>	<b>\$16,000</b>	<b>\$16,000</b>



## Funding Sources

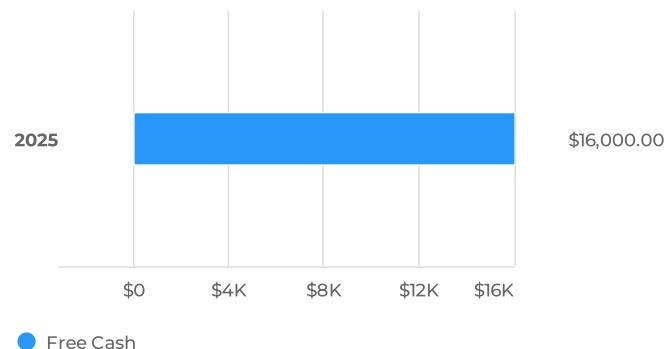
Total Budget (all years)

**\$16K**

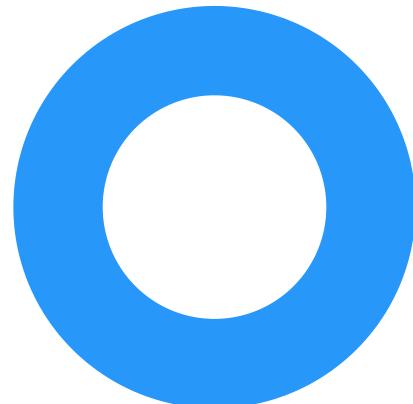
Project Total

**\$16K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$16,000	\$16,000
<b>Total</b>	<b>\$16,000</b>	<b>\$16,000</b>



# Floor Replacement at Fuller Meadow School

## Overview

Request Owner	Steve Greenberg
Est. Start Date	07/01/2024
Est. Completion Date	08/30/2024
Department	School Department
Type	Capital Improvement

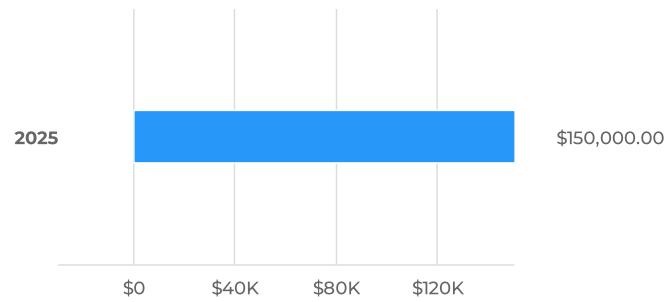
## Description

Start floor/carpet replacement at the Fuller Meadow School

## Capital Cost

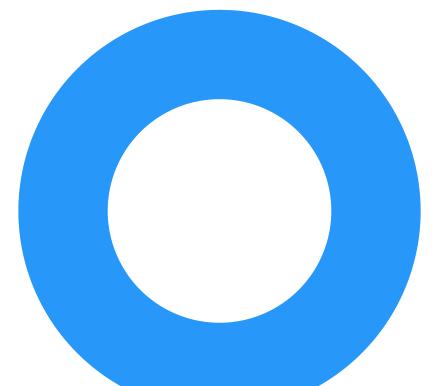
Total Budget (all years)      Project Total  
**\$150K**      **\$150K**

### Capital Cost by Year



● Construction/Maintenance

### Capital Cost for Budgeted Years



● Construction/Maintenance (100%)  
**TOTAL**      **\$150,000.00**

## Capital Cost Breakdown

Capital Cost	FY2025	Total
Construction/Maintenance	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>



## Funding Sources

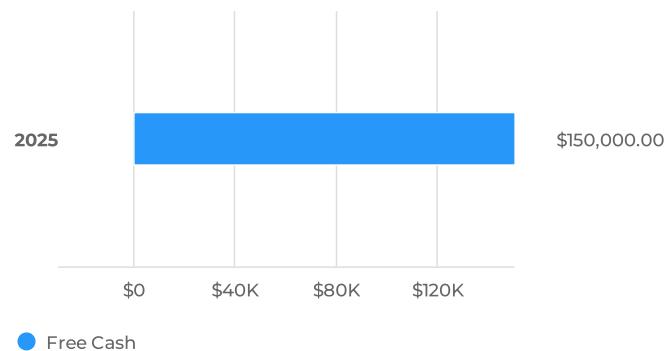
Total Budget (all years)

**\$150K**

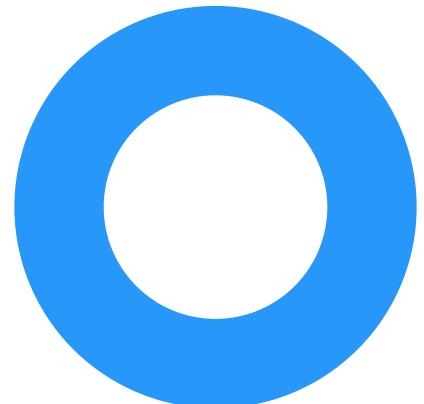
Project Total

**\$150K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>



# Public Address/Master Clock System at Fuller Meadow School

## Overview

Request Owner	Steve Greenberg
Department	School Department
Type	Capital Equipment

## Description

Replace the Master Clock/PA system at the Fuller Meadow School

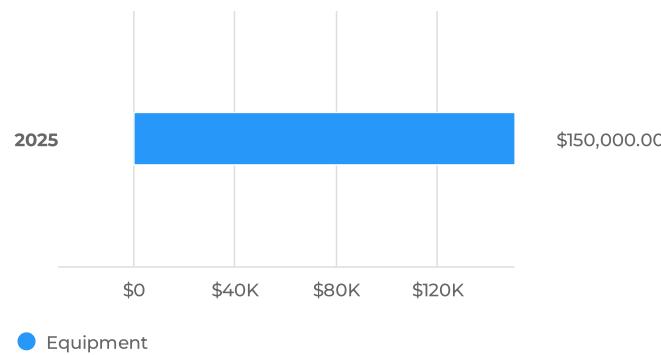
## Details

New Purchase or Replacement      Replacement

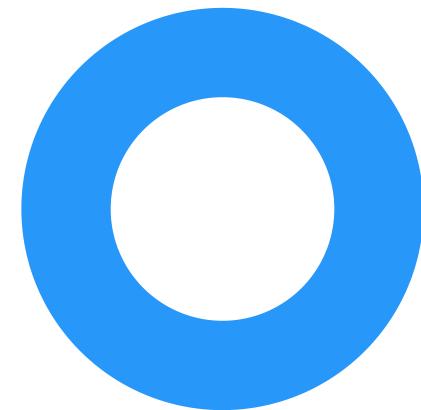
## Capital Cost

Total Budget (all years)      Project Total  
**\$150K**      **\$150K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Equipment      \$150,000.00  
TOTAL      \$150,000.00

## Capital Cost Breakdown

Capital Cost	FY2025	Total
Equipment	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>



## Funding Sources

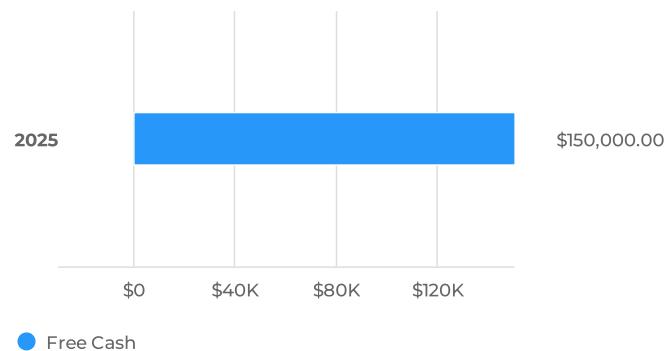
Total Budget (all years)

**\$150K**

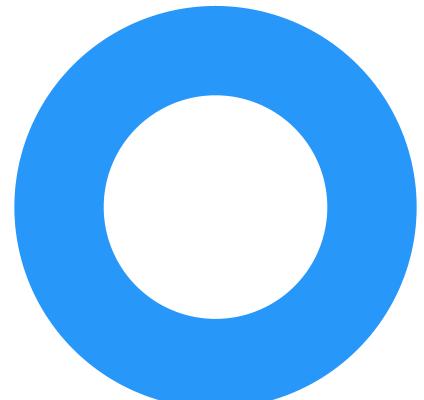
Project Total

**\$150K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$150,000	\$150,000
<b>Total</b>	<b>\$150,000</b>	<b>\$150,000</b>



# Technology Infrastructure Feasibility Study

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## Overview

Request Owner	Steve Greenberg
Est. Start Date	07/01/2024
Est. Completion Date	06/30/2025
Department	School Department
Type	Capital Improvement

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## Description

A feasibility study should be performed to review and properly plan the replacement and upgrade of the technology infrastructure at the Fuller Meadow and Howe Manning Schools.

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## Details

Type of Project	Refurbishment
-----------------	---------------

## Benefit to Community

The proper planning of the replacement of the full technology infrastructure at both schools will continue to support teaching and learning, security systems, phone systems, and mechanical systems.



## Capital Cost

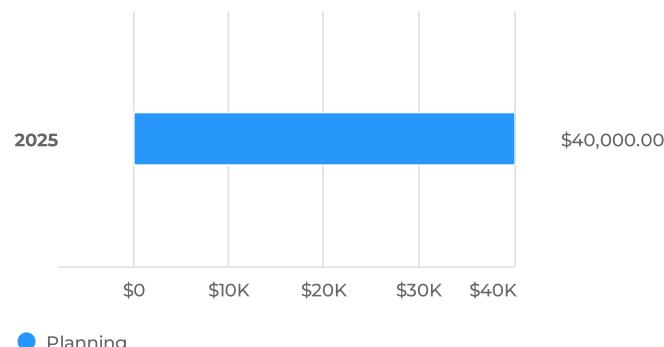
Total Budget (all years)

**\$40K**

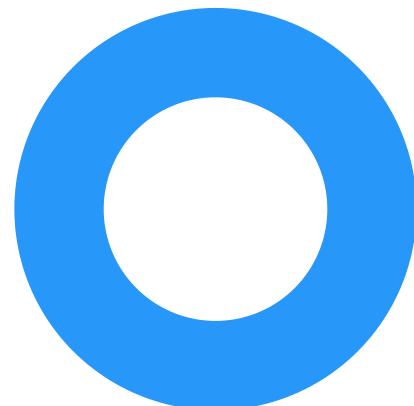
Project Total

**\$40K**

Capital Cost by Year



Capital Cost for Budgeted Years



**\$40,000.00**

**TOTAL**

Capital Cost Breakdown

Capital Cost	FY2025	Total
Planning	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



## Funding Sources

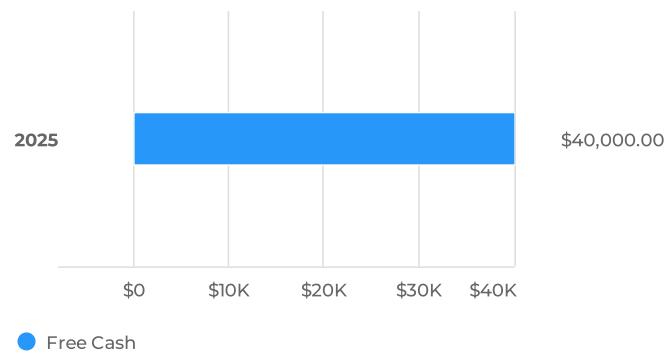
Total Budget (all years)

**\$40K**

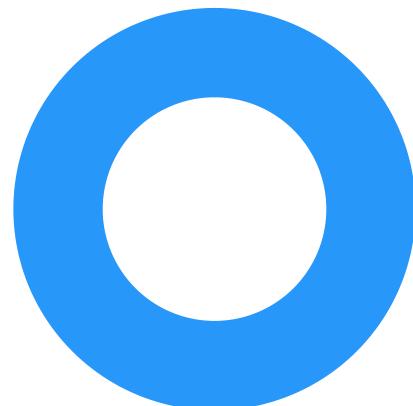
Project Total

**\$40K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



# Window Replacement - Fuller Meadow School

## Overview

Request Owner	Steve Greenberg
Est. Start Date	07/01/2024
Est. Completion Date	08/31/2026
Department	School Department
Type	Capital Improvement

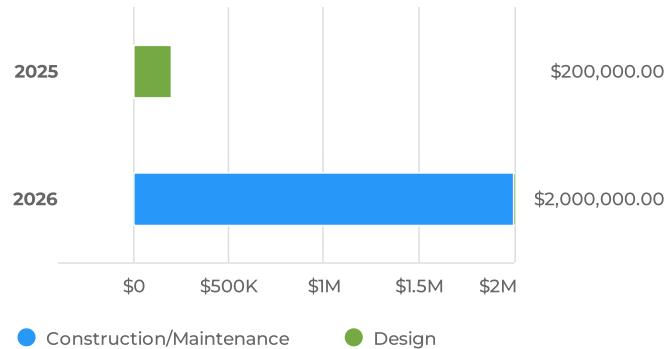
## Description

Replace the windows at Fuller Meadow School. We will submit a Statement of Interest with the MSBA via the Accelerated Repair Program. This project will take place over two fiscal years between the application, design, and construction.

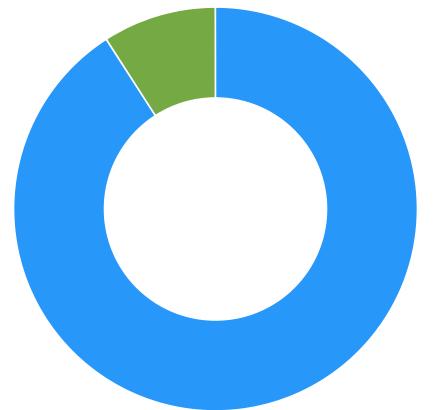
## Capital Cost

Total Budget (all years)      Project Total  
**\$2.2M**      **\$2.2M**

### Capital Cost by Year



### Capital Cost for Budgeted Years



Category	Percentage	Amount
Construction/Maintenance	91%	\$2,000,000.00
Design	9%	\$200,000.00

**TOTAL**

**\$2,200,000.00**

## Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Design	\$200,000		\$200,000
Construction/Maintenance		\$2,000,000	\$2,000,000
<b>Total</b>	<b>\$200,000</b>	<b>\$2,000,000</b>	<b>\$2,200,000</b>



## Funding Sources

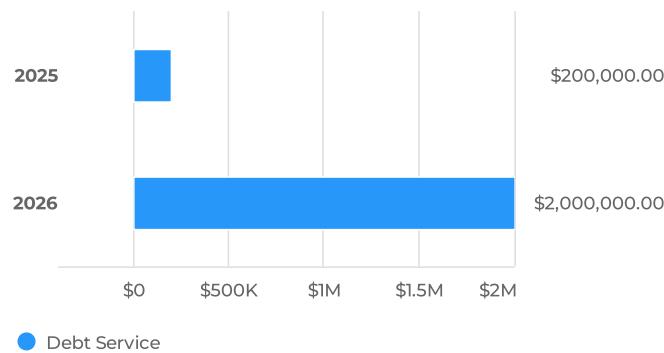
Total Budget (all years)

**\$2.2M**

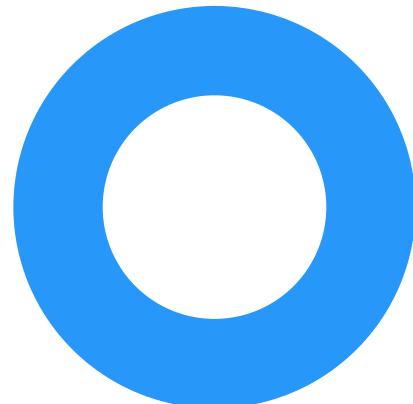
Project Total

**\$2.2M**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Debt Service	\$200,000	\$2,000,000	\$2,200,000
<b>Total</b>	<b>\$200,000</b>	<b>\$2,000,000</b>	<b>\$2,200,000</b>



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## **TRANSFER STATION REQUESTS**

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# Cameras and Lighting at Transfer Station

## Overview

Request Owner	Paul Goodwin
Est. Start Date	08/01/2023
Est. Completion Date	12/01/2023
Department	Transfer Station
Type	Capital Improvement

## Description

Security camera installation at Transfer Station & also new modem

\*Adding funds to improve lighting, also

## Details

Type of Project Other

## Location



## Supplemental Attachments

 [Security Cameras at Transfer Station](#)(/resource/cleargov-prod/projects/documents/dc9940e9d869885c1e39.pdf)

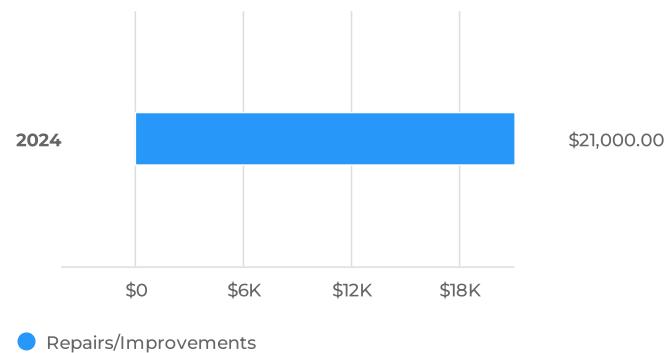
 [New Modem](#)(/resource/cleargov-prod/projects/documents/b5d30b590c2ba3b8a6b6.pdf)



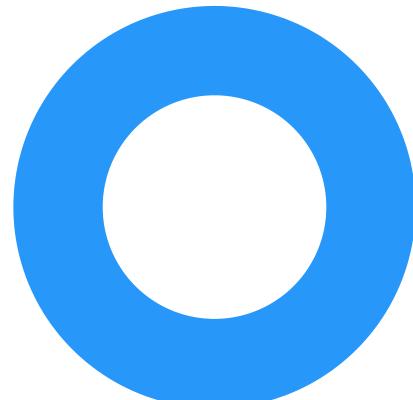
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$21,000**      **\$21K**      **\$21K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Repairs/Improvements (100%)      \$21,000.00  
**TOTAL**      **\$21,000.00**

### Capital Cost Breakdown

Capital Cost	FY2024	Total
Repairs/Improvements	\$21,000	\$21,000
<b>Total</b>	<b>\$21,000</b>	<b>\$21,000</b>



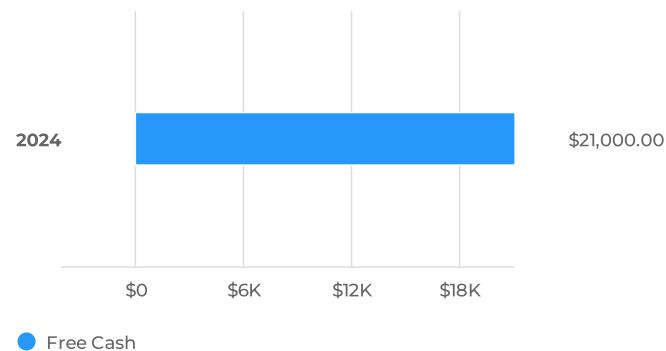
## Funding Sources

FY2024 Budget  
**\$21,000**

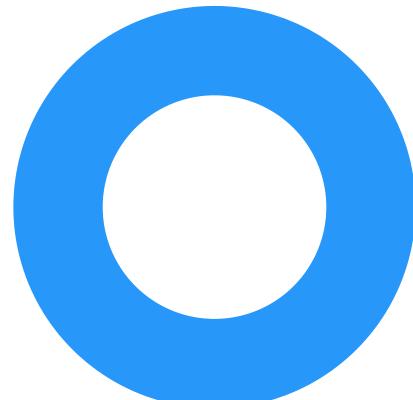
Total Budget (all years)  
**\$21K**

Project Total  
**\$21K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$21,000	\$21,000
<b>Total</b>	<b>\$21,000</b>	<b>\$21,000</b>



# Compactor Repairs

## Overview

Request Owner	Paul Goodwin
Department	Transfer Station
Type	Capital Equipment

## Description

Preventative/needed maintenance on compactors at Transfer Station

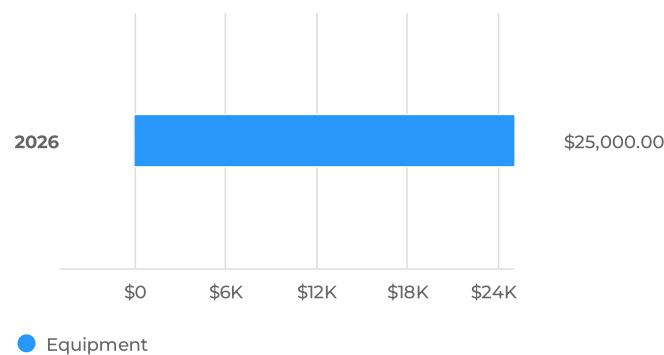
## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

## Capital Cost

Total Budget (all years)      Project Total  
**\$25K**      **\$25K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2026	Total
Equipment	\$25,000	\$25,000
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>



## Funding Sources

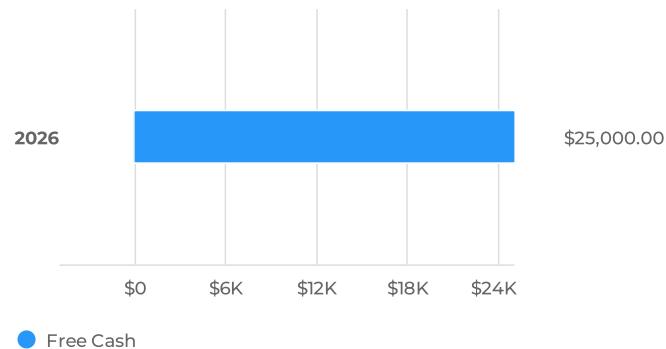
Total Budget (all years)

**\$25K**

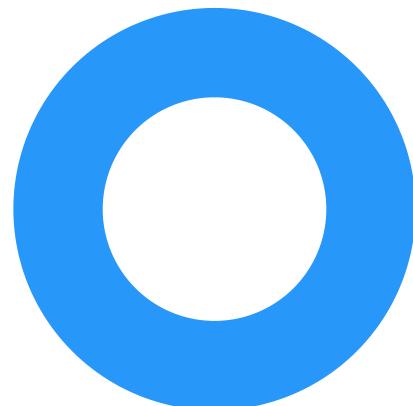
Project Total

**\$25K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



\$25,000.00  
**TOTAL**  
\$25,000.00

### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$25,000	\$25,000
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>



# Maintenance/painting of canopy at Transfer Station

## Overview

Request Owner	Paul Goodwin
Department	Transfer Station
Type	Capital Improvement

## Description

Paint canopy at Transfer Station

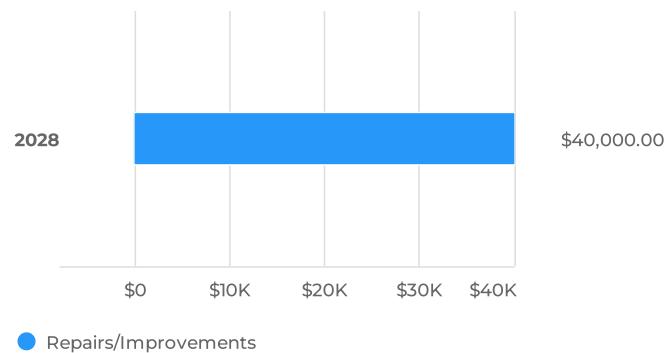
## Details

Type of Project	Refurbishment
-----------------	---------------

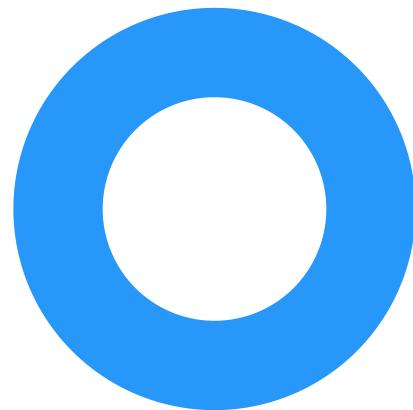
## Capital Cost

Total Budget (all years)      Project Total  
**\$40K**      **\$40K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Repairs/Improvements (100%)      \$40,000.00  
**TOTAL**      **\$40,000.00**

## Capital Cost Breakdown

Capital Cost	FY2028	Total
Repairs/Improvements	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



## Funding Sources

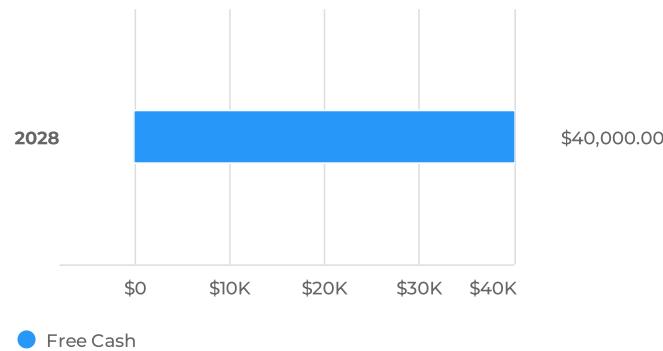
Total Budget (all years)

**\$40K**

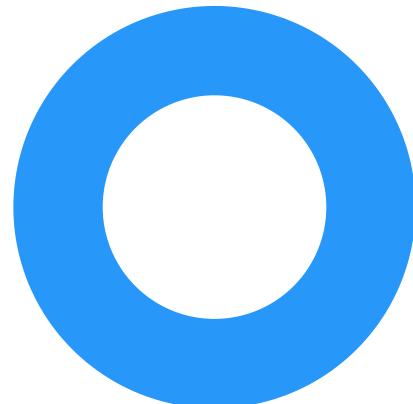
Project Total

**\$40K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



# Milling/Paving of Transfer Station facility and entrance

## Overview

Request Owner	Paul Goodwin
Department	Transfer Station
Type	Capital Improvement

## Description

Mill/pave road to Transfer Station and station itself

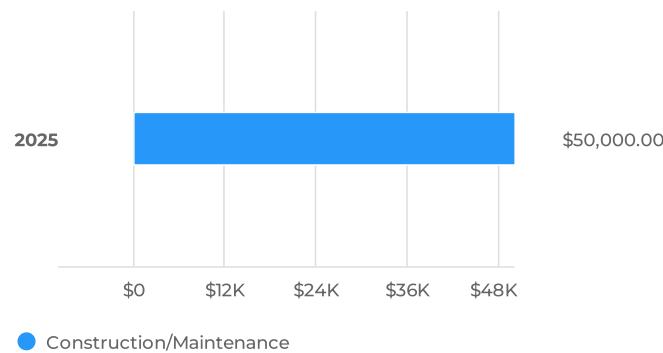
## Details

Type of Project	Resurface Current Road
-----------------	------------------------

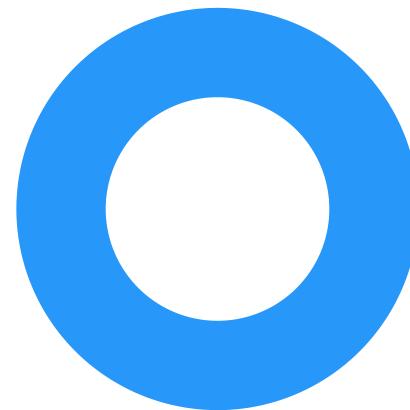
## Capital Cost

Total Budget (all years)      Project Total  
**\$50K**      **\$50K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Construction/Maintenance  
**TOTAL**      **\$50,000.00**

## Capital Cost Breakdown

Capital Cost	FY2025	Total
Construction/Maintenance	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



## Funding Sources

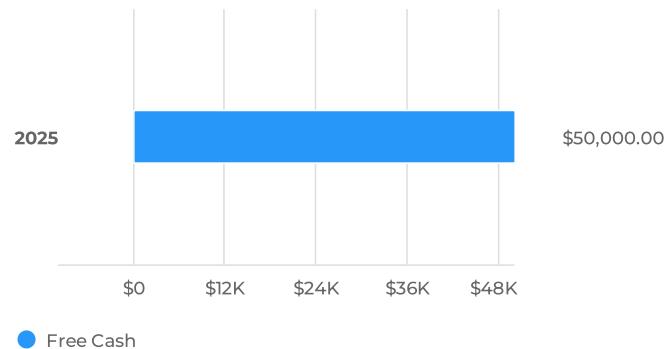
Total Budget (all years)

**\$50K**

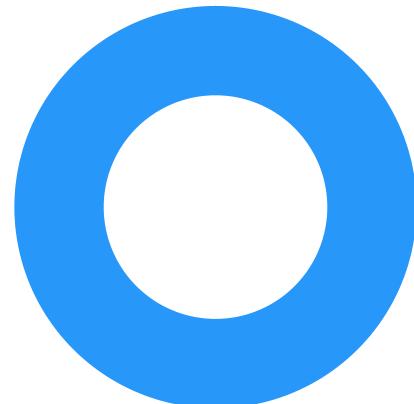
Project Total

**\$50K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



● Free Cash (100%)

**TOTAL**

\$50,000.00

**\$50,000.00**

### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



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## **WATER DEPARTMENT REQUESTS**

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# New water utility truck

## Overview

Request Owner	Paul Goodwin
Department	Water Department
Type	Capital Improvement

## Description

Purchase a new water utility truck

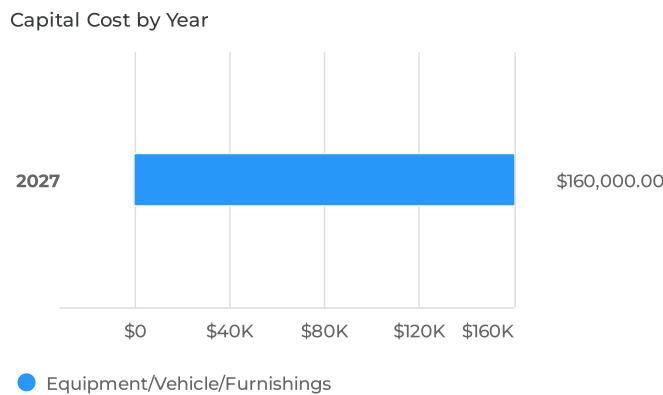
## Supplemental Attachments

 [Water Utility Truck Replacement\(/resource/cleargov-prod/projects/documents/685171d30b3992b29efc.pdf\)](#)

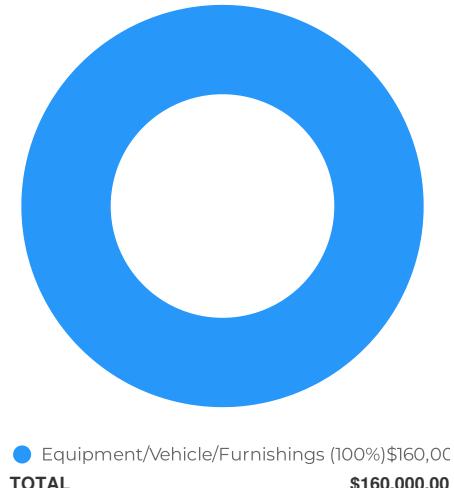
Only have verbal quote

## Capital Cost

Total Budget (all years)      Project Total  
**\$160K**      **\$160K**



## Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2027	Total
Equipment/Vehicle/Furnishings	\$160,000	\$160,000
<b>Total</b>	<b>\$160,000</b>	<b>\$160,000</b>



## Funding Sources

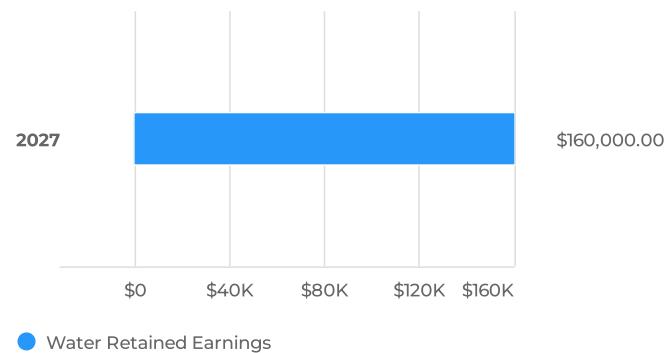
Total Budget (all years)

**\$160K**

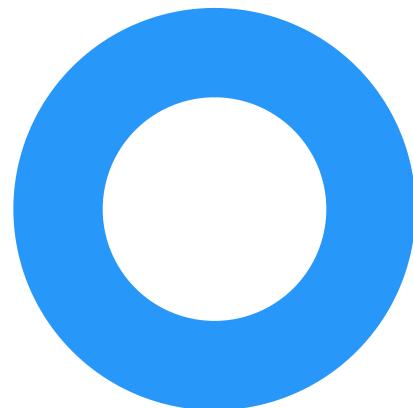
Project Total

**\$160K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2027	Total
Water Retained Earnings	\$160,000	\$160,000
<b>Total</b>	<b>\$160,000</b>	<b>\$160,000</b>



# Regulatory/violation consulting

## Overview

Request Owner	Paul Goodwin
Department	Water Department
Type	Capital Improvement

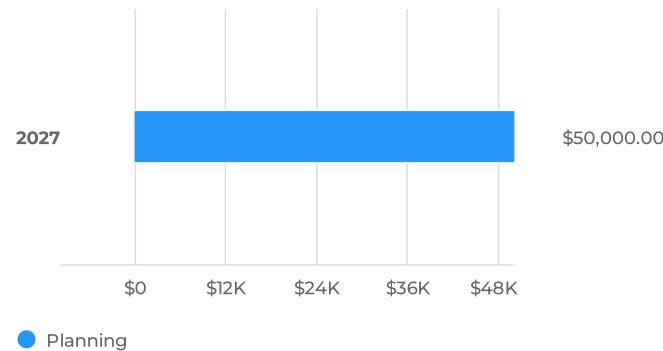
## Description

Consulting services for expected "violations" in our water withdrawal permit. Plus by law, conservation, OTC/IMA assistance and compliance

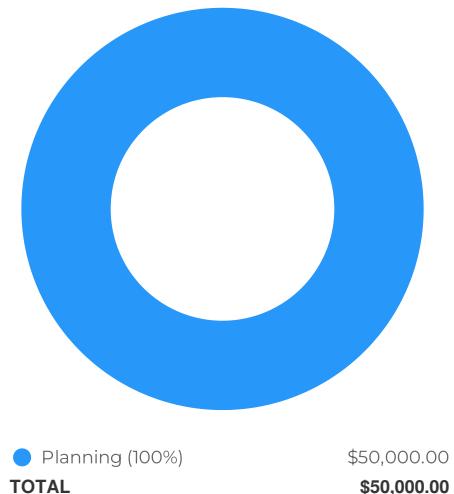
## Capital Cost

Total Budget (all years)      Project Total  
**\$50K**      **\$50K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2027	Total
Planning	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



## Funding Sources

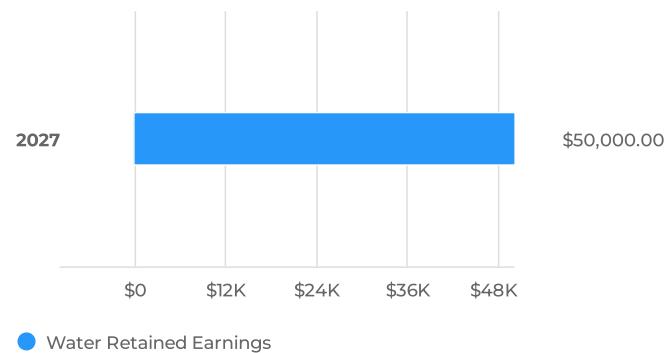
Total Budget (all years)

**\$50K**

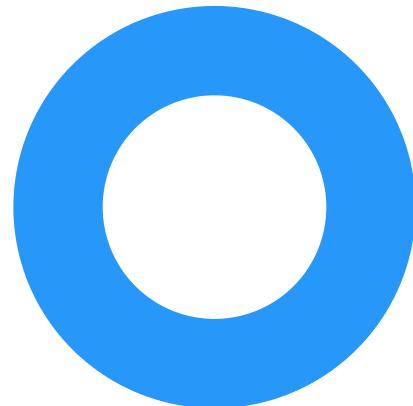
Project Total

**\$50K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



● Water Retained Earnings (100%) \$50,000.00  
**TOTAL** \$50,000.00

### Funding Sources Breakdown

Funding Sources	FY2027	Total
Water Retained Earnings	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



# Water Main Extension Liberty St

---

## Overview

Request Owner	Paul Goodwin
Department	Water Department
Type	Capital Improvement

---

## Description

Extend water main on Liberty St to connect the middle across Emerson Brook to loop the system

---

## Details

Type of Project	New Construction
-----------------	------------------

---

## Supplemental Attachments

 [water main Liberty\(/resource/cleargov-prod/projects/documents/fb148fb44e45a8d8a436.pdf\)](#)



## Capital Cost

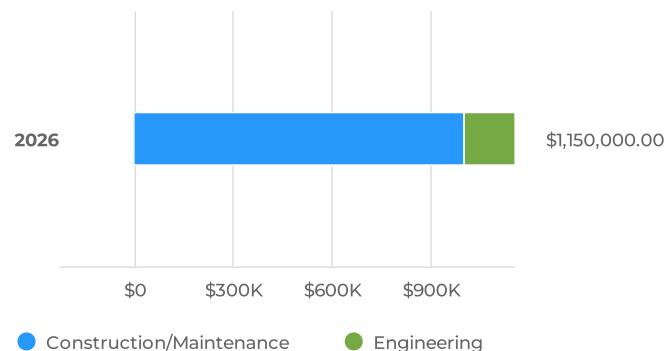
Total Budget (all years)

**\$1.15M**

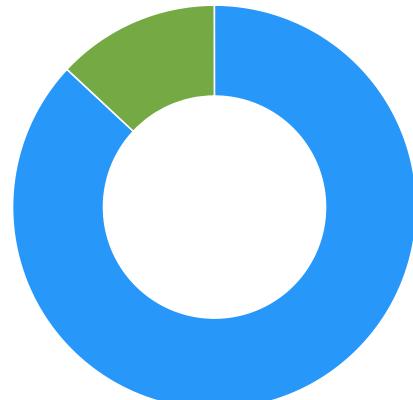
Project Total

**\$1.15M**

Capital Cost by Year



Capital Cost for Budgeted Years



● Construction/Maintenance (87%) \$1,000,000.00  
● Engineering (13%) \$150,000.00  
**TOTAL** \$1,150,000.00

## Capital Cost Breakdown

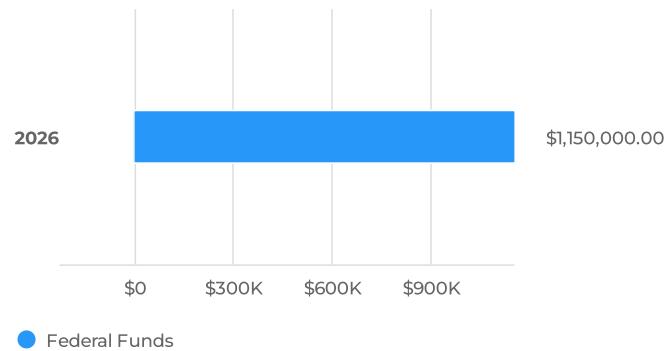
Capital Cost	FY2026	Total
Engineering	\$150,000	\$150,000
Construction/Maintenance	\$1,000,000	\$1,000,000
<b>Total</b>	<b>\$1,150,000</b>	<b>\$1,150,000</b>



## Funding Sources

Total Budget (all years)      Project Total  
**\$1.15M**      **\$1.15M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2026	Total
Federal Funds	\$1,150,000	\$1,150,000
<b>Total</b>	<b>\$1,150,000</b>	<b>\$1,150,000</b>



# **Water Main extension off Piedmont for help with contaminated wells**

---

## **Overview**

Request Owner	Paul Goodwin
Department	Water Department
Type	Capital Improvement

---

## **Description**

This area has contaminated wells. Lots of "red tape" to resolve first. May need to extend water system to help. Not sure who will pay for at this point.

Either betterment, court order, debt service etc

---

## **Details**

Type of Project	New Construction
-----------------	------------------



## Capital Cost

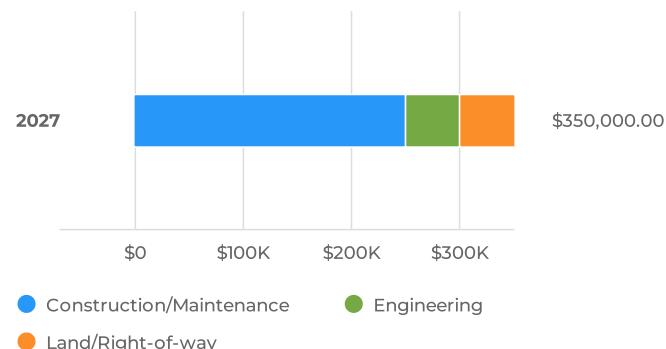
Total Budget (all years)

**\$350K**

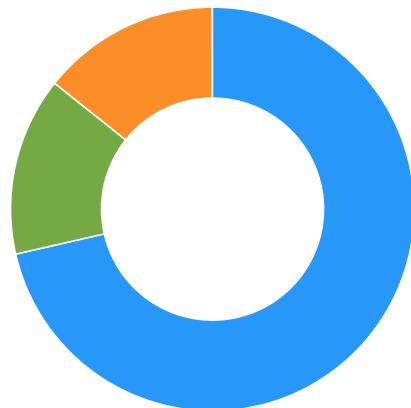
Project Total

**\$350K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Construction/Maintenance (71%)	\$250,000.00
● Engineering (14%)	\$50,000.00
● Land/Right-of-way (14%)	\$50,000.00
<b>TOTAL</b>	<b>\$350,000.00</b>

### Capital Cost Breakdown

Capital Cost	FY2027	Total
Engineering	\$50,000	\$50,000
Land/Right-of-way	\$50,000	\$50,000
Construction/Maintenance	\$250,000	\$250,000
<b>Total</b>	<b>\$350,000</b>	<b>\$350,000</b>



## Funding Sources

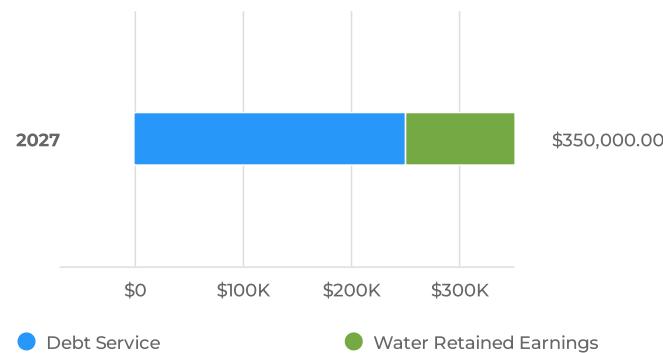
Total Budget (all years)

**\$350K**

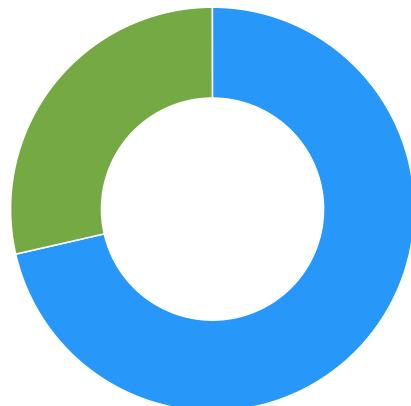
Project Total

**\$350K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



Debt Service (71%)	\$250,000.00
Water Retained Earnings (29%)	\$100,000.00
<b>TOTAL</b>	<b>\$350,000.00</b>

### Funding Sources Breakdown

Funding Sources	FY2027	Total
Debt Service	\$250,000	\$250,000
Water Retained Earnings	\$100,000	\$100,000
<b>Total</b>	<b>\$350,000</b>	<b>\$350,000</b>



# Water main extension on Essex St to just passed Debush Ave

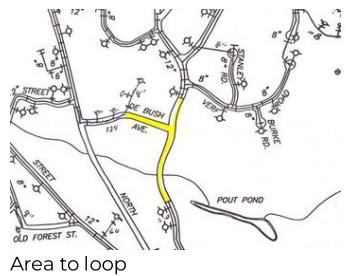
## Overview

Request Owner	Paul Goodwin
Department	Water Department
Type	Capital Improvement

## Description

Want to loop system from 38 Essex Street to Vera Lane

## Images



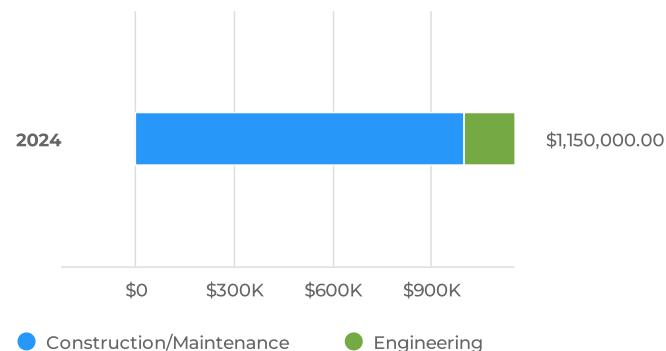
## Capital Cost

FY2024 Budget  
**\$1,150,000**

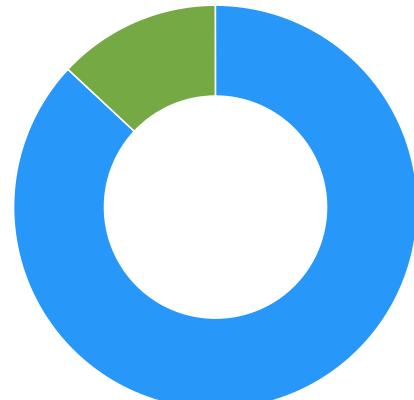
Total Budget (all years)  
**\$1.15M**

Project Total  
**\$1.15M**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

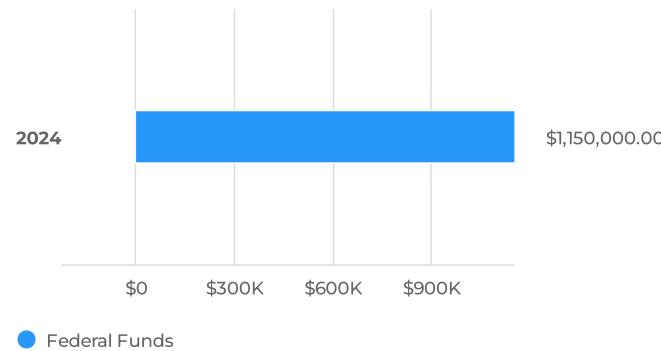
Capital Cost	FY2024	Total
Engineering	\$150,000	\$150,000
Construction/Maintenance	\$1,000,000	\$1,000,000
<b>Total</b>	<b>\$1,150,000</b>	<b>\$1,150,000</b>



## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$1,150,000**      **\$1.15M**      **\$1.15M**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Federal Funds	\$1,150,000	\$1,150,000
<b>Total</b>	<b>\$1,150,000</b>	<b>\$1,150,000</b>



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## **PUBLIC WORKS REQUESTS**

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# Additional Chapter 90

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

## Description

Additional funds to supplement Chapter 90 funds.

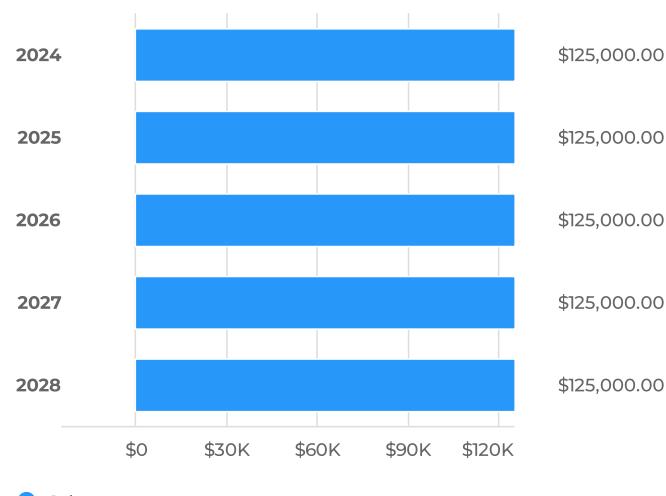
## Details

Type of Project	Other
-----------------	-------

## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$125,000</b>	<b>\$625K</b>	<b>\$625K</b>

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Other	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
<b>Total</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$625,000</b>



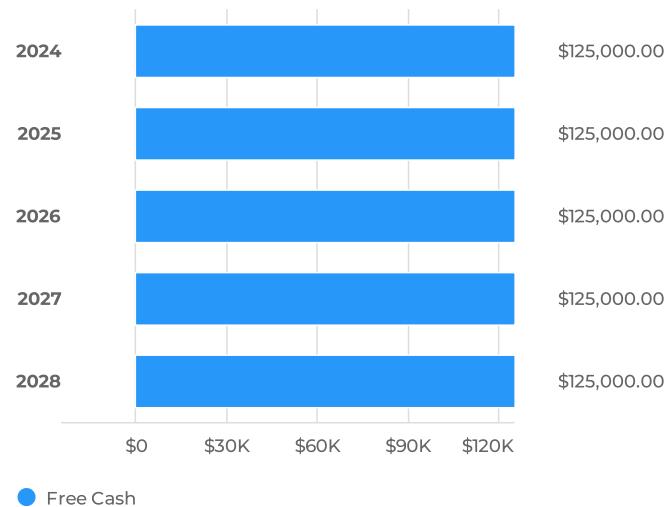
## Funding Sources

FY2024 Budget  
**\$125,000**

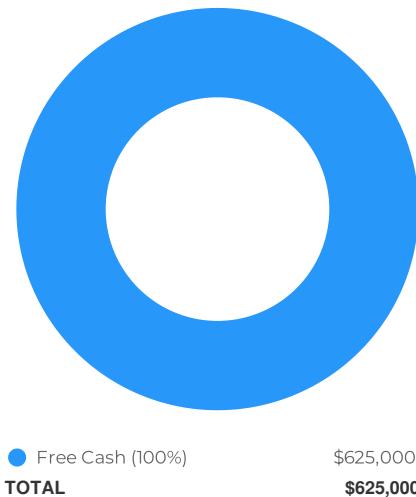
Total Budget (all years)  
**\$625K**

Project Total  
**\$625K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Free Cash	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
<b>Total</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$625,000</b>



# Athletic field upgrades

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

## Description

Improvements to fields. Unclear which fields and what upgrades are needed. Just a distant earmark

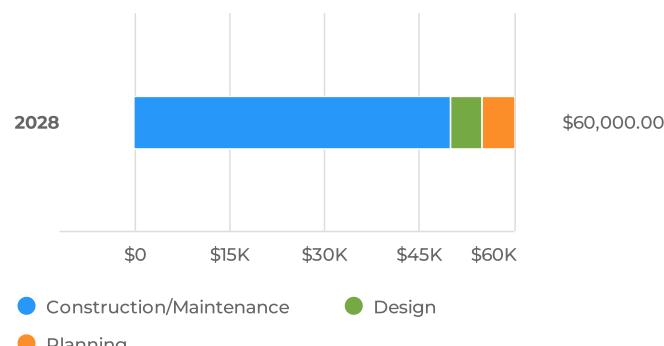
## Details

Type of Project	Refurbishment
-----------------	---------------

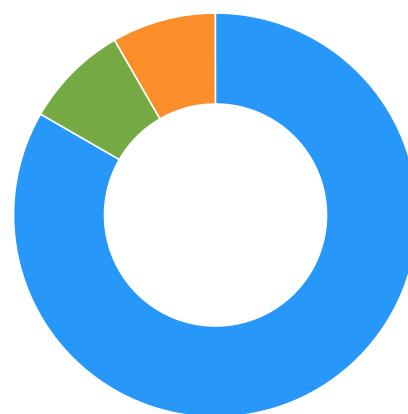
## Capital Cost

Total Budget (all years)      Project Total  
**\$60K**      **\$60K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



Construction/Maintenance (83%)	\$50,000.00
Design (8%)	\$5,000.00
Planning (8%)	\$5,000.00
<b>TOTAL</b>	<b>\$60,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2028	Total
Planning	\$5,000	\$5,000
Design	\$5,000	\$5,000
Construction/Maintenance	\$50,000	\$50,000
<b>Total</b>	<b>\$60,000</b>	<b>\$60,000</b>



## Funding Sources

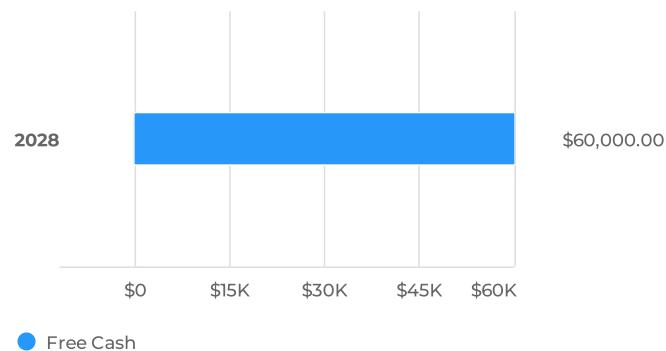
Total Budget (all years)

**\$60K**

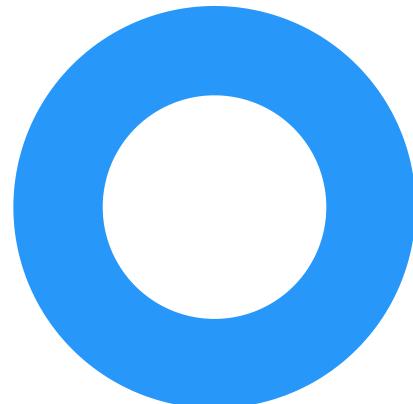
Project Total

**\$60K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$60,000	\$60,000
<b>Total</b>	<b>\$60,000</b>	<b>\$60,000</b>



# **Boston St sidewalk construction & East St sidewalk design**

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## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

## Description

Construct new sidewalk on Boston St.(Wildwood to Peabody) Design new sidewalk on East St(62 to Locust)

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## Details

Type of Project	New Road
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## Benefit to Community

More sidewalks



## Capital Cost

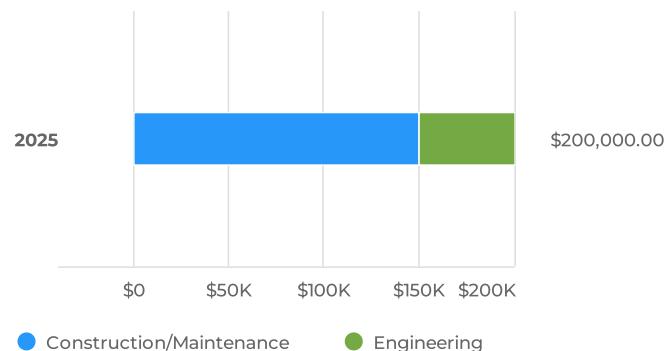
Total Budget (all years)

**\$200K**

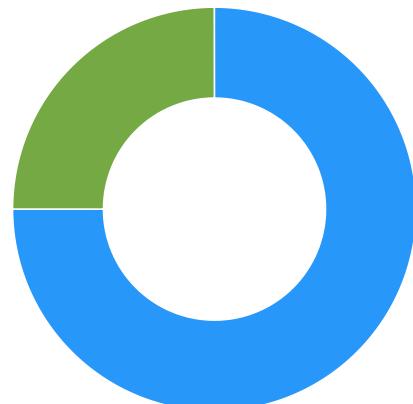
Project Total

**\$200K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Construction/Maintenance (75%)	\$150,000.00
● Engineering (25%)	\$50,000.00
<b>TOTAL</b>	<b>\$200,000.00</b>

## Capital Cost Breakdown

Capital Cost	FY2025	Total
Engineering	\$50,000	\$50,000
Construction/Maintenance	\$150,000	\$150,000
<b>Total</b>	<b>\$200,000</b>	<b>\$200,000</b>



## Funding Sources

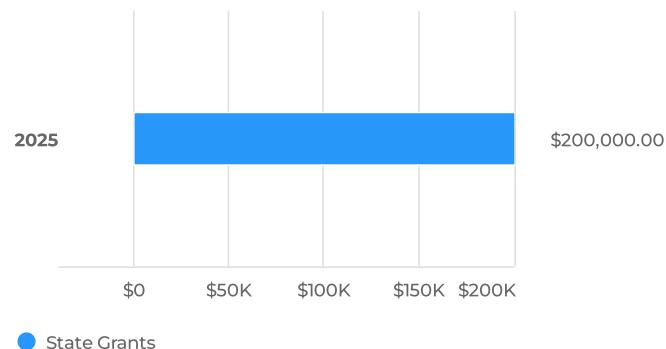
Total Budget (all years)

**\$200K**

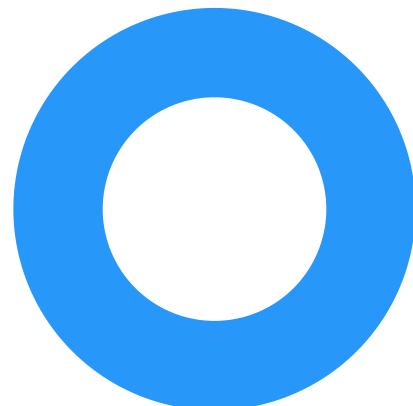
Project Total

**\$200K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



● State Grants (100%)  
**TOTAL**

\$200,000.00  
**\$200,000.00**

### Funding Sources Breakdown

Funding Sources	FY2025	Total
State Grants	\$200,000	\$200,000
<b>Total</b>	<b>\$200,000</b>	<b>\$200,000</b>



# Cemetery monument repairs

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

## Description

Repair older monuments that are in need of it. Hopefully use CPA funds (\$25000 in FY 23/24)

---

## Details

Type of Project	Other improvement
-----------------	-------------------

## Benefit to Community

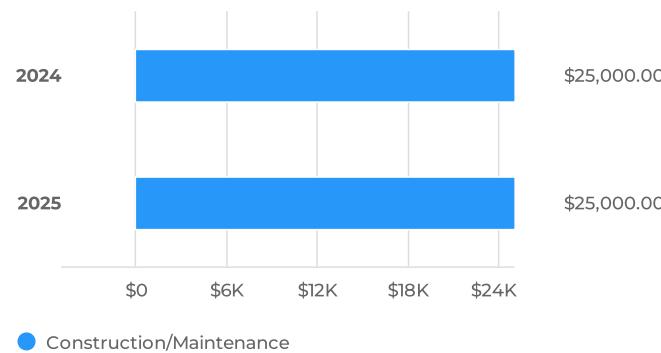
Repair old monuments in cemetery



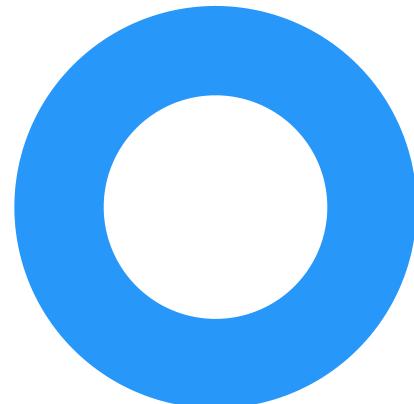
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$25,000**      **\$50K**      **\$50K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$50,000.00  
**TOTAL**      **\$50,000.00**

Capital Cost Breakdown

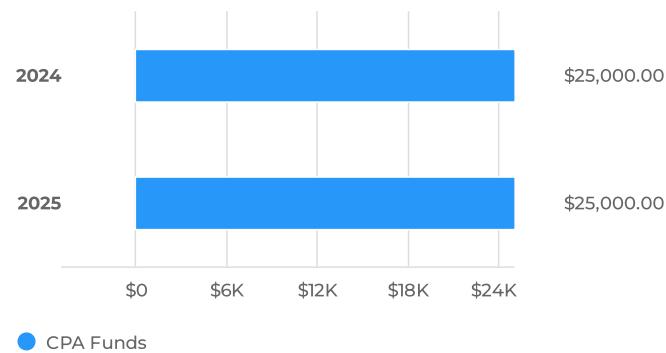
Capital Cost	FY2024	FY2025	Total
Construction/Maintenance	\$25,000	\$25,000	\$50,000
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$50,000</b>



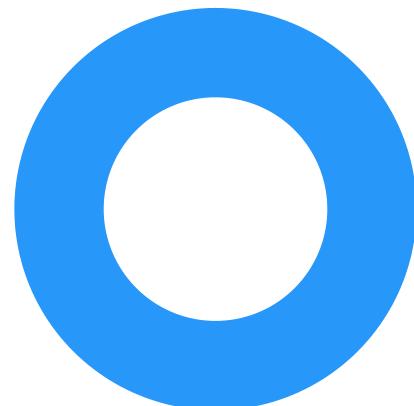
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$25,000**      **\$50K**      **\$50K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2024	FY2025	Total
CPA Funds	\$25,000	\$25,000	\$50,000
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$50,000</b>



# Central St traffic improvements

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

## Description

Roadway improvements per traffic study and design

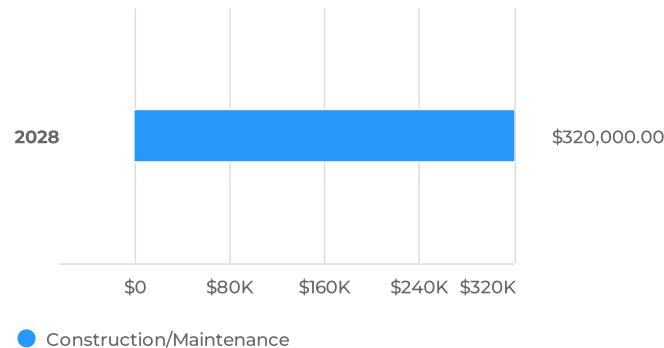
## Supplemental Attachments

 [Central St. upgrades\(/resource/cleargov-prod/projects/documents/0417d21cf1ca77e0634d.pdf\)](#)

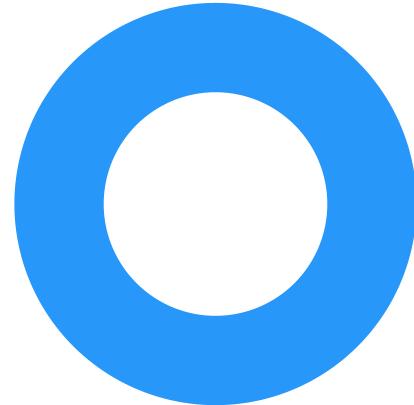
## Capital Cost

Total Budget (all years)      Project Total  
**\$320K**      **\$320K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$320,000.00  
**TOTAL**      **\$320,000.00**

## Capital Cost Breakdown

Capital Cost	FY2028	Total
Construction/Maintenance	\$320,000	\$320,000
<b>Total</b>	<b>\$320,000</b>	<b>\$320,000</b>



## Funding Sources

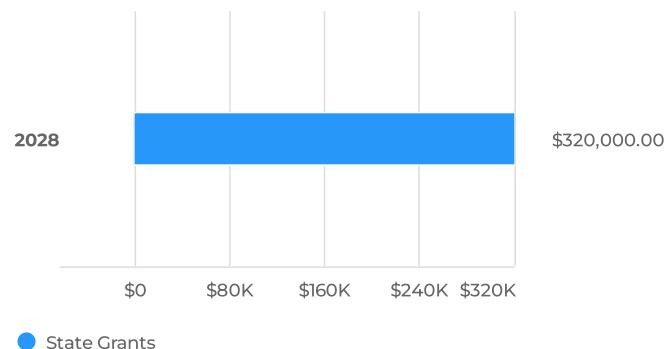
Total Budget (all years)

**\$320K**

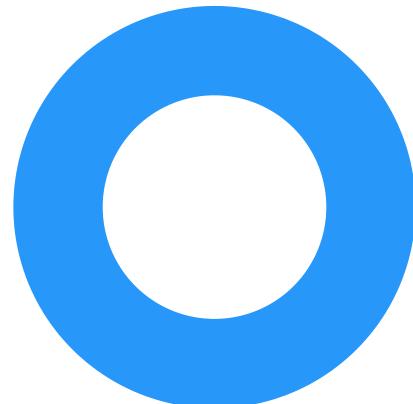
Project Total

**\$320K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
State Grants	\$320,000	\$320,000
<b>Total</b>	<b>\$320,000</b>	<b>\$320,000</b>



# Central Street Traffic Design

## Overview

Request Owner	Paul Goodwin
Est. Start Date	07/10/2023
Est. Completion Date	11/10/2023
Department	Public Works
Type	Capital Improvement

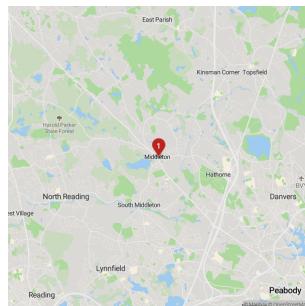
## Description

Per the traffic study in this area, design costs for traffic control on Central Street. we are applying for a grant in FY24; if not received will request use of Free Cash in FY25.

## Details

Type of Project	Other
-----------------	-------

## Location



## Supplemental Attachments

 [Central Street Design Estimate](#)(/resource/cleargov-prod/projects/documents/6b5e2bf5c546fcde18.pdf)

## Benefit to Community

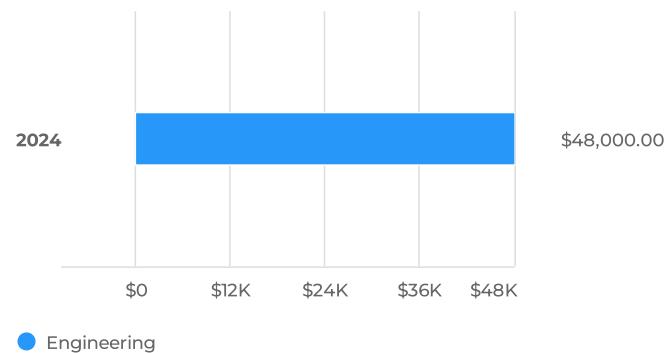
Many meetings with residents and concerned citizens in this area. This design may help those concerns.



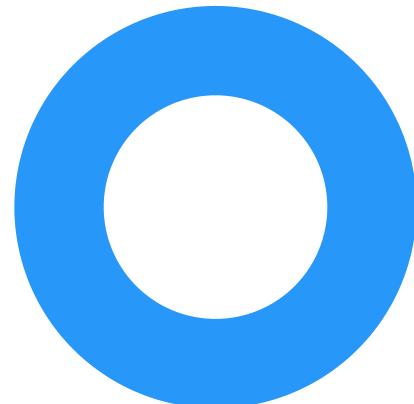
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$48,000**      **\$48K**      **\$48K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

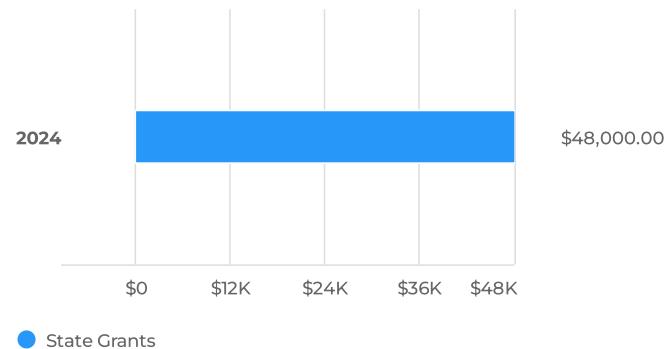
Capital Cost	FY2024	Total
Engineering	\$48,000	\$48,000
<b>Total</b>	<b>\$48,000</b>	<b>\$48,000</b>



## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$48,000**      **\$48K**      **\$48K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
State Grants	\$48,000	\$48,000
<b>Total</b>	<b>\$48,000</b>	<b>\$48,000</b>



# Maple St and #114 bridge repair

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

## Description

Maple St bridge and route #114 bridge repair by Ma DOT

Cost is a guess. Fully funded by MA DOT

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## Details

Type of Project	Other
-----------------	-------

---

## Benefit to Community

New bridges



## Capital Cost

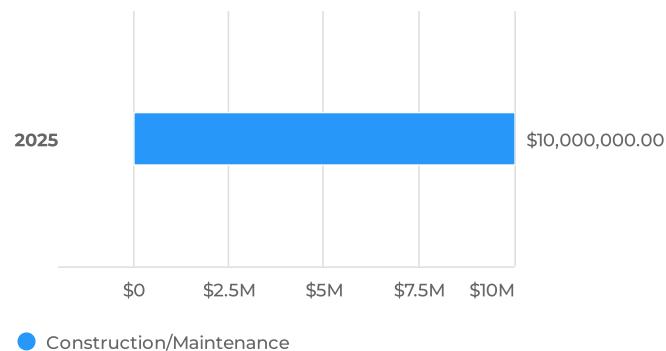
Total Budget (all years)

**\$10M**

Project Total

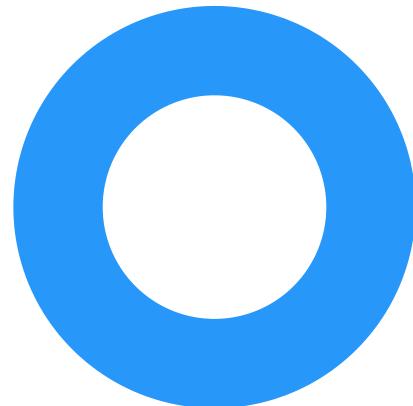
**\$10M**

Capital Cost by Year



● Construction/Maintenance

Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$10,000,000  
**TOTAL** \$10,000,000

Capital Cost Breakdown

Capital Cost	FY2025	Total
Construction/Maintenance	\$10,000,000	\$10,000,000
<b>Total</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>



## Funding Sources

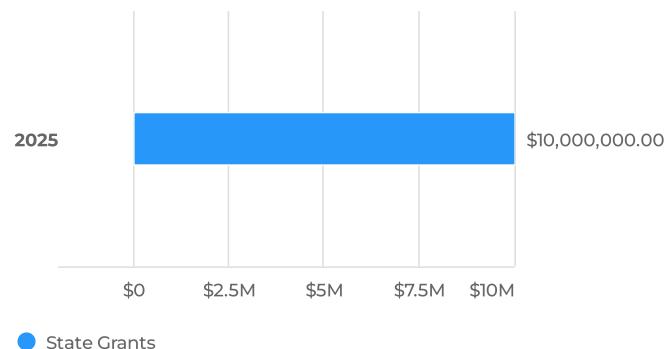
Total Budget (all years)

**\$10M**

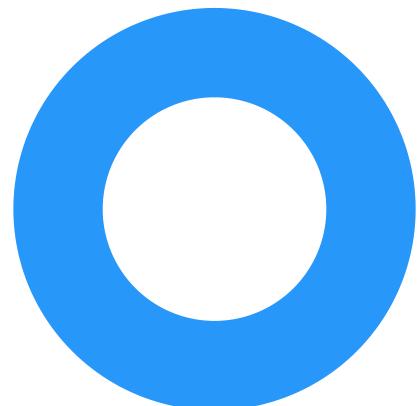
Project Total

**\$10M**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
State Grants	\$10,000,000	\$10,000,000
<b>Total</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>



# Mill/pave portion of maple st

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

## Description

Mill and pave portion of maple st once bridge project is completed

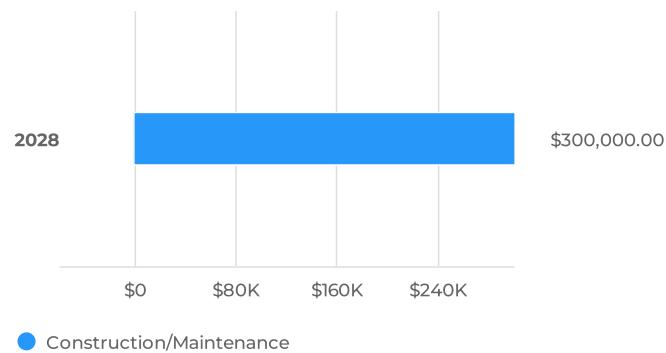
## Details

Type of Project	Resurface Current Road
-----------------	------------------------

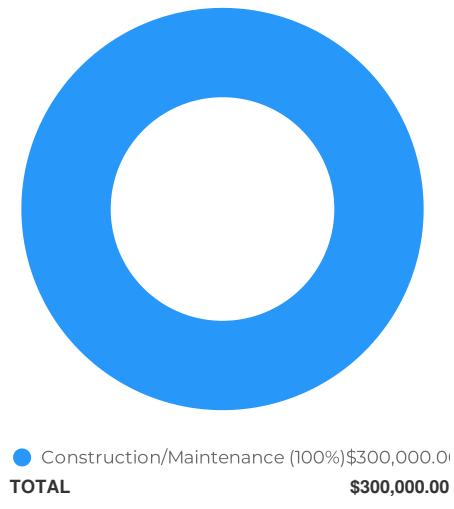
## Capital Cost

Total Budget (all years)      Project Total  
**\$300K**      **\$300K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2028	Total
Construction/Maintenance	\$300,000	\$300,000
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>



## Funding Sources

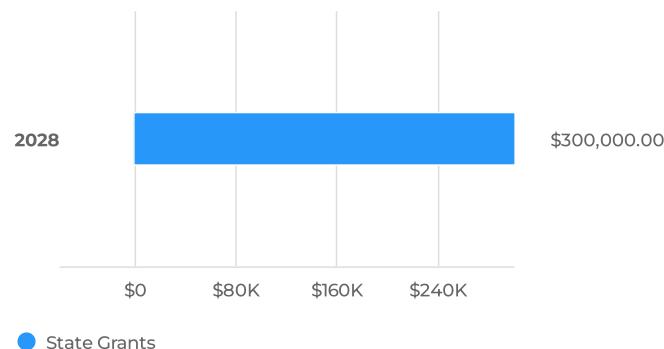
Total Budget (all years)

**\$300K**

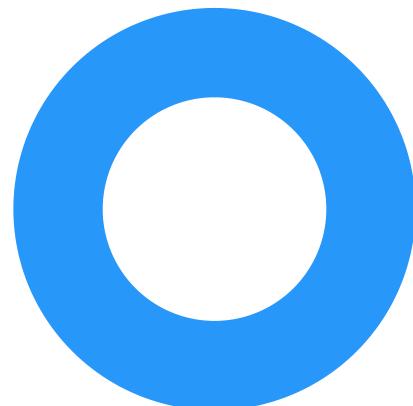
Project Total

**\$300K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
State Grants	\$300,000	\$300,000
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>



## **Milling/Paving Forest & Essex**

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### **Overview**

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

### **Description**

Mill and pave above roads in FY 26 and FY 27

---

### **Details**

Type of Project	Resurface Current Road
-----------------	------------------------

### **Benefit to Community**

New road surface



## Capital Cost

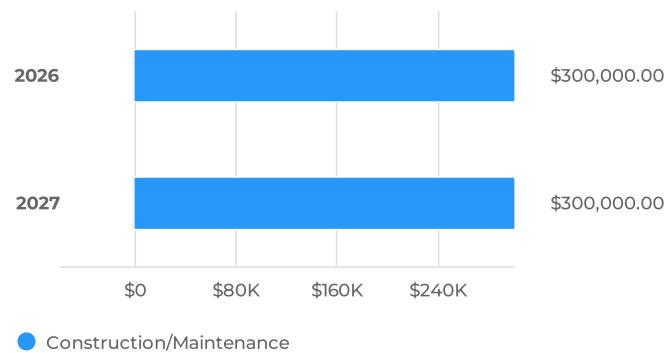
Total Budget (all years)

**\$600K**

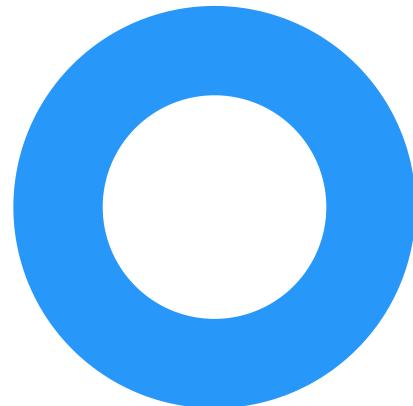
Project Total

**\$600K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$600,000.00  
**TOTAL** \$600,000.00

### Capital Cost Breakdown

Capital Cost	FY2026	FY2027	Total
Construction/Maintenance	\$300,000	\$300,000	\$600,000
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$600,000</b>



## Funding Sources

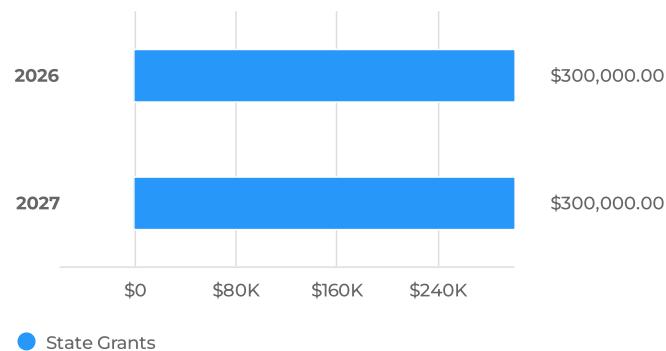
Total Budget (all years)

**\$600K**

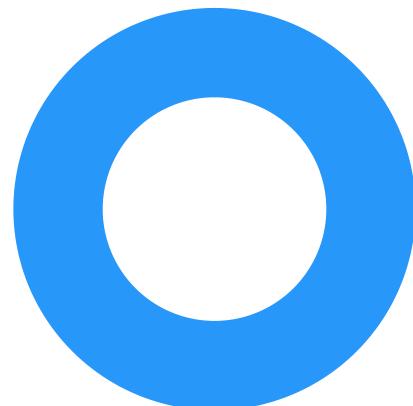
Project Total

**\$600K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	FY2027	Total
State Grants	\$300,000	\$300,000	\$600,000
<b>Total</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$600,000</b>



# New Bobcat

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

## Description

Replacement. May be able to prolong, depending on maintenance and hours

---

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

## Supplemental Attachments

 [Bobcat Replacement\(/resource/cleargov-prod/projects/documents/45b0054ec865536e29af.pdf\)](#)



## Capital Cost

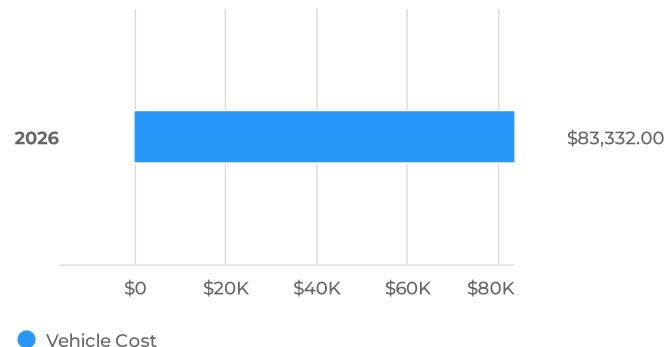
Total Budget (all years)

**\$83.332K**

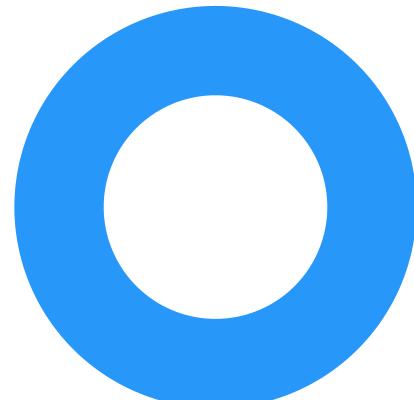
Project Total

**\$83.332K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2026	Total
Vehicle Cost	\$83,332	\$83,332
<b>Total</b>	<b>\$83,332</b>	<b>\$83,332</b>



## Funding Sources

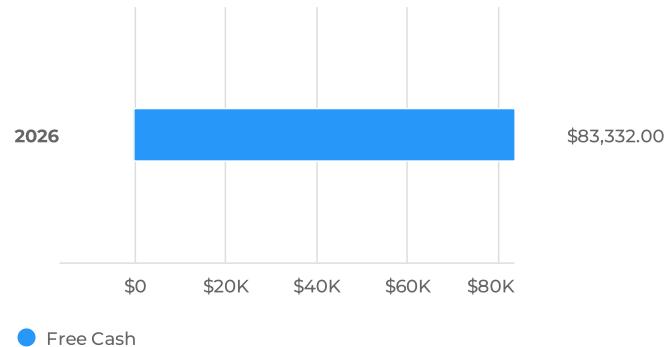
Total Budget (all years)

**\$83.332K**

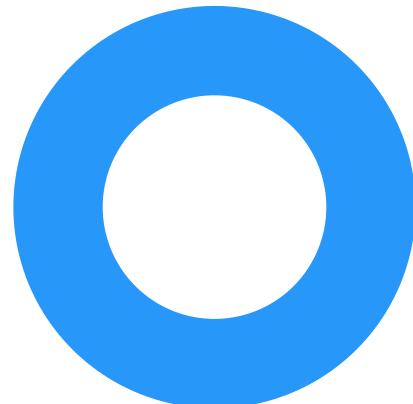
Project Total

**\$83.332K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$83,332	\$83,332
<b>Total</b>	<b>\$83,332</b>	<b>\$83,332</b>



# New mower

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

## Description

Purchase 2 new mowers. FY 25 and 27

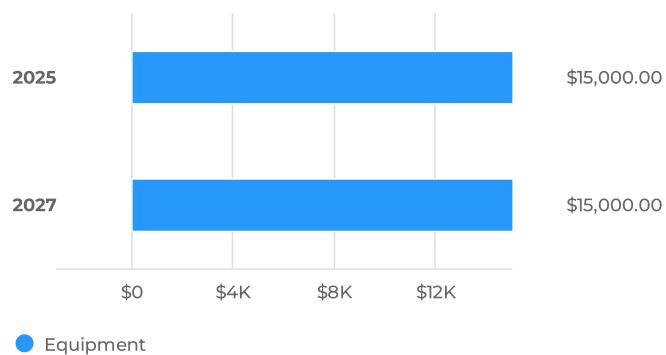
## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

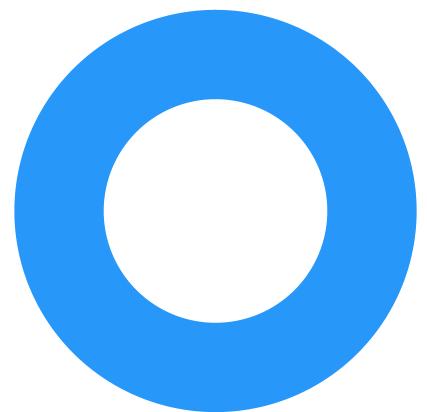
## Capital Cost

Total Budget (all years)      Project Total  
**\$30K**      **\$30K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2025	FY2027	Total
Equipment	\$15,000	\$15,000	\$30,000
<b>Total</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$30,000</b>



## Funding Sources

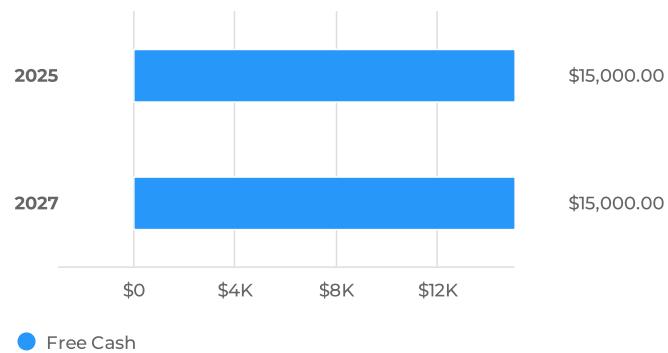
Total Budget (all years)

**\$30K**

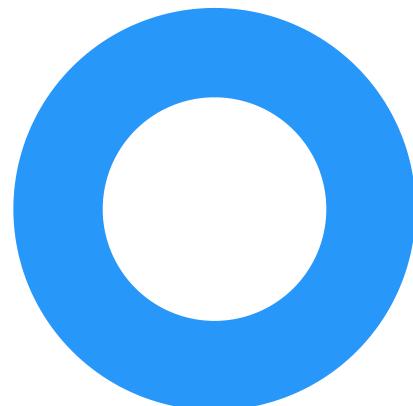
Project Total

**\$30K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	FY2027	Total
Free Cash	\$15,000	\$15,000	\$30,000
<b>Total</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$30,000</b>



# **Paving on James Ave, Erin Way & Sgt. Roode Ln (and possibly Francis Dr)**

---

## **Overview**

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

## **Description**

Using up to \$375K of Chapter 90 funds and other funds, including add'l Chapter 90 and WRAP. Paving the above mentioned roads.

---

## **Details**

Type of Project	Resurface Current Road
-----------------	------------------------

## **Benefit to Community**

New road surface



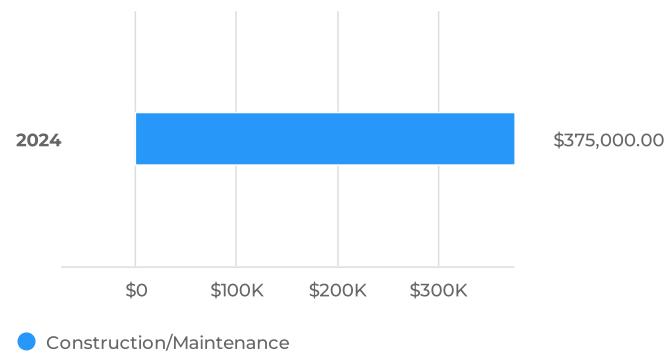
## Capital Cost

FY2024 Budget  
**\$375,000**

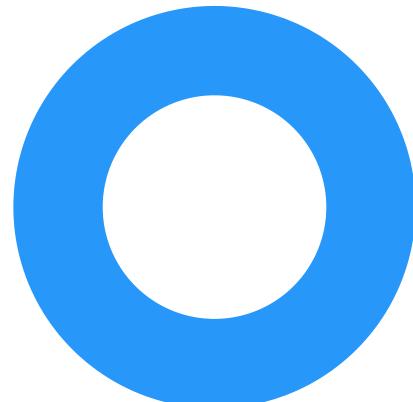
Total Budget (all years)  
**\$375K**

Project Total  
**\$375K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2024	Total
Construction/Maintenance	\$375,000	\$375,000
<b>Total</b>	<b>\$375,000</b>	<b>\$375,000</b>



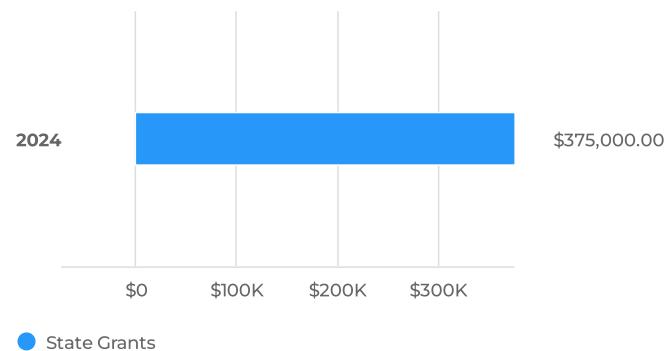
## Funding Sources

FY2024 Budget  
**\$375,000**

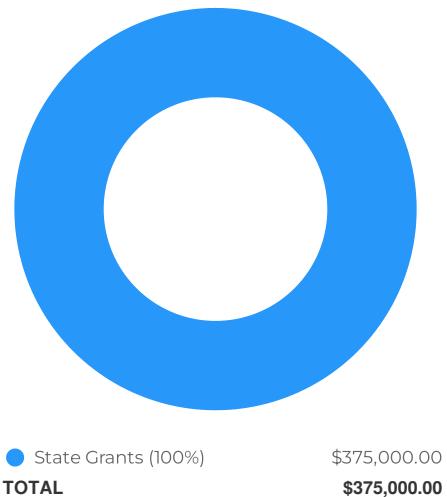
Total Budget (all years)  
**\$375K**

Project Total  
**\$375K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
State Grants	\$375,000	\$375,000
<b>Total</b>	<b>\$375,000</b>	<b>\$375,000</b>



# Peabody Street Bridge

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

---

## Description

Repair Peabody Street bridge surface

---

## Details

Type of Project	Resurface Current Road
-----------------	------------------------

---

## Supplemental Attachments

 [Peabody St. bridge repair\(/resource/cleargov-prod/projects/documents/dde0ff8fde5f2777293f.pdf\)](#)

---

## Benefit to Community

Repairs to existing bridge



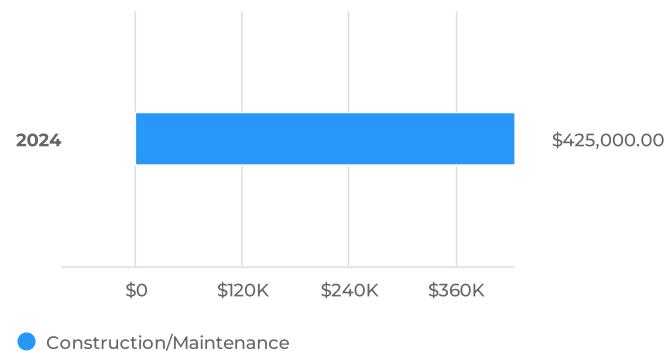
## Capital Cost

FY2024 Budget  
**\$425,000**

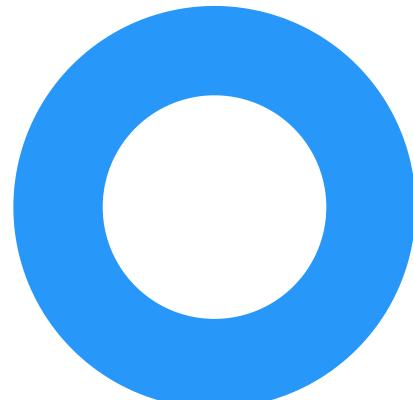
Total Budget (all years)  
**\$425K**

Project Total  
**\$425K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2024	Total
Construction/Maintenance	\$425,000	\$425,000
<b>Total</b>	<b>\$425,000</b>	<b>\$425,000</b>



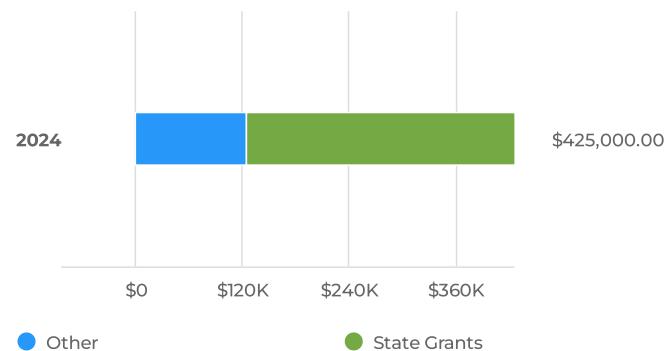
## Funding Sources

FY2024 Budget  
**\$425,000**

Total Budget (all years)  
**\$425K**

Project Total  
**\$425K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
State Grants	\$300,000	\$300,000
Other	\$125,000	\$125,000
<b>Total</b>	<b>\$425,000</b>	<b>\$425,000</b>



# Purchase loader

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

## Description

Loader replacement. May be able to prolong, depending on required maintenance or hours/need

---

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

## Supplemental Attachments

 [Volvo Loader Replacement\(/resource/cleargov-prod/projects/documents/e0f3f099bcce027d3c5f.pdf\)](#)



## Capital Cost

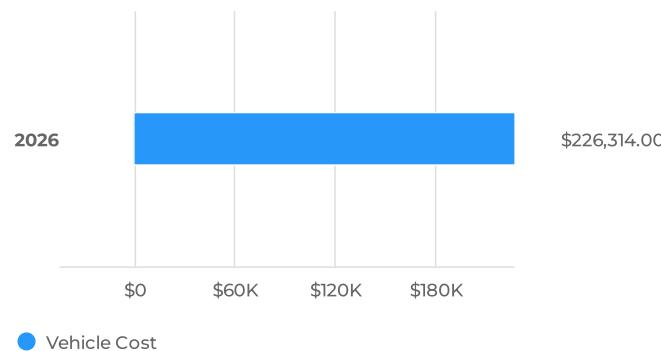
Total Budget (all years)

**\$226.314K**

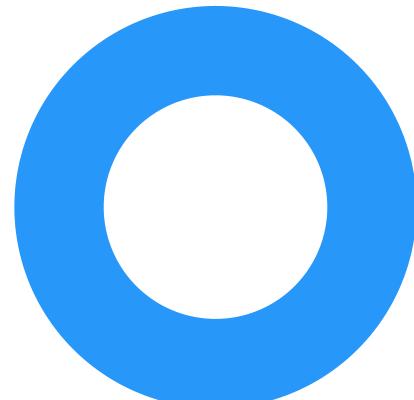
Project Total

**\$226.314K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2026	Total
Vehicle Cost	\$226,314	\$226,314
<b>Total</b>	<b>\$226,314</b>	<b>\$226,314</b>



## Funding Sources

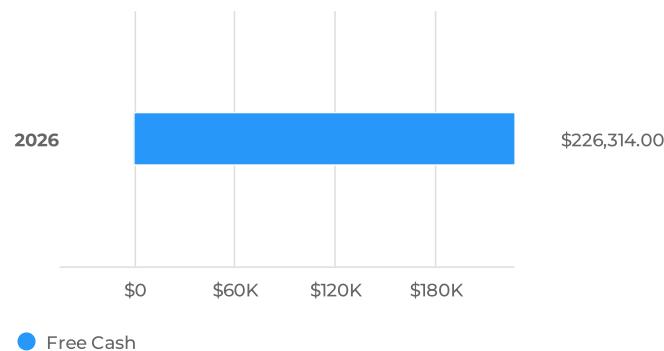
Total Budget (all years)

**\$226.314K**

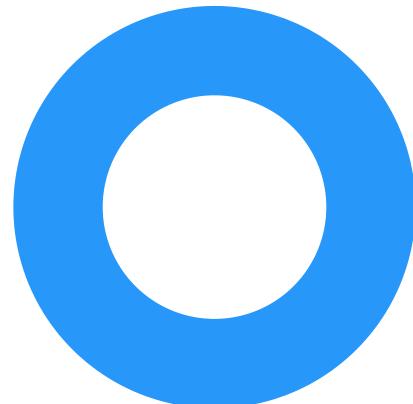
Project Total

**\$226.314K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$226,314	\$226,314
<b>Total</b>	<b>\$226,314</b>	<b>\$226,314</b>



# Purchase new backhoe

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

## Description

Purchase backhoe

---

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

## Supplemental Attachments

 [Backhoe verbal\(/resource/cleargov-prod/projects/documents/105e4526b008821d8016.pdf\)](#)



## Capital Cost

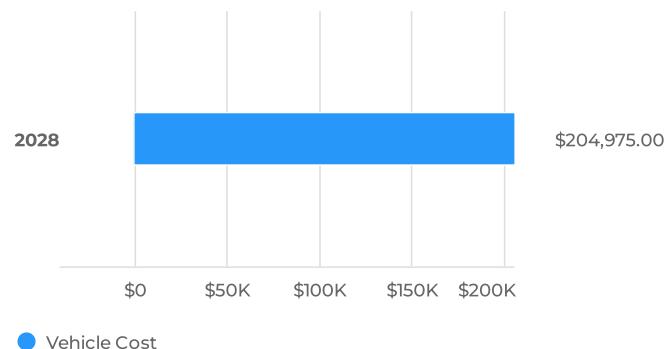
Total Budget (all years)

**\$204.975K**

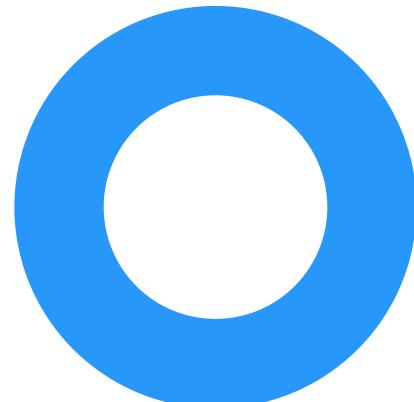
Project Total

**\$204.975K**

Capital Cost by Year



Capital Cost for Budgeted Years



### Capital Cost Breakdown

Capital Cost	FY2028	Total
Vehicle Cost	\$204,975	\$204,975
<b>Total</b>	<b>\$204,975</b>	<b>\$204,975</b>



## Funding Sources

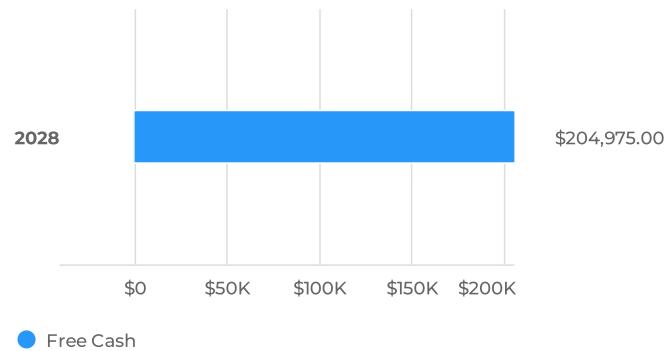
Total Budget (all years)

**\$204.975K**

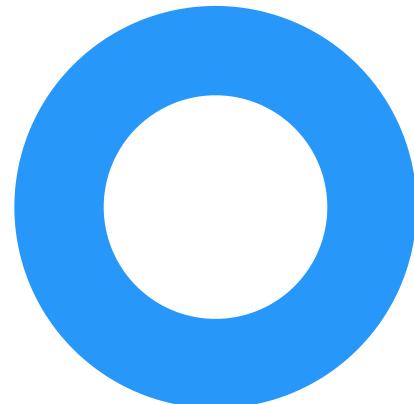
Project Total

**\$204.975K**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$204,975	\$204,975
<b>Total</b>	<b>\$204,975</b>	<b>\$204,975</b>



# Rail Trail

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

## Description

Additional funding for rail trail project

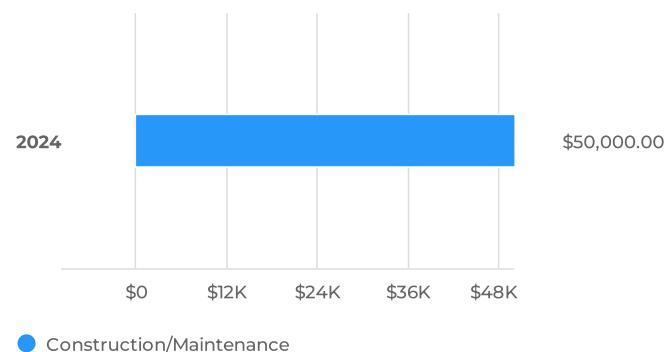
## Details

Type of Project	Other improvement
-----------------	-------------------

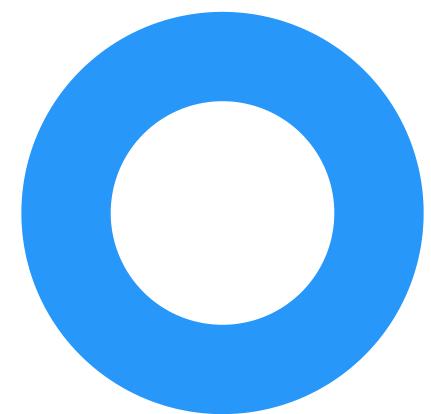
## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$50,000</b>	<b>\$50K</b>	<b>\$50K</b>

### Capital Cost by Year



### Capital Cost for Budgeted Years



**TOTAL** **\$50,000.00**

## Capital Cost Breakdown

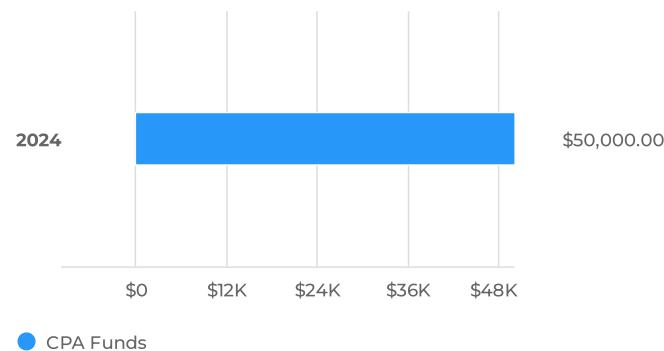
Capital Cost	FY2024	Total
Construction/Maintenance	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



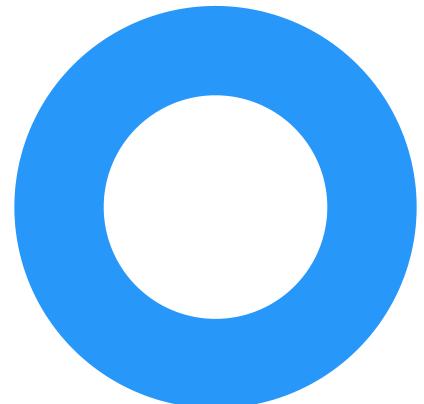
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$50,000**      **\$50K**      **\$50K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
CPA Funds	\$50,000	\$50,000
<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>



# Repair wall at Miriam cemetery

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Improvement

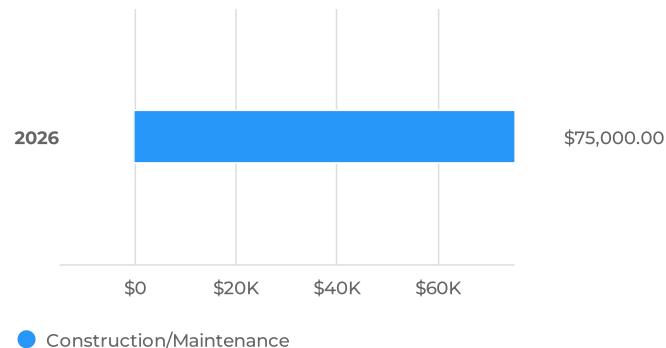
## Description

Repair wall that is showing signs of needed repair at Miriam cemetery. Possibly CPA funds

## Capital Cost

Total Budget (all years)      Project Total  
**\$75K**      **\$75K**

Capital Cost by Year



● Construction/Maintenance

Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$75,000.00  
**TOTAL**      **\$75,000.00**

## Capital Cost Breakdown

Capital Cost	FY2026	Total
Construction/Maintenance	\$75,000	\$75,000
<b>Total</b>	<b>\$75,000</b>	<b>\$75,000</b>



## Funding Sources

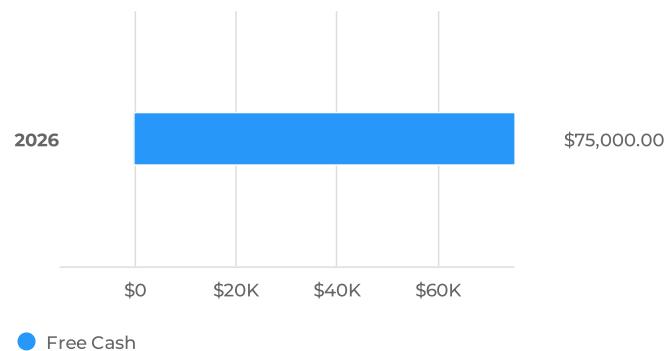
Total Budget (all years)

**\$75K**

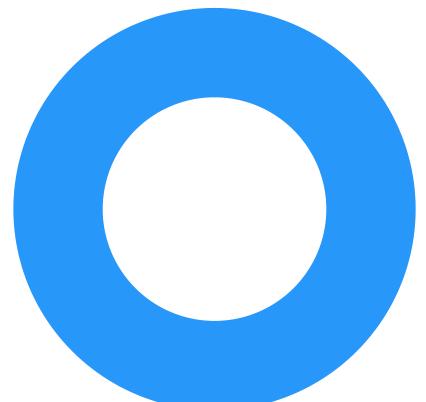
Project Total

**\$75K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$75,000	\$75,000
<b>Total</b>	<b>\$75,000</b>	<b>\$75,000</b>



# Replace car #1 with pick up

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

## Description

Replace explorer with truck

---

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

## Supplemental Attachments

 [2023 F-250\(/resource/cleargov-prod/projects/documents/46cdd440c97e9e7e5da6.pdf\)](#)



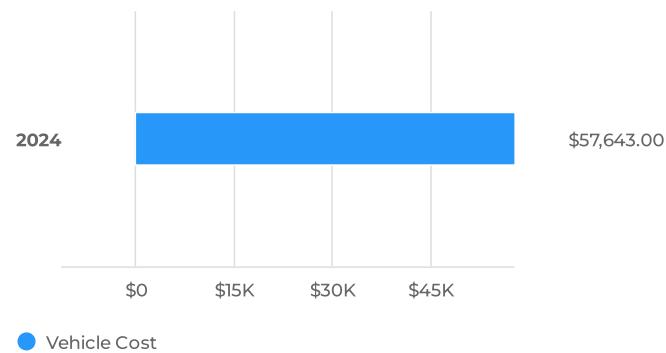
## Capital Cost

FY2024 Budget  
**\$57,643**

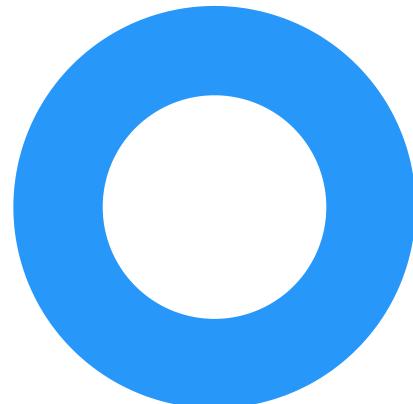
Total Budget (all years)  
**\$57.643K**

Project Total  
**\$57.643K**

Capital Cost by Year



Capital Cost for Budgeted Years



### Capital Cost Breakdown

Capital Cost	FY2024	Total
Vehicle Cost	\$57,643	\$57,643
<b>Total</b>	<b>\$57,643</b>	<b>\$57,643</b>



## Funding Sources

FY2024 Budget

**\$57,643**

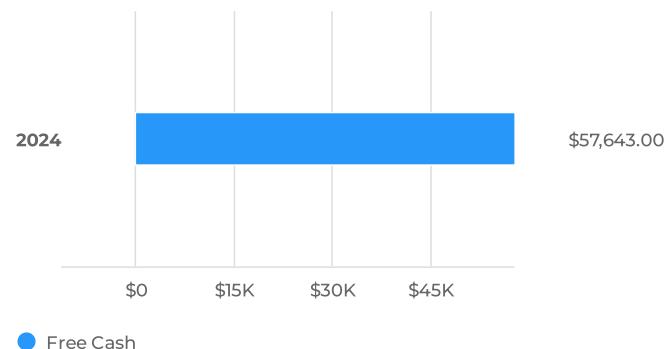
Total Budget (all years)

**\$57.643K**

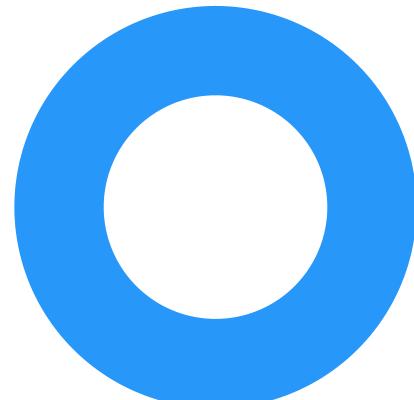
Project Total

**\$57.643K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$57,643	\$57,643
<b>Total</b>	<b>\$57,643</b>	<b>\$57,643</b>



# Replace truck #1 Pickup

---

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

## Description

Replace pickup truck

---

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

## Supplemental Attachments

 [Truck #1\(/resource/cleargov-prod/projects/documents/e43b2340916837bc4561.pdf\)](#)



## Capital Cost

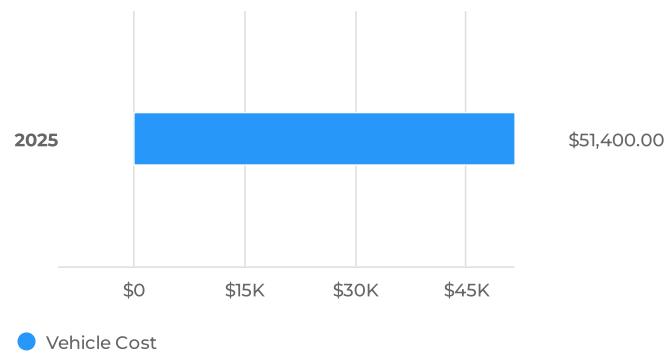
Total Budget (all years)

**\$51.4K**

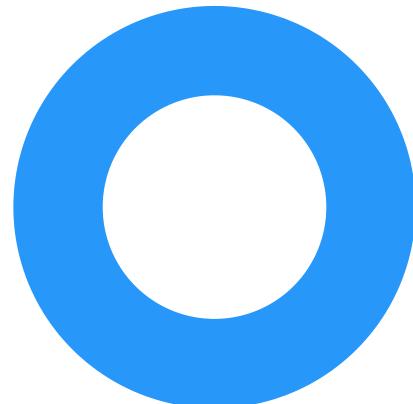
Project Total

**\$51.4K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2025	Total
Vehicle Cost	\$51,400	\$51,400
<b>Total</b>	<b>\$51,400</b>	<b>\$51,400</b>



## Funding Sources

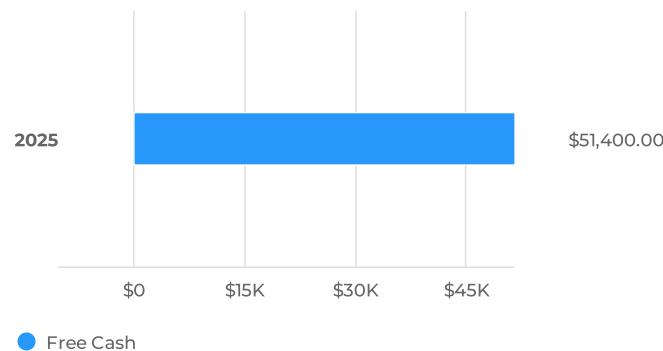
Total Budget (all years)

**\$51.4K**

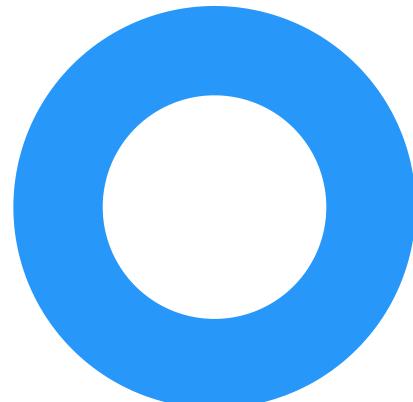
Project Total

**\$51.4K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



● Free Cash (100%)

**TOTAL**

\$51,400.00

**\$51,400.00**

### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$51,400	\$51,400
<b>Total</b>	<b>\$51,400</b>	<b>\$51,400</b>



## Replace truck #2

---

### Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

### Description

Replace 1 ton dump

---

### Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

### Supplemental Attachments

 [truck #2\(/resource/cleargov-prod/projects/documents/ad86afabde8e12c469b0.pdf\)](#)



## Capital Cost

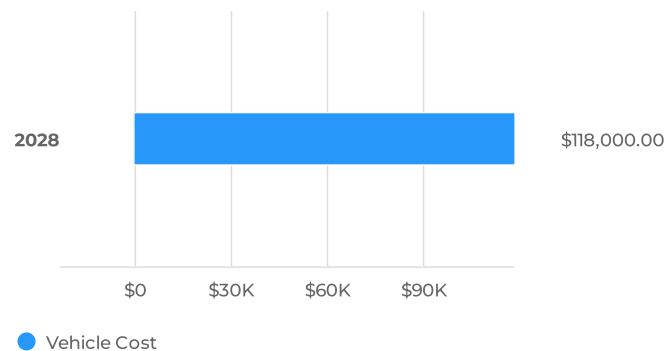
Total Budget (all years)

**\$118K**

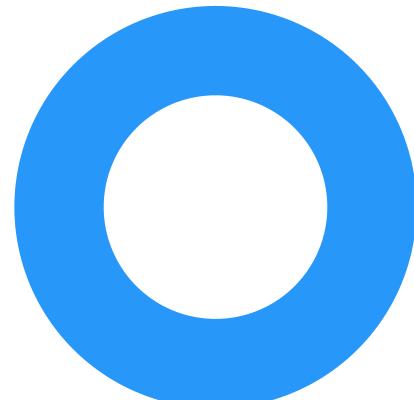
Project Total

**\$118K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2028	Total
Vehicle Cost	\$118,000	\$118,000
<b>Total</b>	<b>\$118,000</b>	<b>\$118,000</b>



## Funding Sources

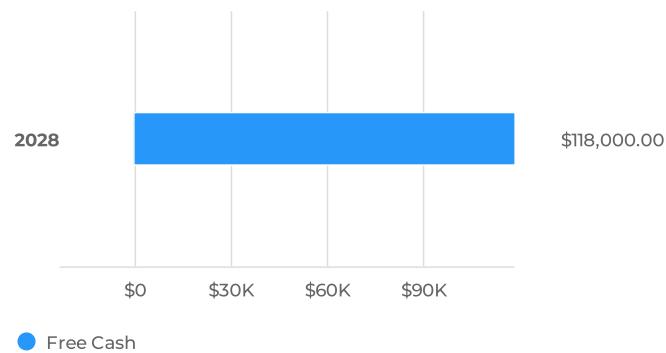
Total Budget (all years)

**\$118K**

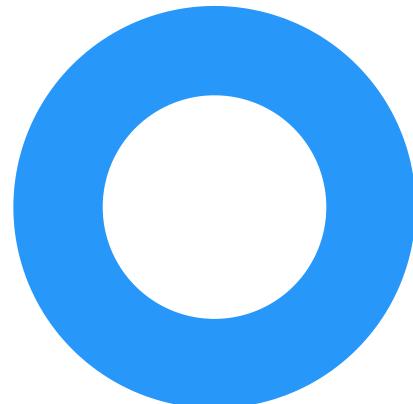
Project Total

**\$118K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$118,000	\$118,000
<b>Total</b>	<b>\$118,000</b>	<b>\$118,000</b>



# Replace truck #7 or #14 which ever is worse

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

## Description

2 large sanders, Replace the one with most need in fy 25. Next one in FY 27

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

## Supplemental Attachments

 [Replace Truck #7 or #14\(/resource/cleargov-prod/projects/documents/af4444d8e139b63dc6a0.pdf\)](#)

Only have verbal quote



## Capital Cost

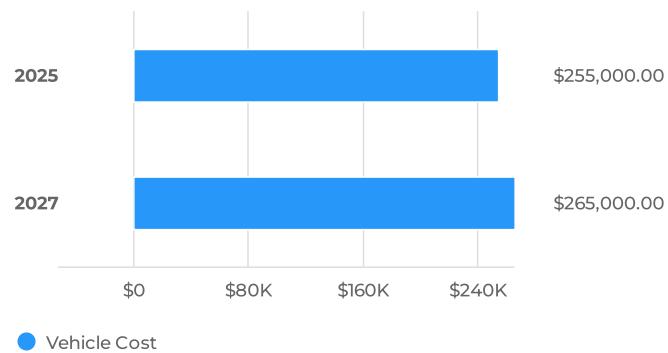
Total Budget (all years)

**\$520K**

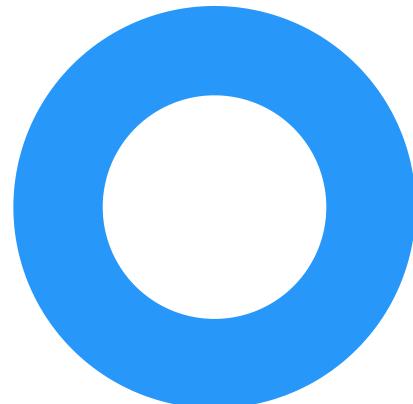
Project Total

**\$520K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



### Capital Cost Breakdown

Capital Cost	FY2025	FY2027	Total
Vehicle Cost	\$255,000	\$265,000	\$520,000
<b>Total</b>	<b>\$255,000</b>	<b>\$265,000</b>	<b>\$520,000</b>



## Funding Sources

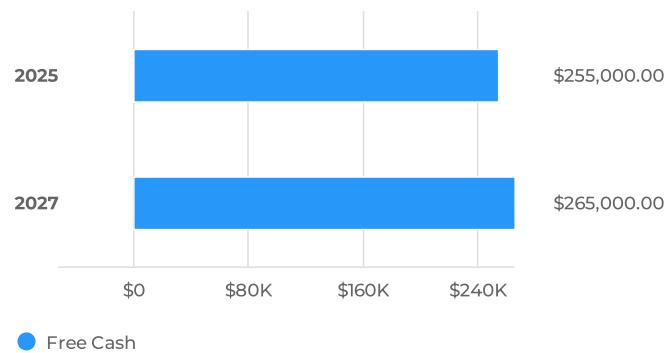
Total Budget (all years)

**\$520K**

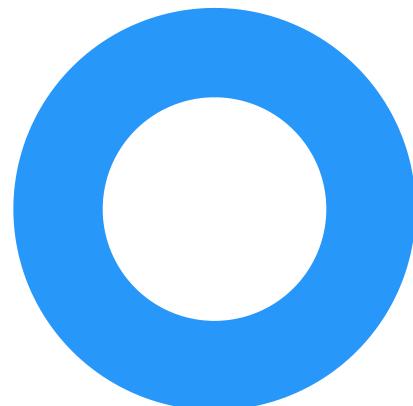
Project Total

**\$520K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	FY2027	Total
Free Cash	\$255,000	\$265,000	\$520,000
<b>Total</b>	<b>\$255,000</b>	<b>\$265,000</b>	<b>\$520,000</b>



# Tree Pruning

## Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Other

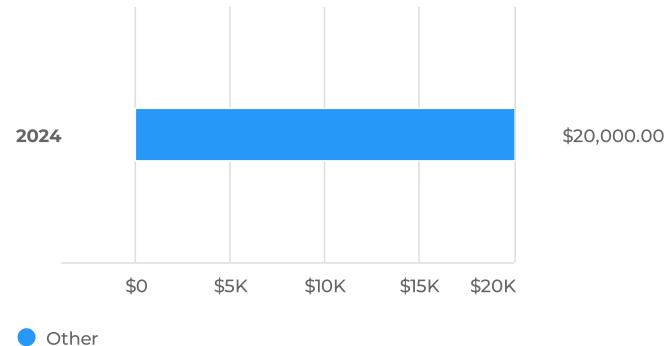
## Description

Various tree pruning around town

## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$20,000</b>	<b>\$20K</b>	<b>\$20K</b>

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

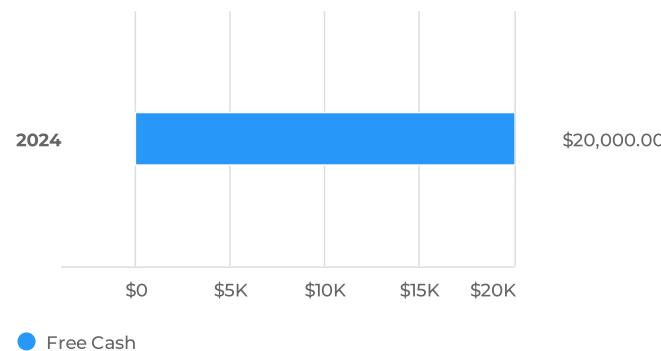
Capital Cost	FY2024	Total
Other	\$20,000	\$20,000
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>



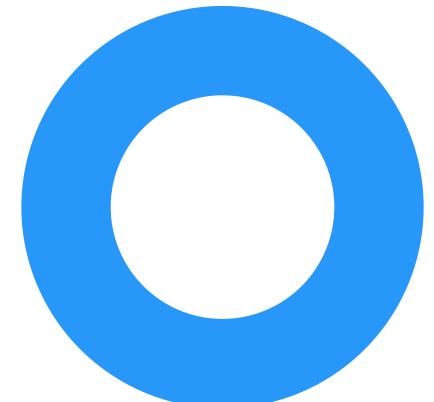
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$20,000**      **\$20K**      **\$20K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$20,000	\$20,000
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>



## Truck #5 One ton dump

---

### Overview

Request Owner	Paul Goodwin
Department	Public Works
Type	Capital Equipment

---

### Description

Truck replacement

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### Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

---

### Supplemental Attachments

 [Truck #5 Replacement\(/resource/cleargov-prod/projects/documents/a749cf33af15e153bafa.pdf\)](#)



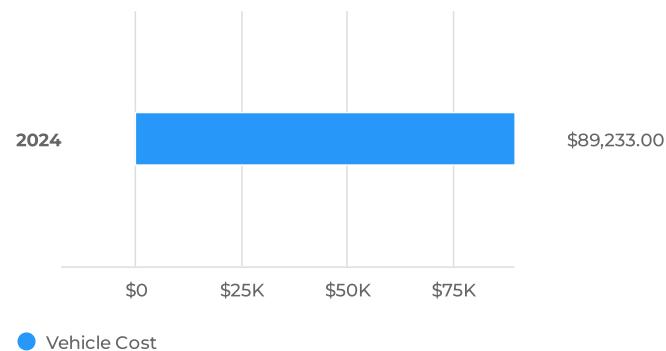
## Capital Cost

FY2024 Budget  
**\$89,233**

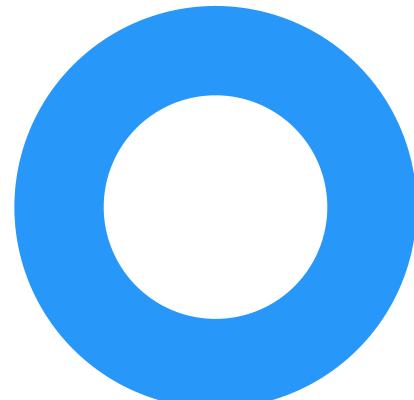
Total Budget (all years)  
**\$89.233K**

Project Total  
**\$89.233K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

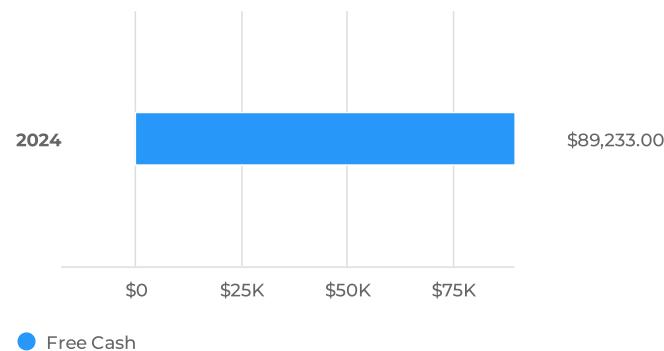
Capital Cost	FY2024	Total
Vehicle Cost	\$89,233	\$89,233
<b>Total</b>	<b>\$89,233</b>	<b>\$89,233</b>



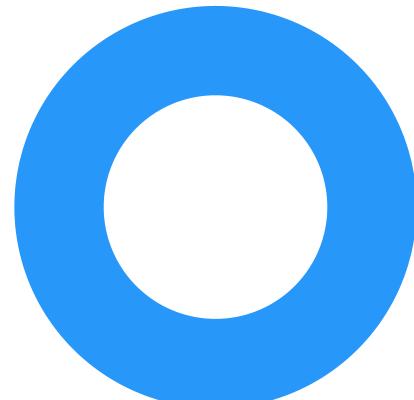
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$89,233**      **\$89.233K**      **\$89.233K**

Funding Sources by Year



Funding Sources for Budgeted Years



● Free Cash (100%)      \$89,233.00  
**TOTAL**      **\$89,233.00**

### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$89,233	\$89,233
<b>Total</b>	<b>\$89,233</b>	<b>\$89,233</b>



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## **POLICE REQUESTS**

---



# Ballistic Helmets

---

## Overview

Request Owner	William Sampson, Police Chief
Department	Police
Type	Capital Equipment

---

## Description

(17) Body Armor Outlet - Tactical FAST Ballistic Helmets (\$530.00 each). Ballistic helmets will be issued to each officer in the department. To be utilized when responding to calls that involve the use or threatened use of a firearm or weapon, such as Active Shooter events,

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## Images



Tactical Level IIIA FAST Helmet

Level IIIA Ballistic Helmet

---

## Details

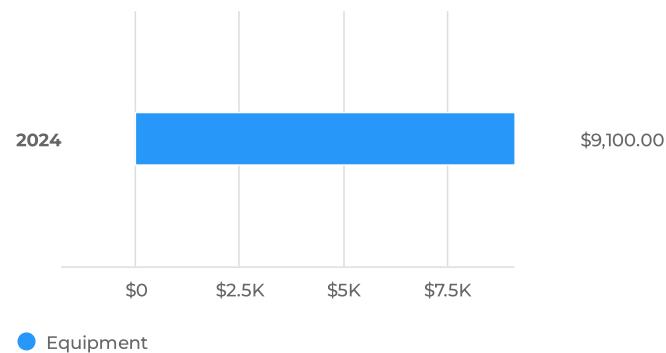
New Purchase or Replacement	New
-----------------------------	-----



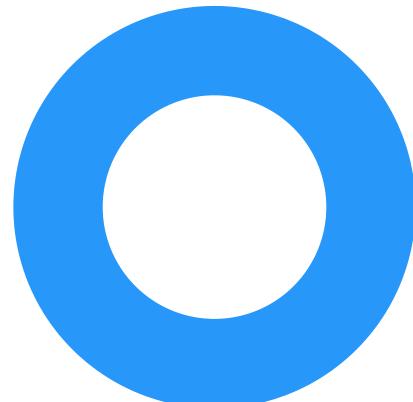
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$9,100**      **\$9.1K**      **\$9.1K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Equipment (100%)      \$9,100.00  
**TOTAL**      **\$9,100.00**

## Capital Cost Breakdown

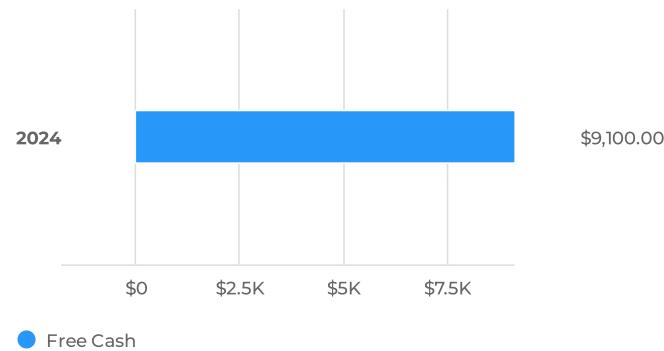
Capital Cost	FY2024	Total
Equipment	\$9,100	\$9,100
<b>Total</b>	<b>\$9,100</b>	<b>\$9,100</b>



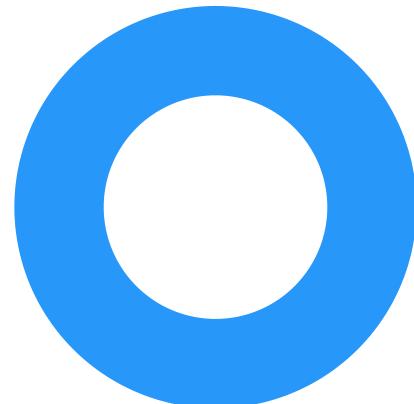
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$9,100**      **\$9.1K**      **\$9.1K**

Funding Sources by Year



Funding Sources for Budgeted Years



\$9,100.00  
**\$9,100.00**

### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$9,100	\$9,100
<b>Total</b>	<b>\$9,100</b>	<b>\$9,100</b>



# Ballistic Shield

## Overview

Request Owner	William Sampson, Police Chief
Department	Police
Type	Other

## Description

ADEN Stryker Valkyrie Level III+ Personnel Shield (<https://www.bodyarmoroutlet.com/products/copy-of-aden-stryker-2-personnel-shield?variant=40049384095810>) with aden-stryker-light:ADEN 1000 Lumen B50 Shield Light - \$4200. This equipment is necessary for active shooter events to enable responding officers to safely address a assailant armed with a firearm.

## Images



Chief William Sampson

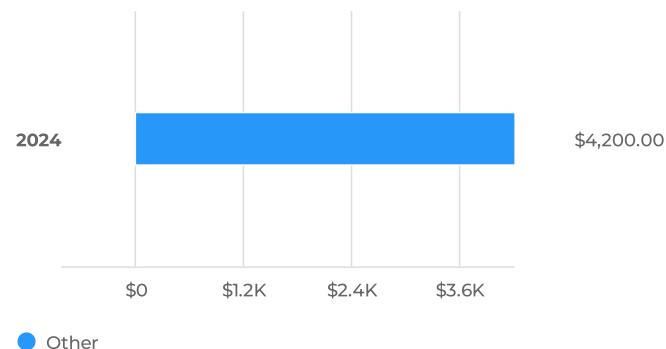
ADEN Stryker Valkyrie Level III+  
Personnel Shield



## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$4,200**      **\$4.2K**      **\$4.2K**

Capital Cost by Year



Capital Cost for Budgeted Years



### Capital Cost Breakdown

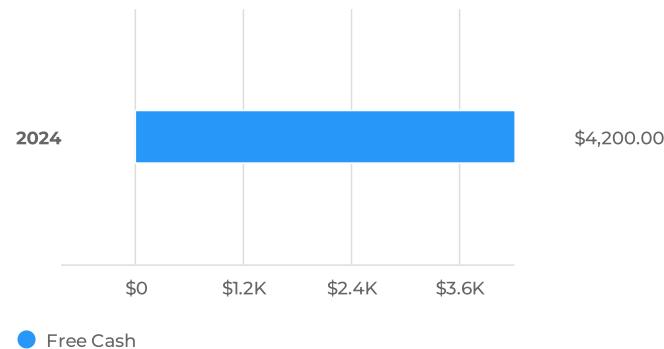
Capital Cost	FY2024	Total
Other	\$4,200	\$4,200
<b>Total</b>	<b>\$4,200</b>	<b>\$4,200</b>



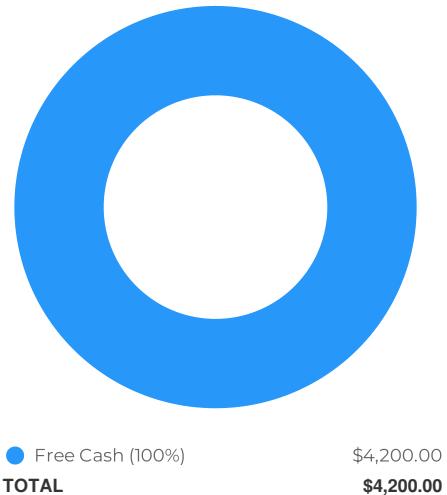
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$4,200**      **\$4.2K**      **\$4.2K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$4,200	\$4,200
<b>Total</b>	<b>\$4,200</b>	<b>\$4,200</b>



# Medical emergency bags for police cruisers

## Overview

Request Owner	William Sampson, Police Chief
Department	Police
Type	Capital Equipment

## Description

10 Medical bags for the police cruisers to effectively respond to medical emergencies.

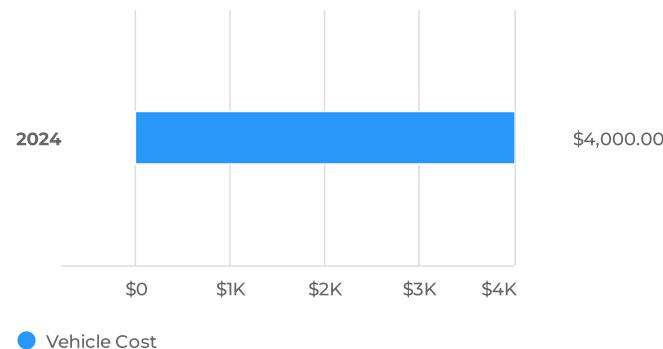
## Details

New Purchase or Replacement	Replacement
Useful Life	5

## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$4,000</b>	<b>\$4K</b>	<b>\$4K</b>

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

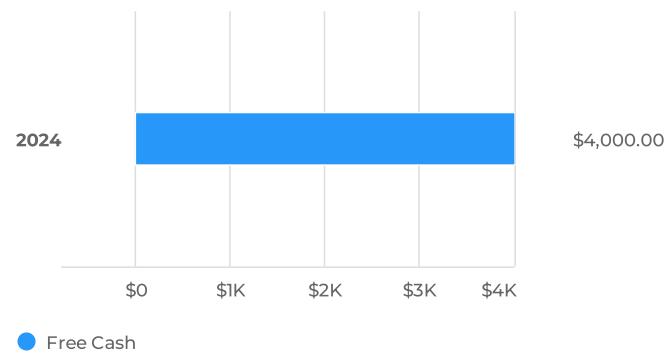
Capital Cost	FY2024	Total
Vehicle Cost	\$4,000	\$4,000
<b>Total</b>	<b>\$4,000</b>	<b>\$4,000</b>



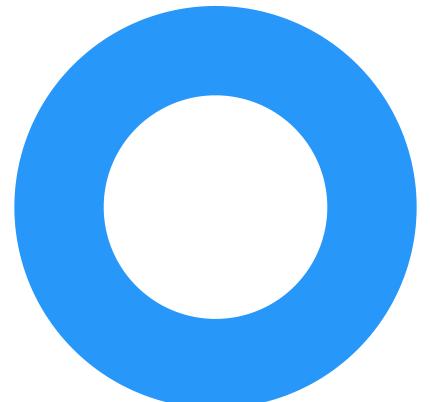
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$4,000**      **\$4K**      **\$4K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$4,000	\$4,000
<b>Total</b>	<b>\$4,000</b>	<b>\$4,000</b>



# Police Vests

## Overview

Request Owner	William Sampson, Police Chief
Department	Police
Type	Capital Equipment

## Description

With the hiring of additional police officers, I will need to purchase ballistic vests for each. Vests typically cost \$1000 each with the carriers and I anticipate hiring up to 3 new police officers in the upcoming year. \$3,000

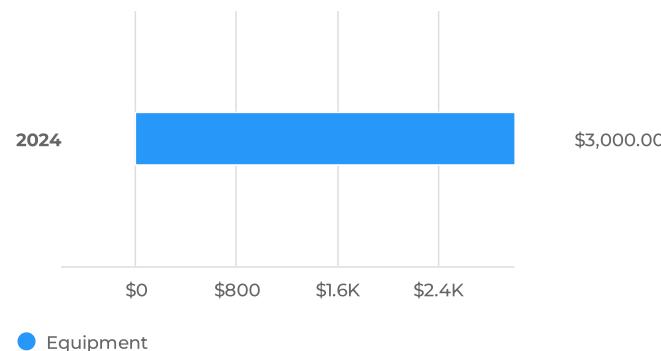
## Details

New Purchase or Replacement	New
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## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$3,000</b>	<b>\$3K</b>	<b>\$3K</b>

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

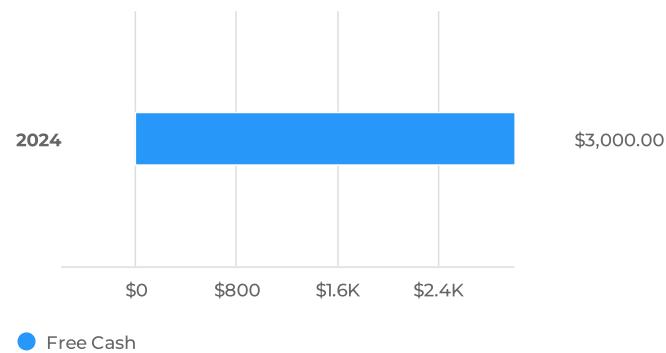
Capital Cost	FY2024	Total
Equipment	\$3,000	\$3,000
<b>Total</b>	<b>\$3,000</b>	<b>\$3,000</b>



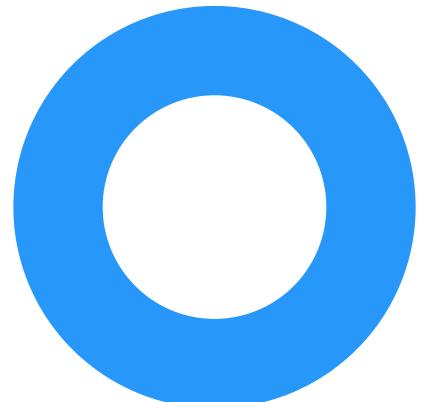
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$3,000**      **\$3K**      **\$3K**

Funding Sources by Year



Funding Sources for Budgeted Years



\$3,000.00  
**TOTAL**  
**\$3,000.00**

### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$3,000	\$3,000
<b>Total</b>	<b>\$3,000</b>	<b>\$3,000</b>



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## **BOARD OF HEALTH REQUESTS**

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# Digitize BOH Files

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## Overview

Request Owner	Traci Mello
Department	Board Of Health
Type	Other

---

## Description

Septic, well and land files of health and conservation department digitized/scan to electronic files through eBizDoc. ICC will take the scanned images and index the data into Laserfische Viewer format.

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## Supplemental Attachments

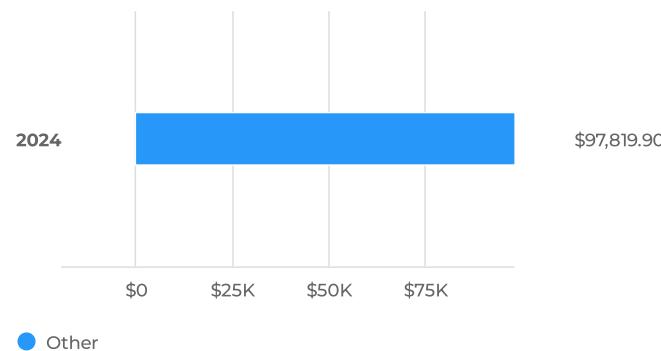
-  [Scanning letter\(/resource/cleargov-prod/projects/documents/5e027260d9ea1bd62bb9.pdf\)](#)
-  [Sole Supplier Letter\(/resource/cleargov-prod/projects/documents/c9834db110fec633822b.pdf\)](#)
-  [Scanning proposal fromeBizDocx\(/resource/cleargov-prod/projects/documents/feeaa09e18b57d9c03cb.pdf\)](#)
-  [Septic Contract\(/resource/cleargov-prod/projects/documents/ea6730a71ff8de16599a.pdf\)](#)
-  [Conservation Contract\(/resource/cleargov-prod/projects/documents/f4c0d80ced0268268a4e.pdf\)](#)



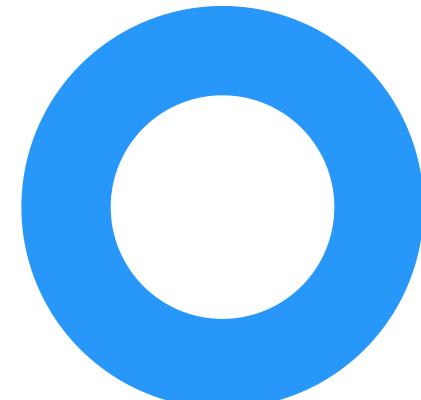
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$97,820**      **\$97.82K**      **\$97.82K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2024	Total
Other	\$97,820	\$97,820
<b>Total</b>	<b>\$97,820</b>	<b>\$97,820</b>



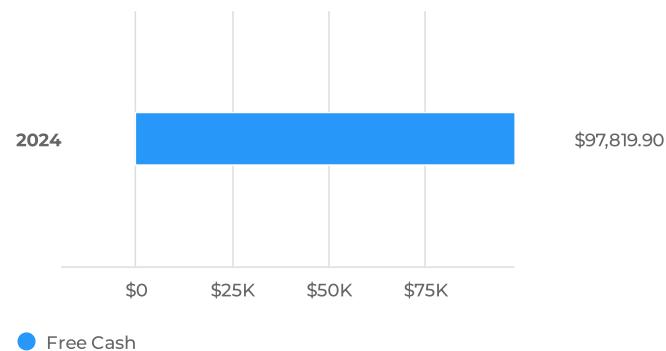
## Funding Sources

FY2024 Budget  
**\$97,820**

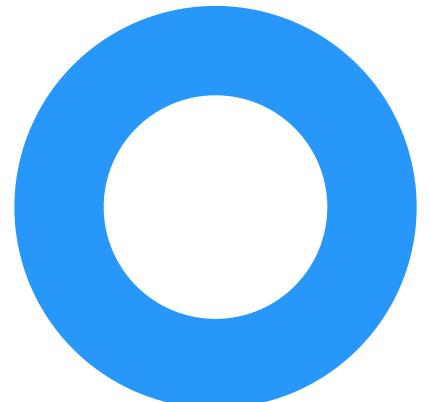
Total Budget (all years)  
**\$97.82K**

Project Total  
**\$97.82K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$97,820	\$97,820
<b>Total</b>	<b>\$97,820</b>	<b>\$97,820</b>



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## **FIRE REQUESTS**

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# 12-Lead Cardiac Monitor

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## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

---

## Description

Replace 12-Lead cardiac monitor

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## Images



X-Series Cardiac Monitor

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## Details

New Purchase or Replacement      Replacement



## Capital Cost

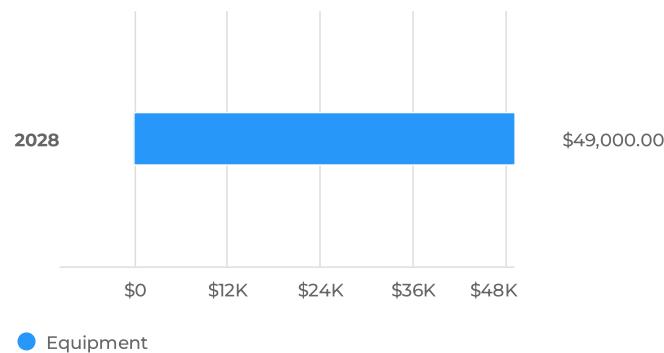
Total Budget (all years)

**\$49K**

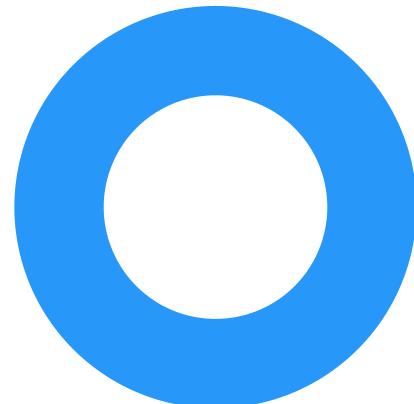
Project Total

**\$49K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2028	Total
Equipment	\$49,000	\$49,000
<b>Total</b>	<b>\$49,000</b>	<b>\$49,000</b>



## Funding Sources

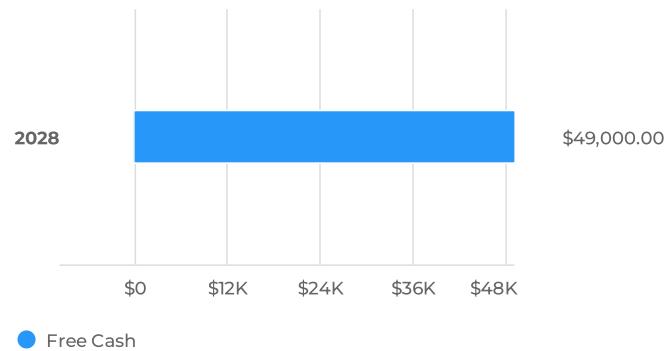
Total Budget (all years)

**\$49K**

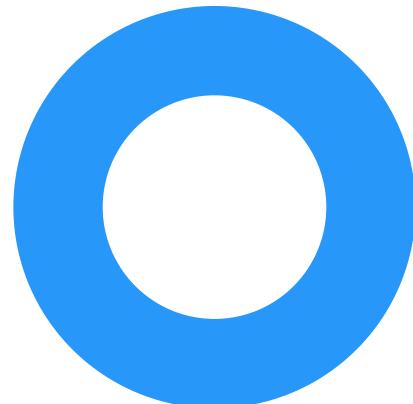
Project Total

**\$49K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$49,000	\$49,000
<b>Total</b>	<b>\$49,000</b>	<b>\$49,000</b>



# Assistance To Firefighter Grant

---

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

---

## Description

The department recently applied for funding through the Assistance to Firefighter grant to replace the following equipment:

- 15 sets of firefighter turnout gear
- 15 Particulate Hoods
- 4 additional self-contained breathing apparatus
- 2,000 feet of fire hose
- 15 Mobile Radios
- 5 Portable Radios

The total cost for the above items is \$346,800. If successful in securing the grant, \$27,000 would be needed to cover the required match. The department would also reduce the amount requested to replace the new ambulance by \$20,000 (funds for new mobile radio). As previously mentioned, if successful in securing the grant funding, there would not be a need for the \$82,500 for the firefighter gear and hoods.

---

## Details

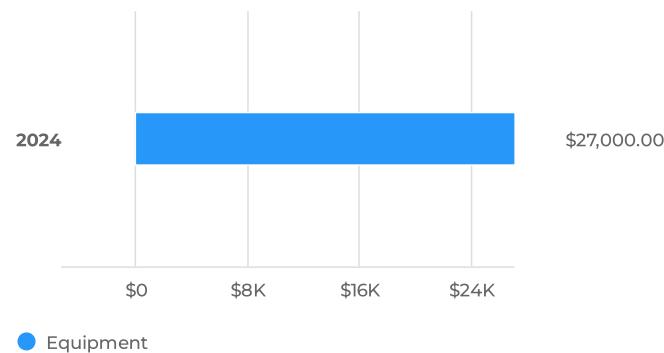
New Purchase or Replacement	Replacement
-----------------------------	-------------



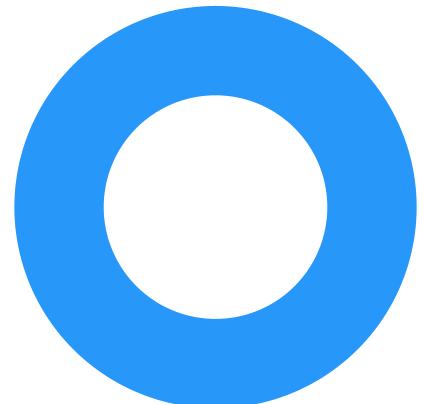
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$27,000**      **\$27K**      **\$27K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

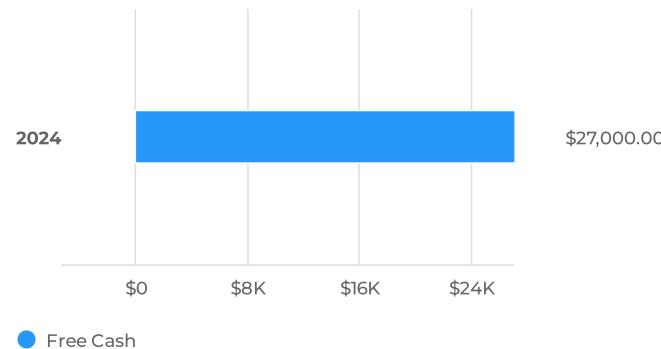
Capital Cost	FY2024	Total
Equipment	\$27,000	\$27,000
<b>Total</b>	<b>\$27,000</b>	<b>\$27,000</b>



## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$27,000**      **\$27K**      **\$27K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$27,000	\$27,000
<b>Total</b>	<b>\$27,000</b>	<b>\$27,000</b>



# Digitize Documents

---

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

---

## Description

These funds would be used to convert existing fire department files to electronic format. This would be accomplished over a 2-year period and would also include storage fees for electronic documents.

## Details

New Purchase or Replacement	New
-----------------------------	-----

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## Supplemental Attachments

 [Digitize Quote\(/resource/cleargov-prod/projects/documents/2e6d9c0372fcaaa75e32.pdf\)](#)

Quote to digitize fire department documents

 [Document Management Solution\(/resource/cleargov-prod/projects/documents/57af08f31eeffdc64acd.pdf\)](#)

Storage of documents once scanned



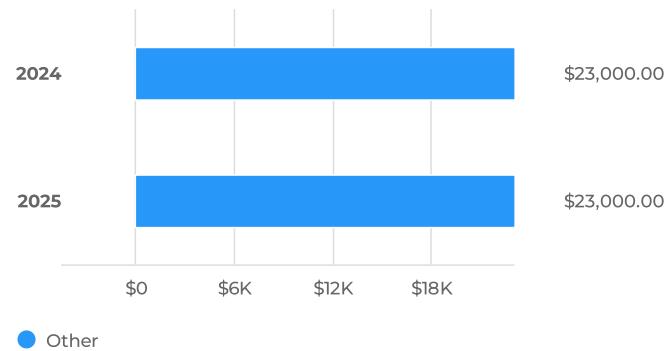
## Capital Cost

FY2024 Budget  
**\$23,000**

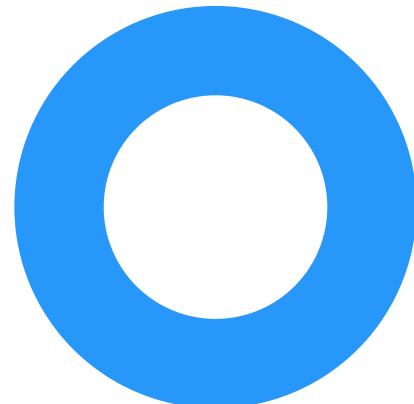
Total Budget (all years)  
**\$46K**

Project Total  
**\$46K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2024	FY2025	Total
Other	\$23,000	\$23,000	\$46,000
<b>Total</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$46,000</b>

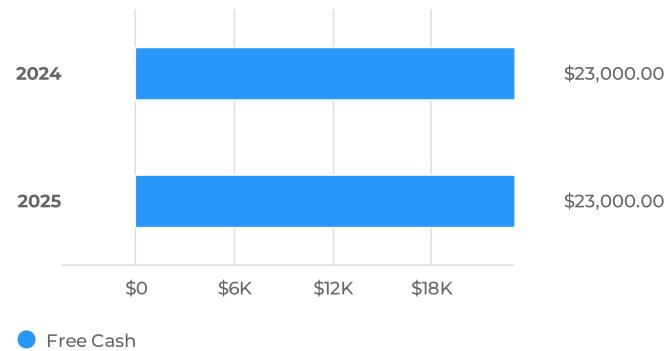


## Funding Sources

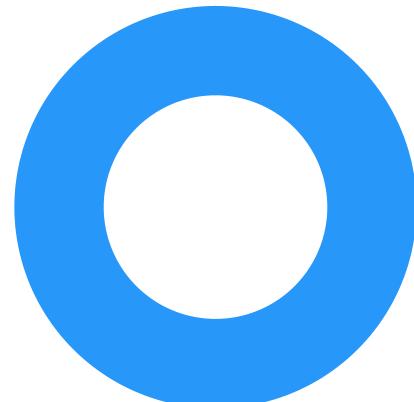
FY2024 Budget      Total Budget (all years)      Project Total

**\$23,000**      **\$46K**      **\$46K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	FY2025	Total
Free Cash	\$23,000	\$23,000	\$46,000
<b>Total</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$46,000</b>



# Fire Hose Replacement

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

Replace fire hose that is approaching 30 years old.

## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

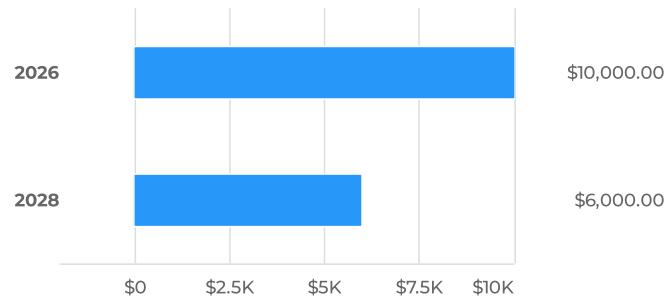
## Supplemental Attachments

 [Fire Hose Brochure\(/resource/cleargov-prod/projects/documents/9a363be9b0771375bf10.pdf\)](#)

## Capital Cost

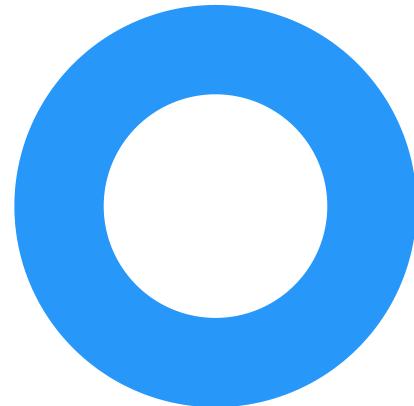
Total Budget (all years)      Project Total  
**\$16K**      **\$16K**

### Capital Cost by Year



● Equipment

### Capital Cost for Budgeted Years



● Equipment (100%)  
**TOTAL**  
\$16,000.00  
**\$16,000.00**

## Capital Cost Breakdown

Capital Cost	FY2026	FY2028	Total
Equipment	\$10,000	\$6,000	\$16,000
<b>Total</b>	<b>\$10,000</b>	<b>\$6,000</b>	<b>\$16,000</b>



## Funding Sources

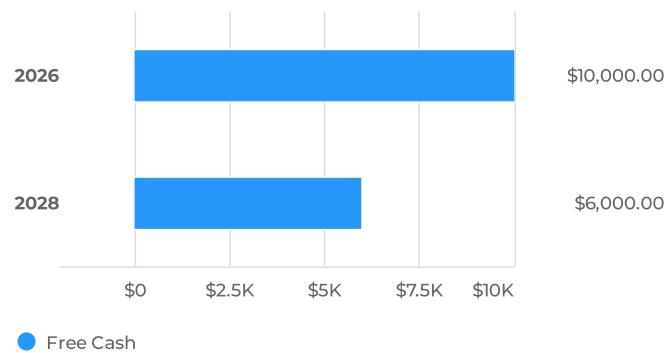
Total Budget (all years)

**\$16K**

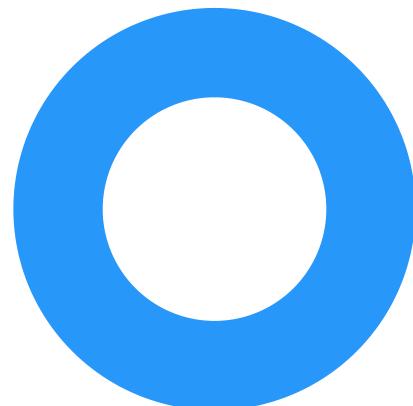
Project Total

**\$16K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	FY2028	Total
Free Cash	\$10,000	\$6,000	\$16,000
<b>Total</b>	<b>\$10,000</b>	<b>\$6,000</b>	<b>\$16,000</b>



# Fire Training Costs for New Firefighter

## Overview

Request Owner	Doug LeColst
Est. Start Date	03/01/2024
Est. Completion Date	05/06/2024
Department	Fire
Type	Other

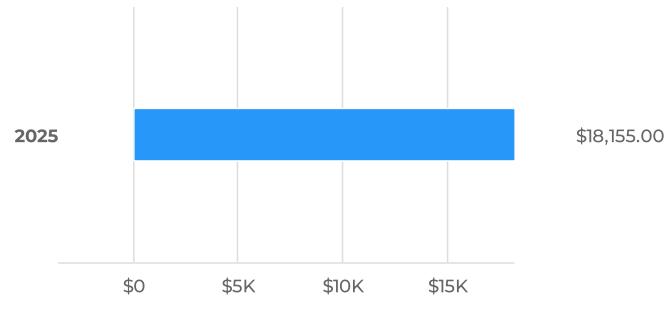
## Description

Funds to train and equip newest full-time hire at the Massachusetts Firefighting Academy

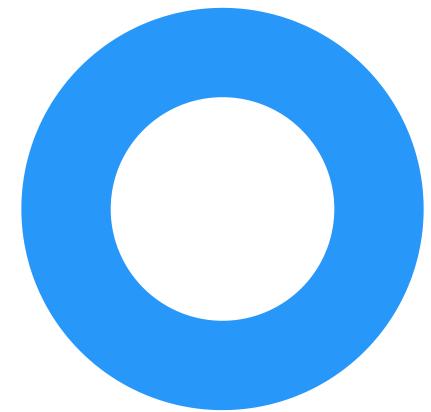
## Capital Cost

Total Budget (all years)      Project Total  
**\$18.155K**      **\$18.155K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2025	Total
Other	\$18,155	\$18,155
<b>Total</b>	<b>\$18,155</b>	<b>\$18,155</b>



## Funding Sources

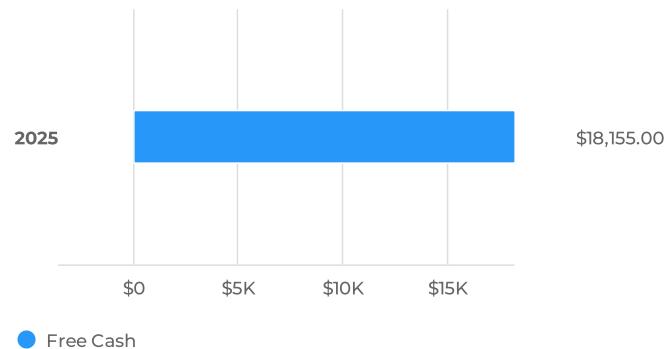
Total Budget (all years)

**\$18.155K**

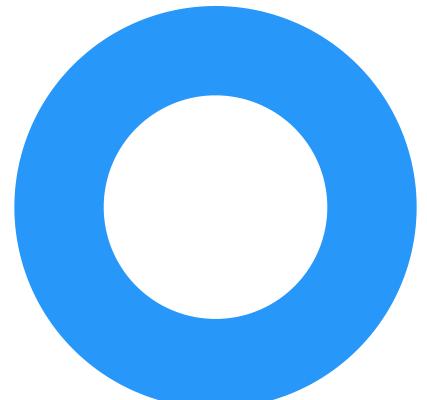
Project Total

**\$18.155K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$18,155	\$18,155
<b>Total</b>	<b>\$18,155</b>	<b>\$18,155</b>



## Operational Costs

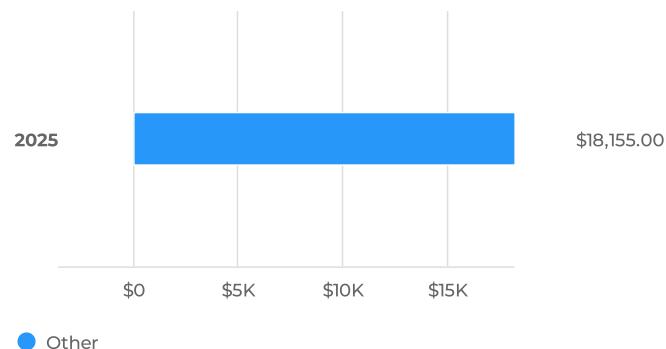
Total Budget (all years)

**\$18.155K**

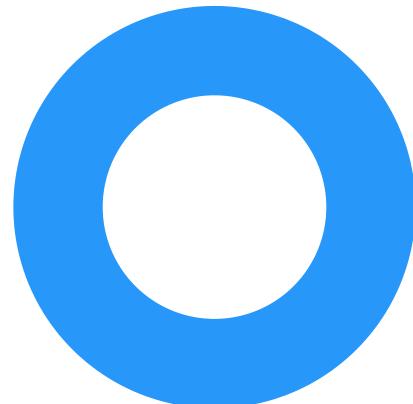
Project Total

**\$18.155K**

### Operational Costs by Year



### Operational Costs for Budgeted Years



### Operational Costs Breakdown

Operational Costs	FY2025	Total
Other	\$18,155	\$18,155
<b>Total</b>	<b>\$18,155</b>	<b>\$18,155</b>



# Fire Training Costs for New Firefighter

## Overview

Request Owner	Doug LeColst
Est. Start Date	07/01/2023
Est. Completion Date	01/01/2024
Department	Fire
Type	Other

## Description

These funds will be used to train our newest full-time firefighter/EMT who is currently enrolled in Paramedic school. This invaluable training will help to ensure that those who need acute medical care will continue to receive the best care possible.

## Supplemental Attachments

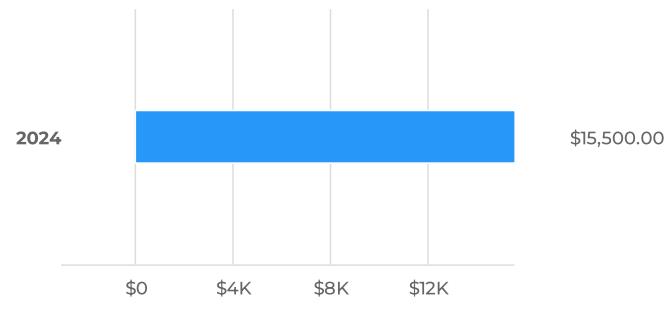
 [Paramedic Training Invoice](#)(/resource/cleargov-prod/projects/documents/46426f4c3f2d9c634476.pdf)

Does not include money to backfill shifts

## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$15,500</b>	<b>\$15.5K</b>	<b>\$15.5K</b>

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

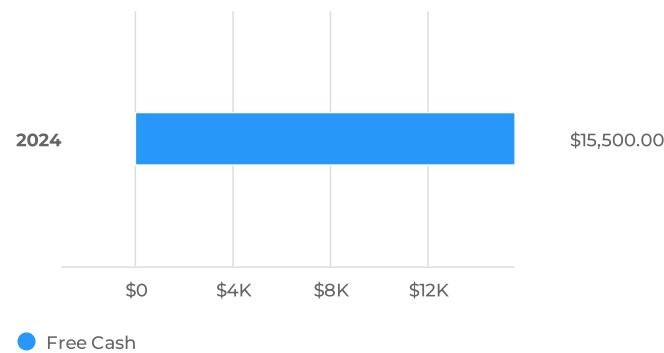
Capital Cost	FY2024	Total
Other	\$15,500	\$15,500
<b>Total</b>	<b>\$15,500</b>	<b>\$15,500</b>



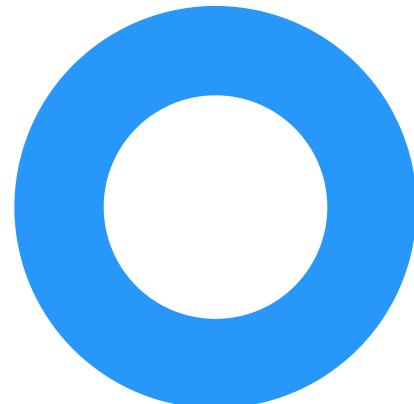
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$15,500**      **\$15.5K**      **\$15.5K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$15,500	\$15,500
<b>Total</b>	<b>\$15,500</b>	<b>\$15,500</b>



## Operational Costs

FY2024 Budget

**\$15,500**

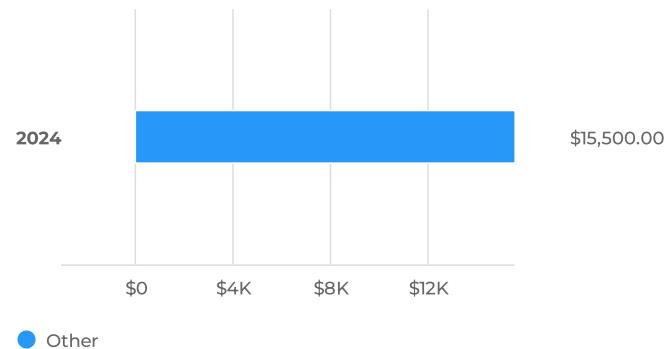
Total Budget (all years)

**\$15.5K**

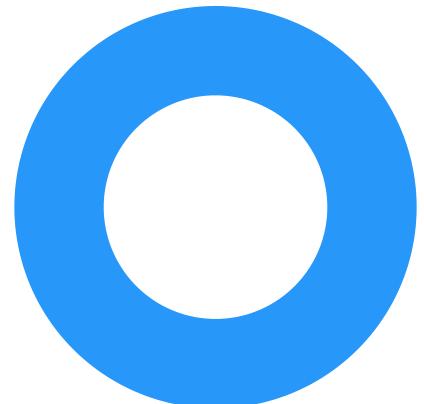
Project Total

**\$15.5K**

Operational Costs by Year



Operational Costs for Budgeted Years



### Operational Costs Breakdown

Operational Costs	FY2024	Total
Other	\$15,500	\$15,500
<b>Total</b>	<b>\$15,500</b>	<b>\$15,500</b>



# Firefighter PPE

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

These funds will be used to purchase fifteen sets of personal protective equipment (turnout gear and particulate hoods). We have gear that is rapidly approaching end-of-life (10 years). We also have recent new hires who are currently utilizing rental turnout gear. We have applied for funding through the FY22 Assistance to Firefighting Grant. If successful, the grant will cover 95% of the purchase cost (see below).

## Images



Particulate Hood

Hood worn by firefighters



Turnout Gear (PPE)

Turnout gear worn by firefighters

## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

## Supplemental Attachments

 [Firefighter PPE\(/resource/cleargov-prod/projects/documents/30d86e063eab176f7351.pdf\)](#)

Particulate Hoods

 [Firefighter PPE\(/resource/cleargov-prod/projects/documents/31c267fdb26df51db645.pdf\)](#)

Turnout Gear

 [Turnout Gear Brochure\(/resource/cleargov-prod/projects/documents/f0a0f9b86966a1531574.pdf\)](#)



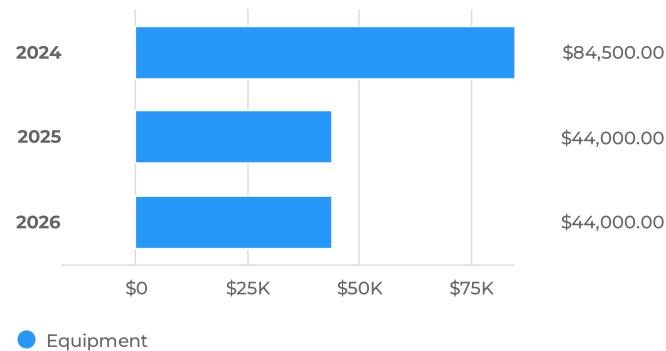
## Capital Cost

FY2024 Budget  
**\$84,500**

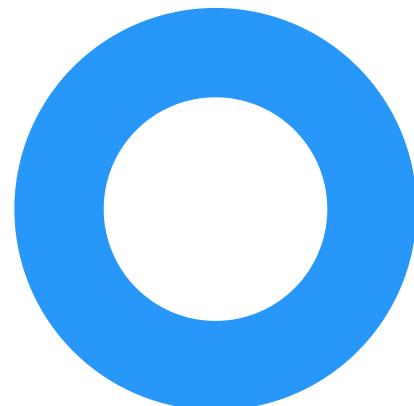
Total Budget (all years)  
**\$172.5K**

Project Total  
**\$172.5K**

Capital Cost by Year



Capital Cost for Budgeted Years



● Equipment  
**TOTAL**  
\$172,500.00  
**\$172,500.00**

Capital Cost Breakdown

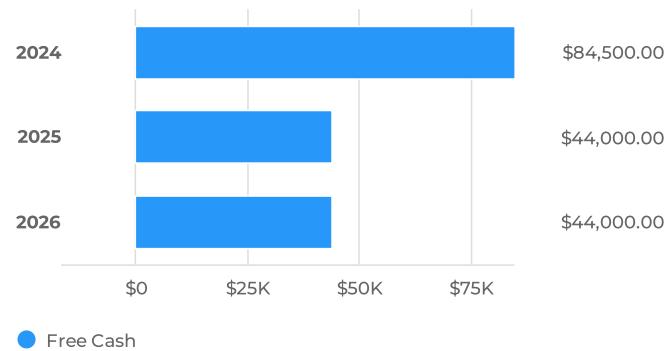
Capital Cost	FY2024	FY2025	FY2026	Total
Equipment	\$84,500	\$44,000	\$44,000	\$172,500
<b>Total</b>	<b>\$84,500</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$172,500</b>



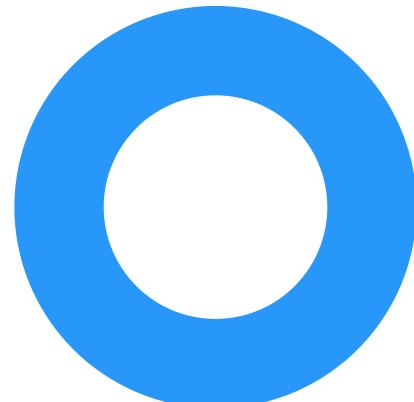
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$84,500**      **\$172.5K**      **\$172.5K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	FY2025	FY2026	Total
Free Cash	\$84,500	\$44,000	\$44,000	\$172,500
<b>Total</b>	<b>\$84,500</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$172,500</b>



# Lucas (CPR) Device

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

These funds will be used in combination with a trade-in of our oldest Lucas chest compression (CPR) device which was purchased back in 2011. The American Heart Association continues to stress the importance of uninterrupted chest compressions during cardiac arrest care, which this device delivers. Video description can be seen here: Lucas online demonstration (<https://www.youtube.com/watch?v=T5VCXM8ovmE>)

## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

## Supplemental Attachments

 [Lucas Brochure\(/resource/cleargov-prod/projects/documents/739ca4447087457edb61.pdf\)](#)

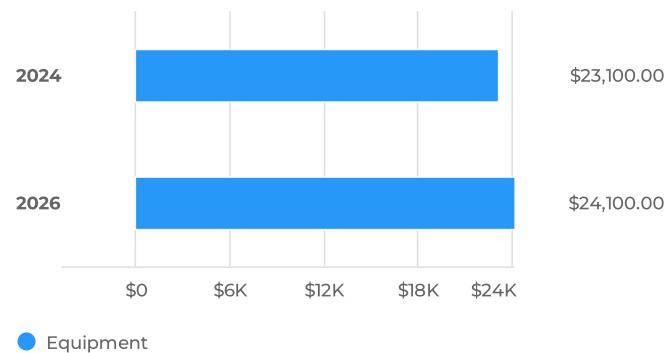
 [Lucas Quote\(/resource/cleargov-prod/projects/documents/0659e090fa402b98b6e5.pdf\)](#)



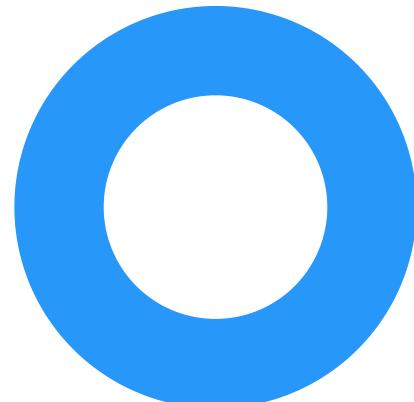
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$23,100**      **\$47.2K**      **\$47.2K**

Capital Cost by Year



Capital Cost for Budgeted Years



### Capital Cost Breakdown

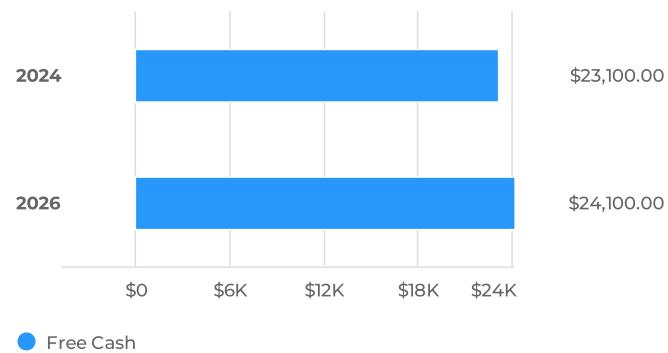
Capital Cost	FY2024	FY2026	Total
Equipment	\$23,100	\$24,100	\$47,200
<b>Total</b>	<b>\$23,100</b>	<b>\$24,100</b>	<b>\$47,200</b>



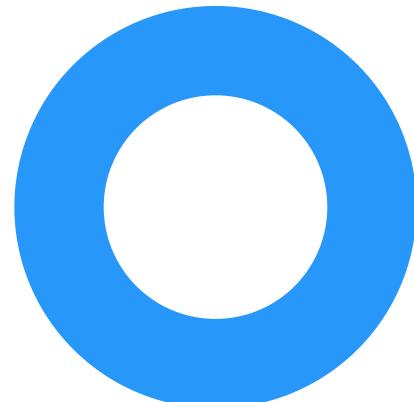
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$23,100**      **\$47.2K**      **\$47.2K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	FY2026	Total
Free Cash	\$23,100	\$24,100	\$47,200
<b>Total</b>	<b>\$23,100</b>	<b>\$24,100</b>	<b>\$47,200</b>



# Radio Equipment

---

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

---

## Description

These funds will be used to purchase one Kenwood portable radio. This purchase is necessary due to the hiring of additional part-time members. The intent is to outfit one of the senior department members with this new radio and then pass the other radio down to one of the members.

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## Details

New Purchase or Replacement	New
-----------------------------	-----

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## Supplemental Attachments

 [Kenwood Brochure\(/resource/cleargov-prod/projects/documents/e48019a8fb4b890aca0f.pdf\)](#)

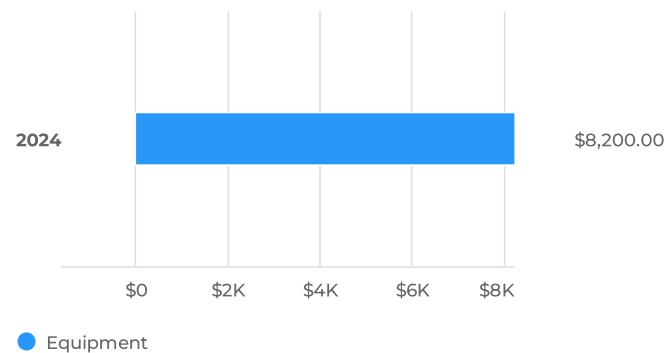
 [Kenwood Quote\(/resource/cleargov-prod/projects/documents/e4454656c0c848a41206.pdf\)](#)



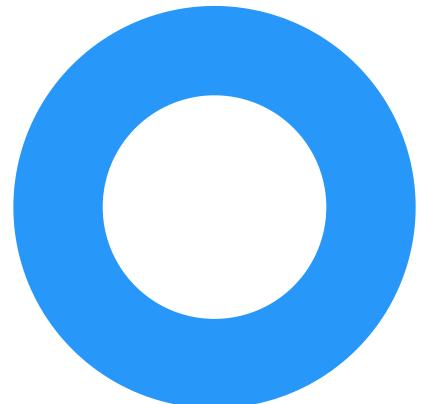
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$8,200**      **\$8.2K**      **\$8.2K**

Capital Cost by Year



Capital Cost for Budgeted Years



\$8,200.00  
**\$8,200.00**

### Capital Cost Breakdown

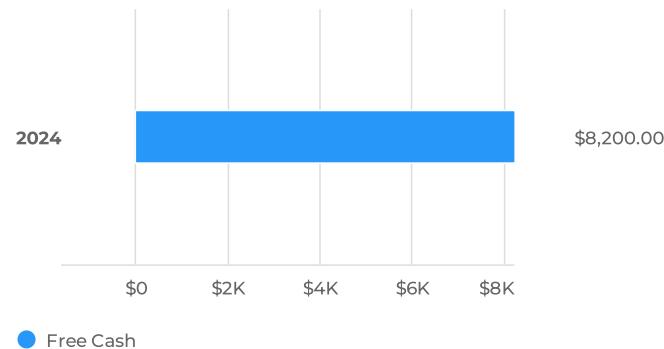
Capital Cost	FY2024	Total
Equipment	\$8,200	\$8,200
<b>Total</b>	<b>\$8,200</b>	<b>\$8,200</b>



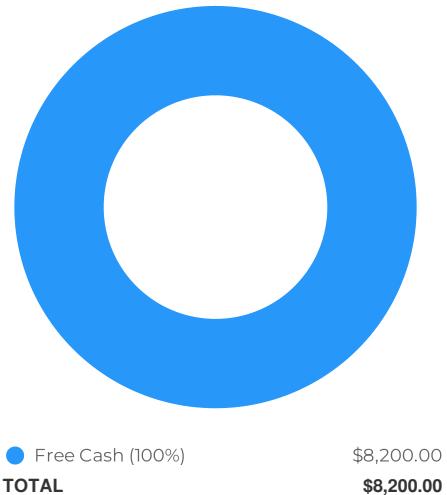
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$8,200**      **\$8.2K**      **\$8.2K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$8,200	\$8,200
<b>Total</b>	<b>\$8,200</b>	<b>\$8,200</b>



# Refurb/Repair Engine-3

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

Funds to refurbish/repair Engine-3 (2002)

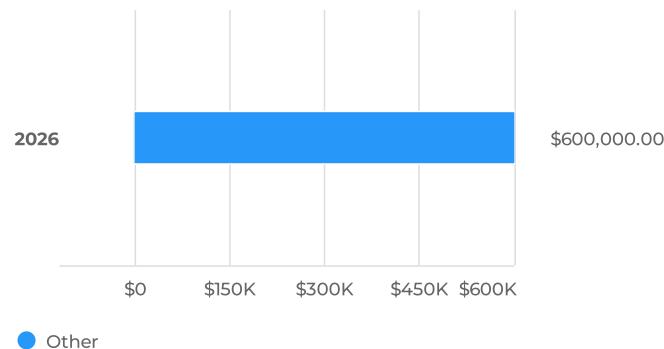
## Details

New Purchase or Replacement	Replacement
Useful Life	5

## Capital Cost

Total Budget (all years)      Project Total  
**\$600K**      **\$600K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2026	Total
Other	\$600,000	\$600,000
<b>Total</b>	<b>\$600,000</b>	<b>\$600,000</b>



## Funding Sources

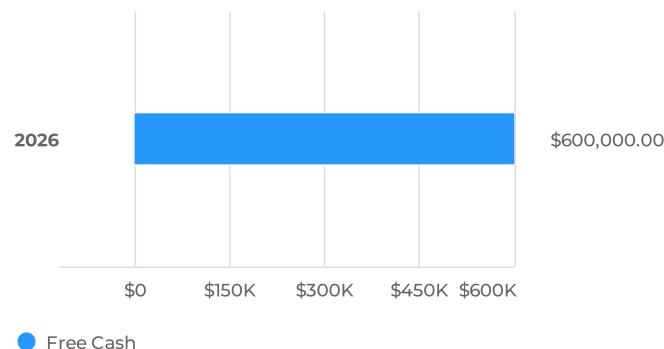
Total Budget (all years)

**\$600K**

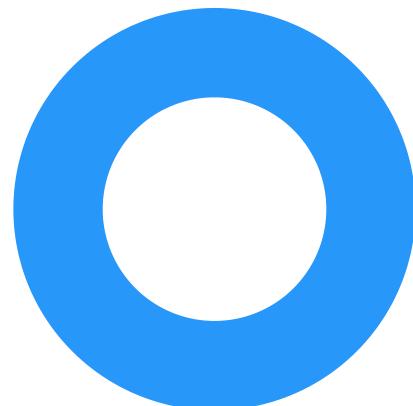
Project Total

**\$600K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$600,000	\$600,000
<b>Total</b>	<b>\$600,000</b>	<b>\$600,000</b>



# Refurb/Repair Ladder-1

---

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

---

## Description

Funds to refurbish/repair Ladder-1

---

## Details

New Purchase or Replacement	Replacement
Useful Life	5

---

## Supplemental Attachments

 [Ladder-1 Images\(/resource/cleargov-prod/projects/documents/ce08d1ff7489300a701a.pdf\)](#)



## Capital Cost

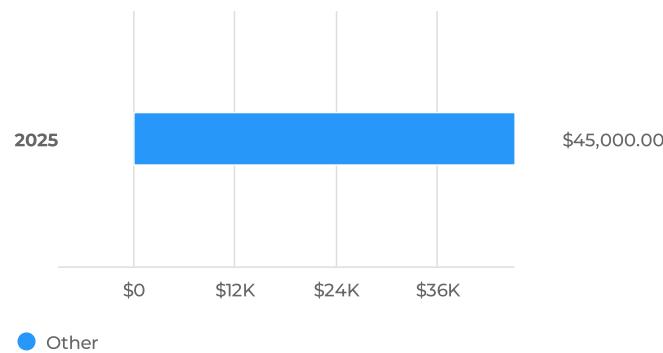
Total Budget (all years)

**\$45K**

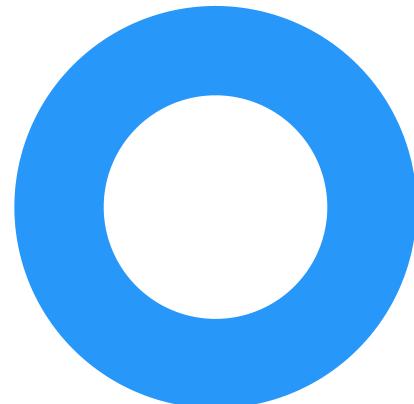
Project Total

**\$45K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2025	Total
Other	\$45,000	\$45,000
<b>Total</b>	<b>\$45,000</b>	<b>\$45,000</b>



## Funding Sources

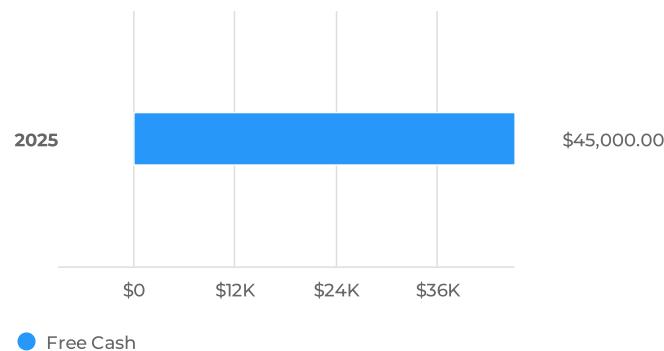
Total Budget (all years)

**\$45K**

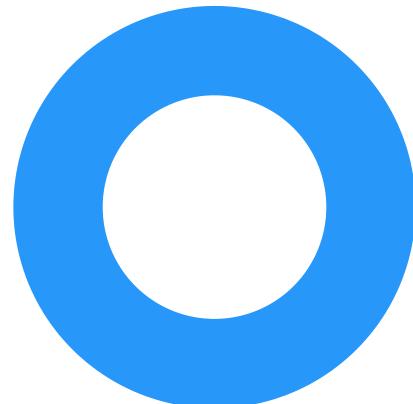
Project Total

**\$45K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



● Free Cash (100%)

**TOTAL**

\$45,000.00

**\$45,000.00**

### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$45,000	\$45,000
<b>Total</b>	<b>\$45,000</b>	<b>\$45,000</b>



# Replace Ambulance-2

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

These funds will be used to replace our backup ambulance, a 2016 Ford F550. According to multiple ambulance manufacturers, the average wait time for delivery of a new ambulance is approximately 48 months. Given this estimated wait time, our backup ambulance will be approaching 10 years old at the time of delivery. Part of the funds for this ambulance would also include replacing the aging radio system (approximately \$20,000). If successful with the previously mentioned grant application, we would reduce the amount needed by \$20,000 as a new mobile radio for this vehicle would be utilized through the assistance to firefighter grant. The department is also exploring options for trading in the existing ambulance to help.

## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

## Supplemental Attachments

 [Ambulance Estimate\(/resource/cleargov-prod/projects/documents/bf48cdf7ba013afe3dec.pdf\)](#)

 [Ambulance Estimate2\(/resource/cleargov-prod/projects/documents/307af93fd84d1be254af.pdf\)](#)



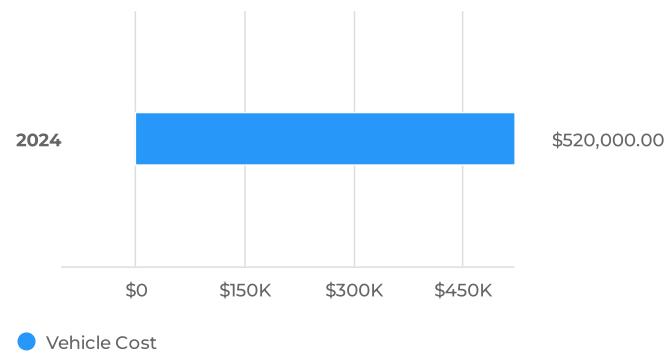
## Capital Cost

FY2024 Budget  
**\$520,000**

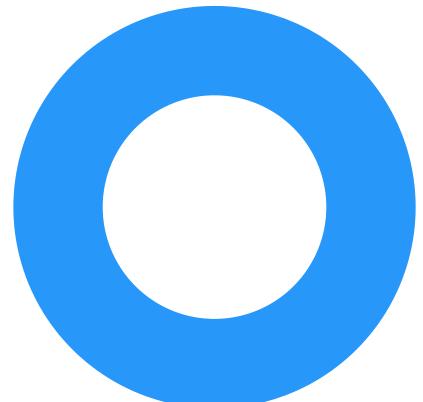
Total Budget (all years)  
**\$520K**

Project Total  
**\$520K**

Capital Cost by Year



Capital Cost for Budgeted Years



### Capital Cost Breakdown

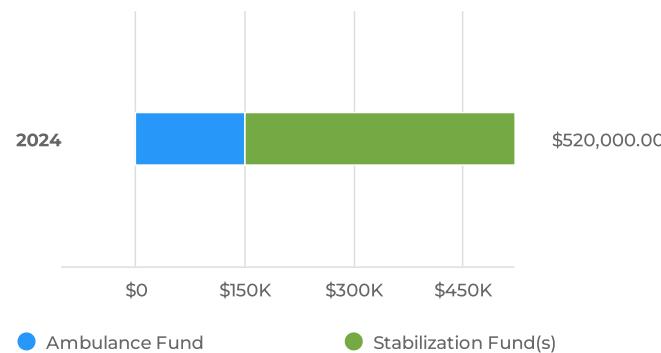
Capital Cost	FY2024	Total
Vehicle Cost	\$520,000	\$520,000
<b>Total</b>	<b>\$520,000</b>	<b>\$520,000</b>



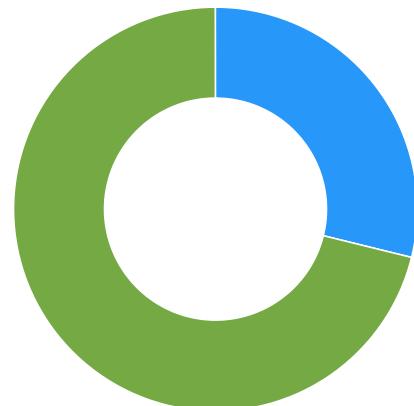
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$520,000**      **\$520K**      **\$520K**

Funding Sources by Year



Funding Sources for Budgeted Years



● Ambulance Fund (29%)	\$150,000.00
● Stabilization Fund(s) (71%)	\$370,000.00
<b>TOTAL</b>	<b>\$520,000.00</b>

### Funding Sources Breakdown

Funding Sources	FY2024	Total
Ambulance Fund	\$150,000	\$150,000
Stabilization Fund(s)	\$370,000	\$370,000
<b>Total</b>	<b>\$520,000</b>	<b>\$520,000</b>



## Replace Car-2

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### Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

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### Description

Funds to replace Car-2. Car-2 would then be used as the fire prevention vehicle. . I did attempt to obtain a quote, however, the company did not return my calls

---

### Details

New Purchase or Replacement	New
Useful Life	10 or more years

---

### Supplemental Attachments

 [Car-2 Quote\(/resource/cleargov-prod/projects/documents/583d0b6e27f58e80a229.pdf\)](#)

Does not include enhancements such as emergency lighting packages and vehicle unfitting



## Capital Cost

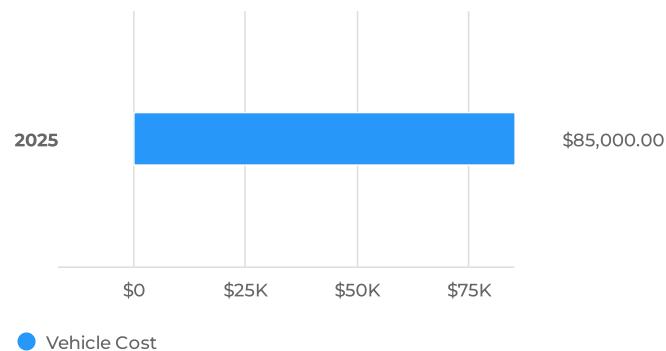
Total Budget (all years)

**\$85K**

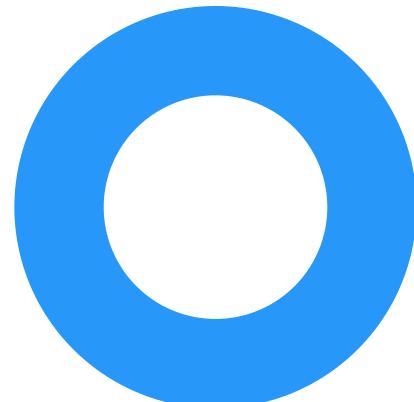
Project Total

**\$85K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2025	Total
Vehicle Cost	\$85,000	\$85,000
<b>Total</b>	<b>\$85,000</b>	<b>\$85,000</b>



## Funding Sources

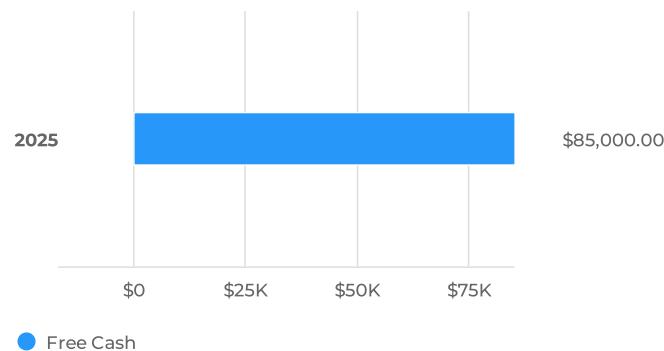
Total Budget (all years)

**\$85K**

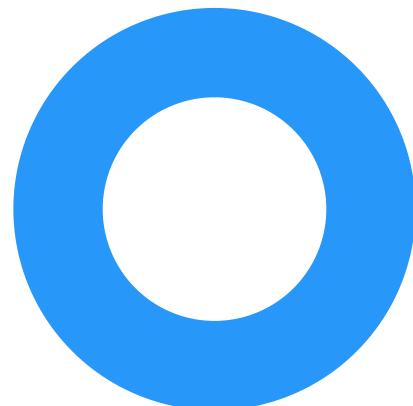
Project Total

**\$85K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$85,000	\$85,000
<b>Total</b>	<b>\$85,000</b>	<b>\$85,000</b>



# Replace Ladder-1

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

Funds to replace ladder-1 which is approaching 30 years old.

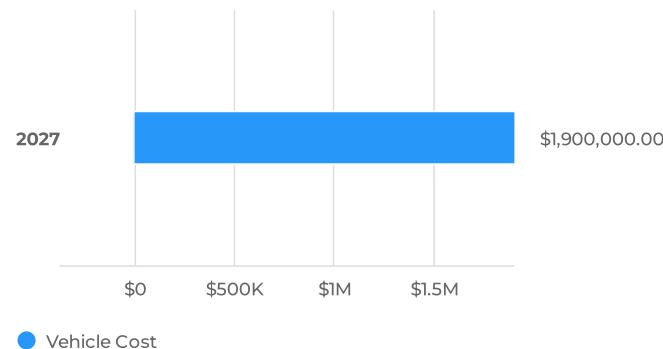
## Details

New Purchase or Replacement	New
Useful Life	10 or more years

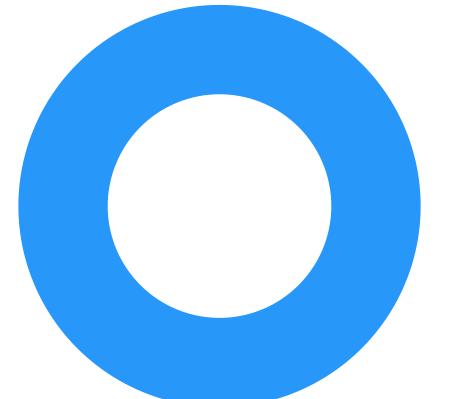
## Capital Cost

Total Budget (all years)      Project Total  
**\$1.9M**      **\$1.9M**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Vehicle Cost (100%)  
**TOTAL**      **\$1,900,000.00**  
**\$1,900,000.00**

## Capital Cost Breakdown

Capital Cost	FY2027	Total
Vehicle Cost	\$1,900,000	\$1,900,000
<b>Total</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>



## Funding Sources

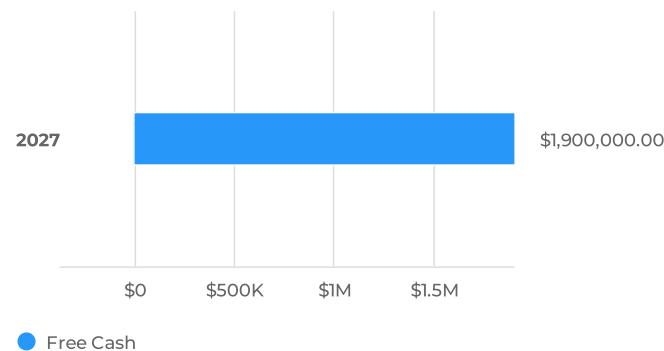
Total Budget (all years)

**\$1.9M**

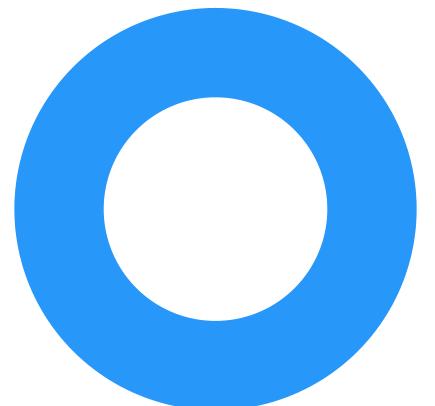
Project Total

**\$1.9M**

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2027	Total
Free Cash	\$1,900,000	\$1,900,000
<b>Total</b>	<b>\$1,900,000</b>	<b>\$1,900,000</b>



# Replace Squad-5

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

Funds to replace 2012 F-450 pickup

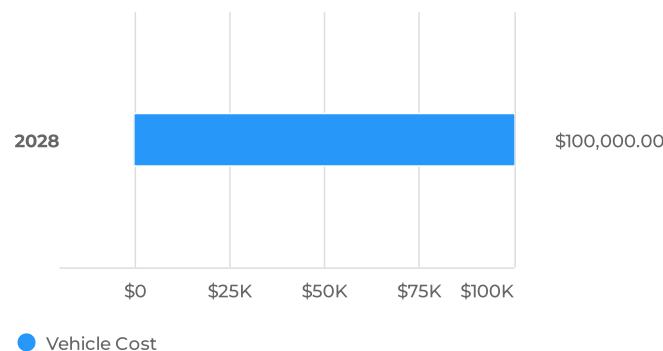
## Details

New Purchase or Replacement	Replacement
Useful Life	10 or more years

## Capital Cost

Total Budget (all years)      Project Total  
**\$100K**      **\$100K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	FY2028	Total
Vehicle Cost	\$100,000	\$100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$100,000</b>



## Funding Sources

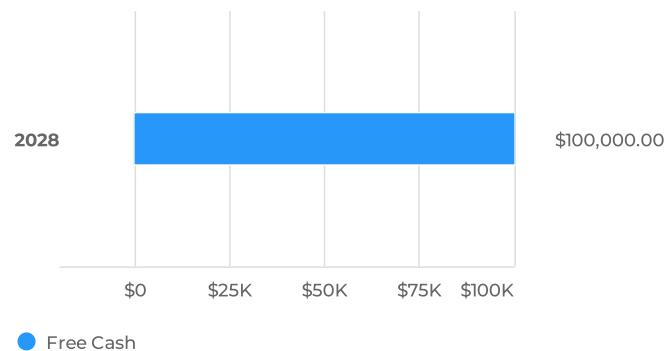
Total Budget (all years)

**\$100K**

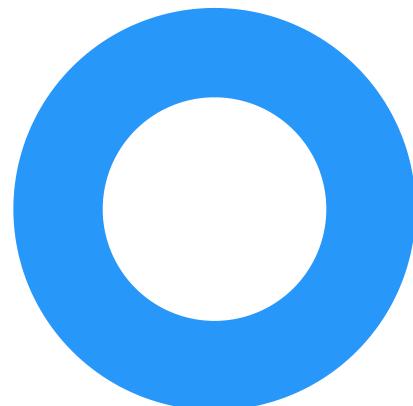
Project Total

**\$100K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2028	Total
Free Cash	\$100,000	\$100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$100,000</b>



# Utility Terrain Vehicle (UTV)

## Overview

Request Owner	Doug LeColst
Department	Fire
Type	Capital Equipment

## Description

Funds to purchase a new utility terrain vehicle.

## Images



Utility Terrain Vehicle

## Details

New Purchase or Replacement	New
Useful Life	10 or more years



## Capital Cost

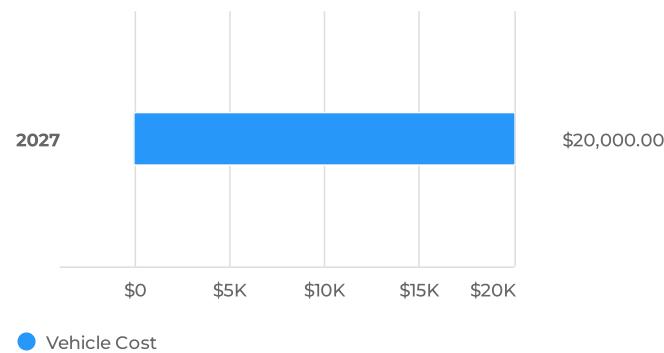
Total Budget (all years)

**\$20K**

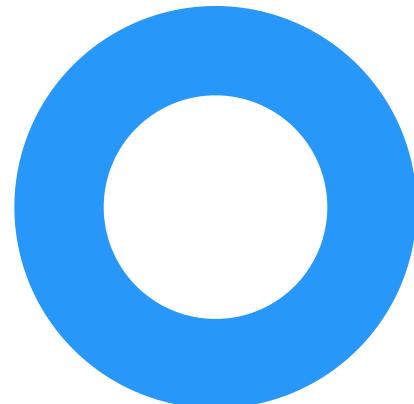
Project Total

**\$20K**

Capital Cost by Year



Capital Cost for Budgeted Years



Vehicle Cost (100%)  
**TOTAL**

\$20,000.00  
**\$20,000**

Capital Cost Breakdown

Capital Cost	FY2027	Total
Vehicle Cost	\$20,000	\$20,000
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>



## Funding Sources

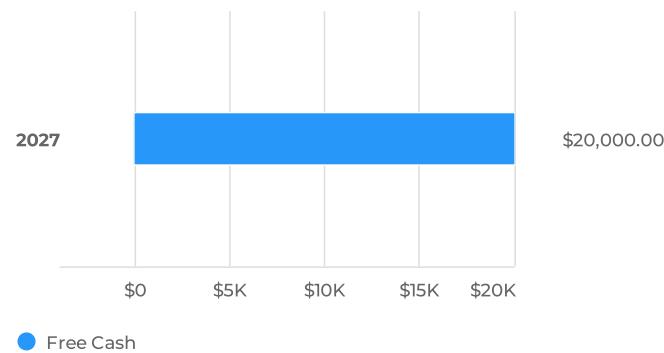
Total Budget (all years)

**\$20K**

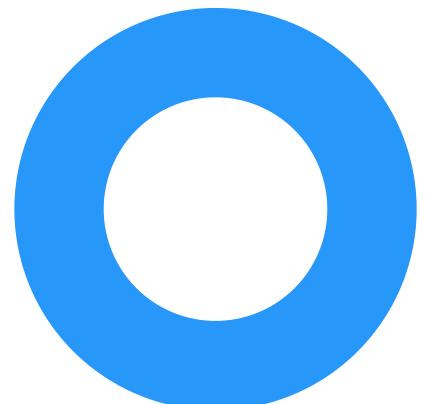
Project Total

**\$20K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2027	Total
Free Cash	\$20,000	\$20,000
<b>Total</b>	<b>\$20,000</b>	<b>\$20,000</b>



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## **MANAGEMENT INFORMATION SYSTEMS REQUESTS**

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# AV Upgrade for Flint Public Library Meeting Room

## Overview

Request Owner	Jackie Bresnahan, Assistant Town Administrator/HR Director
Department	Management Information Systems
Type	Capital Equipment

## Description

This would provide a needed upgrade to the AV equipment in the Flint Public Library for PEG functions.

This proposal includes hardware and professional services required to upgrade the A/V presentation system in the Flint Public library meeting room, to optimize its three main uses for presentations, movie nights and activities.

A User will be able to:

- View visual content on a new lamp-less laser projector.
- Present content from two new dual HDMI wall input plates, one in each portion of the room.
- Play audio from one new stereo audio with Bluetooth wall input plate, at the front of the room.
- Hear audio reproduction of speech from New Ceiling-Mounted Loudspeakers
- Hear robust appropriate program audio such as movies from Two (2) New Wall Mounted Bose Loudspeakers.
- Be amplified for in-room voice-lift by holding one of three new wireless microphones or by plugging in any of six wired microphones in any of six new wall plates, installed at the same locations across both portions of the room.
- Control system functionality and usage modes by using a new easy-to-use custom touch panel on the wall near screen:
  - Movie night or visual presentation mode: combined room portions using loudspeakers flanking screen
  - Activities, instructional classes: choose divided or combined to hear audio from either front three or all six ceiling loudspeakers
  - Panel discussions, art gallery combined room portions using all six ceiling loudspeakers

## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------

## Supplemental Attachments

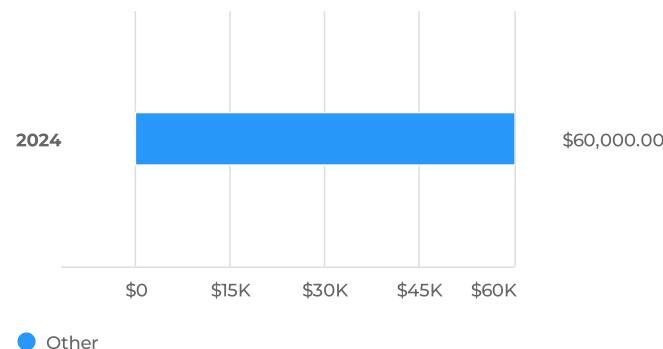
 [AV Upgrade Quote\(/resource/cleargov-prod/projects/documents/e1c2244eea9327b1fd7d.pdf\)](#)



## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$60,000**      **\$60K**      **\$60K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

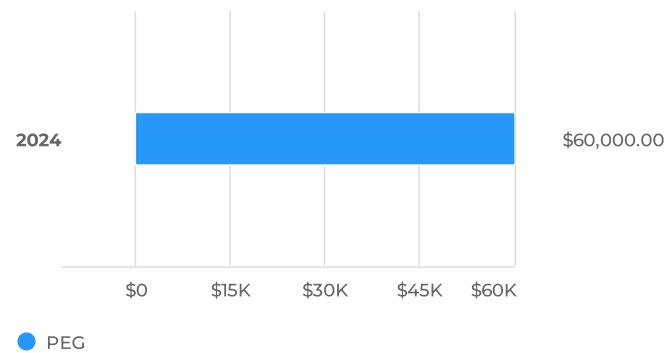
Capital Cost	FY2024	Total
Other	\$60,000	\$60,000
<b>Total</b>	<b>\$60,000</b>	<b>\$60,000</b>



## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$60,000**      **\$60K**      **\$60K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
PEG	\$60,000	\$60,000
<b>Total</b>	<b>\$60,000</b>	<b>\$60,000</b>



# Network Upgrades

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## Overview

Request Owner	Sarah Wood
Department	Management Information Systems
Type	Capital Equipment

---

## Description

### OVERVIEW

Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to realize cost avoidance and service improvement through the deduplication of fixed costs across communities, reduction of management overhead, and bulk purchase discounts. The long-term goal is to achieve efficiency, sustainability, and predictability across our IT investments.

### **NETWORK UPGRADES - \$30,000**

An opportunity exists to consolidate service costs by leveraging Middleton's recent investment in a fiber optic network for internal service distribution. This is the first step in building a sustainable refresh cycle for IT infrastructure and is a prerequisite to leveraging the benefits of shared services with the Town of Danvers and the North Shore IT Collaborative. This investment begins progress on realizing an ROI on the fiber optic network, enabling its use, and generating cost savings from the consolidation of service providers throughout the municipality.

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## Details

New Purchase or Replacement	Replacement
-----------------------------	-------------



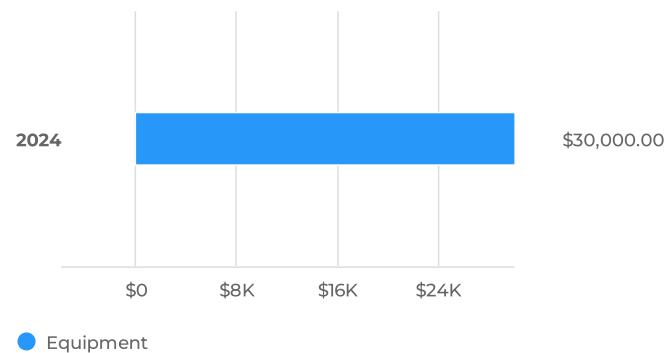
## Capital Cost

FY2024 Budget  
**\$30,000**

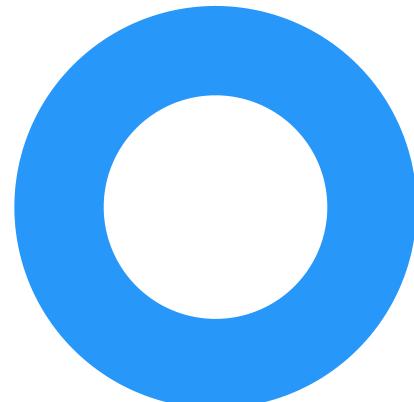
Total Budget (all years)  
**\$30K**

Project Total  
**\$30K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

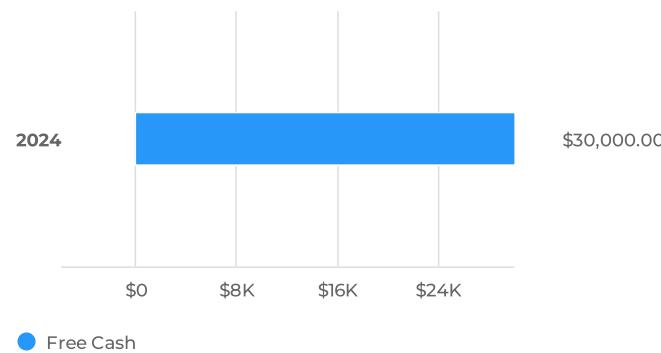
Capital Cost	FY2024	Total
Equipment	\$30,000	\$30,000
<b>Total</b>	<b>\$30,000</b>	<b>\$30,000</b>



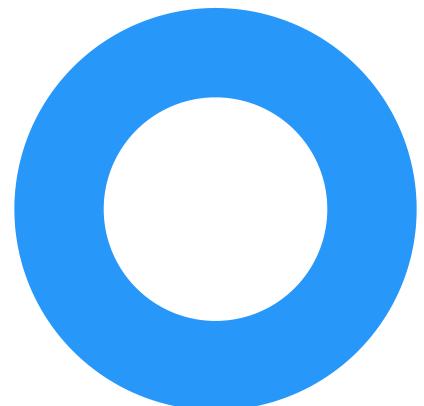
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$30,000**      **\$30K**      **\$30K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$30,000	\$30,000
<b>Total</b>	<b>\$30,000</b>	<b>\$30,000</b>



# Server Upgrades (Town-Wide)

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## Overview

Request Owner	Sarah Wood
Department	Management Information Systems
Type	Capital Equipment

---

## Description

### OVERVIEW

Capital investment in IT this year represents a paradigm shift in the way we consume services. IT investment consists of fixed and variable costs. Our partnership with the Town of Danvers and the North Shore IT Collaborative aims to realize cost avoidance and service improvement through the deduplication of fixed costs across communities, reduction of management overhead, and bulk purchase discounts. The long-term goal is to achieve efficiency, sustainability, and predictability across our IT investments.

### **SERVER UPGRADES - \$30,000**

We plan to holistically upgrade our server environment in town, realizing cost consolidation and avoidance through the deduplication of fixed server costs across the North Shore IT Collaborative. This shared service model is currently in production between Danvers and Essex, and cost benefits and service improvements have been realized this fiscal year. This investment represents 5 years of service.

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## Details

New Purchase or Replacement	Replacement
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## Capital Cost

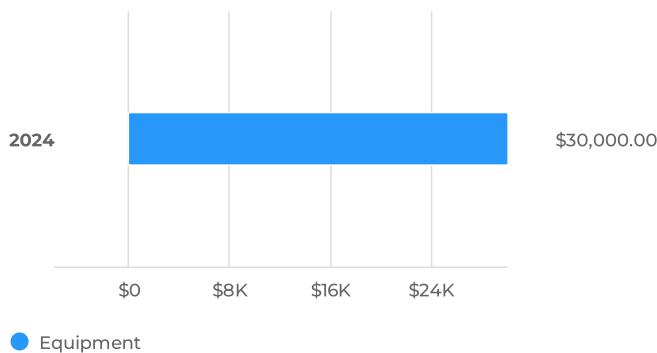
Total To Date **\$30,000**

FY2024 Budget **\$30,000**

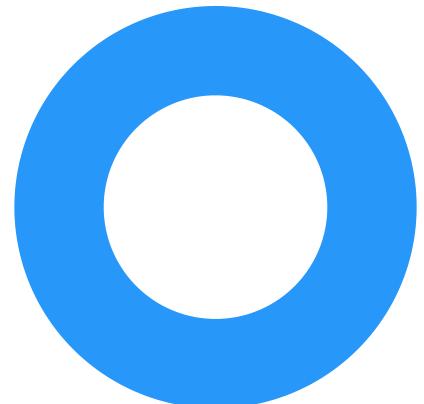
Total Budget (all years) **\$30K**

Project Total **\$60K**

Capital Cost by Year



Capital Cost for Budgeted Years



\$30,000.00  
**TOTAL**  
\$30,000.00

## Capital Cost Breakdown

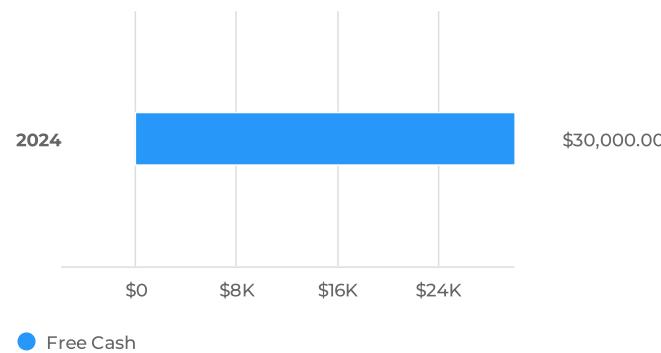
Capital Cost	To Date	FY2024	Total
Equipment	\$30,000	\$30,000	\$60,000
<b>Total</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$60,000</b>



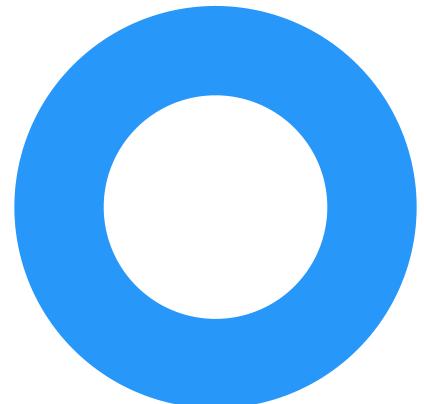
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$30,000**      **\$30K**      **\$30K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$30,000	\$30,000
<b>Total</b>	<b>\$30,000</b>	<b>\$30,000</b>



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## **MASCONOMET ASSESSMENT REQUESTS**

---



# MASCO Turf Project

## Overview

Request Owner	Sarah Wood
Department	Masconomus Assessment
Type	Capital Improvement

## Description

Planning and permitting of project

## Details

Type of Project      Other improvement

## Location

Address: Masconomet Regional High School



## Capital Cost

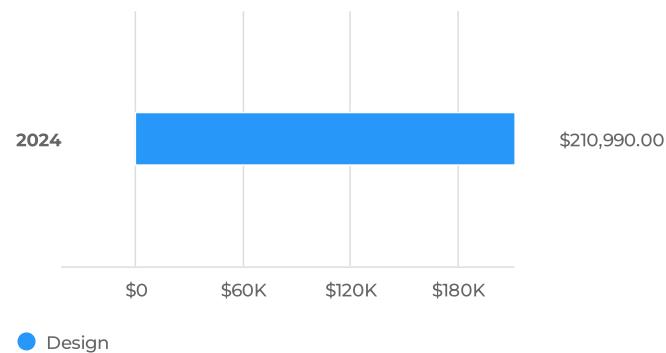
Total To Date **\$210,990**

FY2024 Budget **\$210,990**

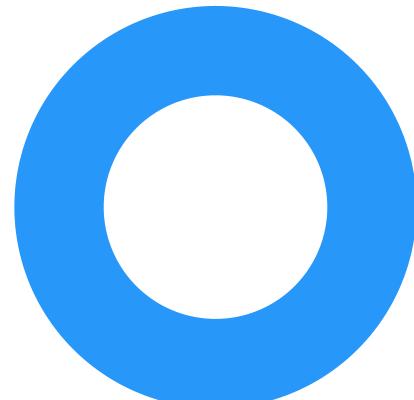
Total Budget (all years) **\$210.99K**

Project Total **\$421.98K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

Capital Cost	To Date	FY2024	Total
Design	\$210,990	\$210,990	\$421,980
<b>Total</b>	<b>\$210,990</b>	<b>\$210,990</b>	<b>\$421,980</b>



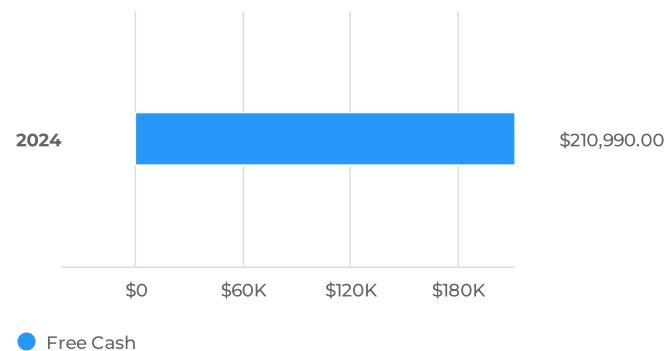
## Funding Sources

FY2024 Budget  
**\$210,990**

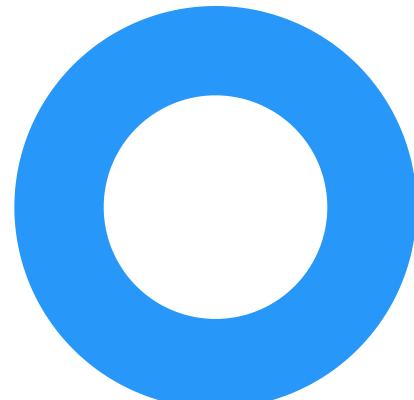
Total Budget (all years)  
**\$210.99K**

Project Total  
**\$210.99K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$210,990	\$210,990
<b>Total</b>	<b>\$210,990</b>	<b>\$210,990</b>



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## **BUILDING INSPECTION REQUESTS**

---



# Building Commissioner Ford F150

## Overview

Request Owner	Scott Fitzpatrick
Department	Building Inspection
Type	Capital Equipment

## Description

The current Building Commissioners vehicle is a 2019 Ford F150 4x4 and has approximately 26,500 mi. This vehicle was purchased as part of the Fiscal year 2020 Capital Budget and put into service for the town on 9/27/19. I am requesting replacement of the vehicle in Fiscal Year 2026, based on historical usage the vehicle should have approximately 60,000 mi at that time. The current estimate to replace the vehicle is approximately, for Fiscal year 2024, \$43,000 and the vendor has suggested figuring a 10% per year increase for budgeting.

## Details

New Purchase or Replacement	Replacement
Useful Life	6

## Supplemental Attachments

 [F150 Estimate](#)(/resource/cleargov-prod/projects/documents/f3c75cf1706dca21232a.pdf)

Detailed Estimate of the Ford F150 with FY24 Pricing

 [Detailed Spec Sheet](#)(/resource/cleargov-prod/projects/documents/761ed71073f363853aba.pdf)

Detailed Spec Sheet



## Capital Cost

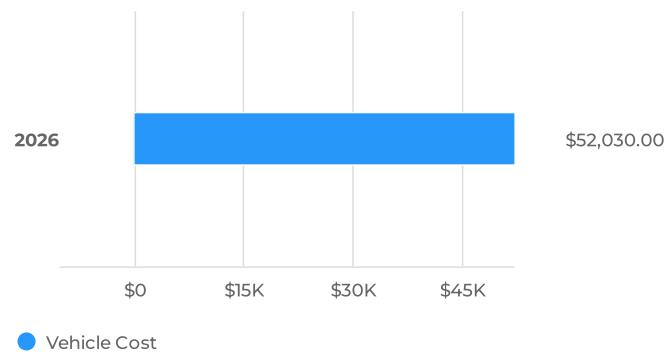
Total Budget (all years)

**\$52.03K**

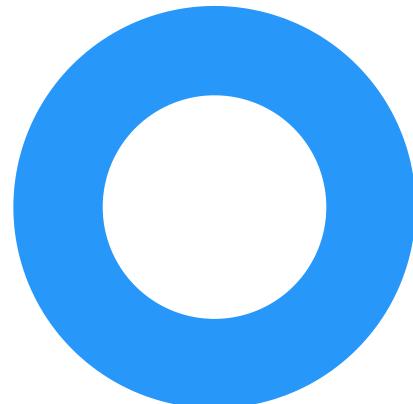
Project Total

**\$52.03K**

Capital Cost by Year



Capital Cost for Budgeted Years



Capital Cost Breakdown

Capital Cost	FY2026	Total
Vehicle Cost	\$52,030	\$52,030
<b>Total</b>	<b>\$52,030</b>	<b>\$52,030</b>



## Funding Sources

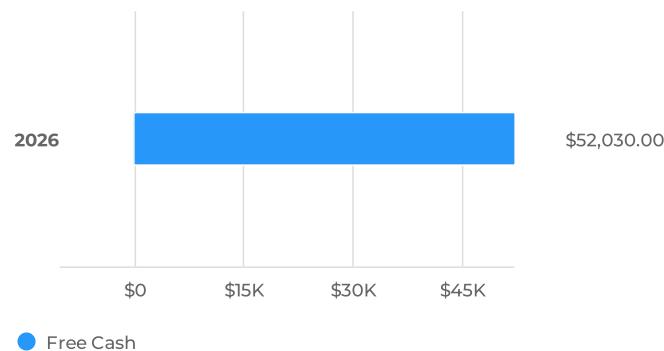
Total Budget (all years)

**\$52.03K**

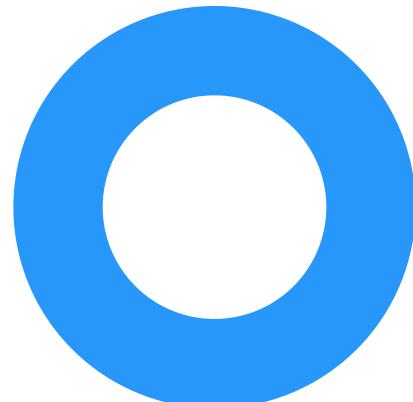
Project Total

**\$52.03K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2026	Total
Free Cash	\$52,030	\$52,030
<b>Total</b>	<b>\$52,030</b>	<b>\$52,030</b>



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## **SNOW AND ICE REMOVAL REQUESTS**

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# Repair salt storage building

## Overview

Request Owner	Paul Goodwin
Department	Snow and Ice Removal
Type	Capital Improvement

## Description

Repairs to salt storage building

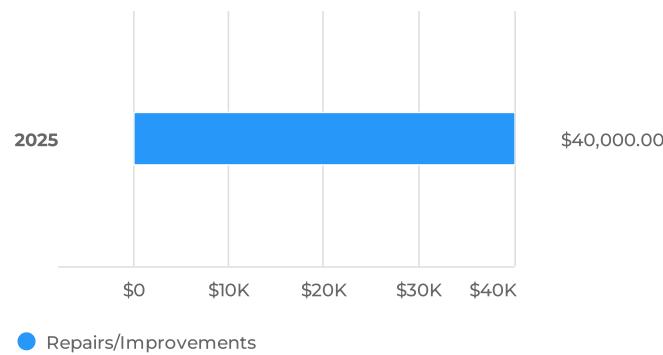
## Details

Type of Project	Refurbishment
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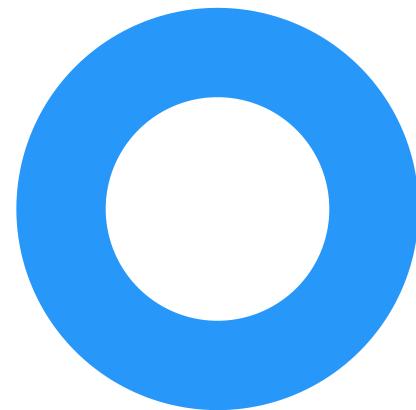
## Capital Cost

Total Budget (all years)      Project Total  
**\$40K**      **\$40K**

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Repairs/Improvements (100%)      \$40,000.00  
**TOTAL**      **\$40,000.00**

## Capital Cost Breakdown

Capital Cost	FY2025	Total
Repairs/Improvements	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



## Funding Sources

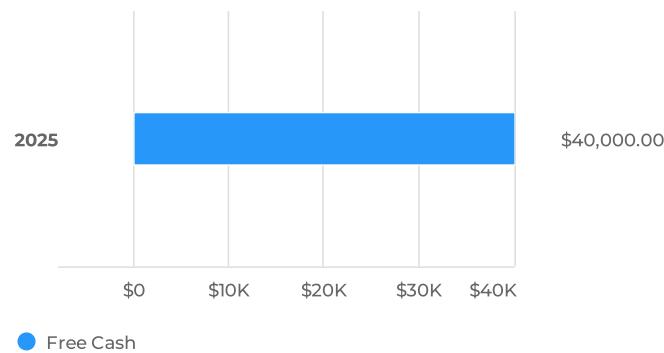
Total Budget (all years)

**\$40K**

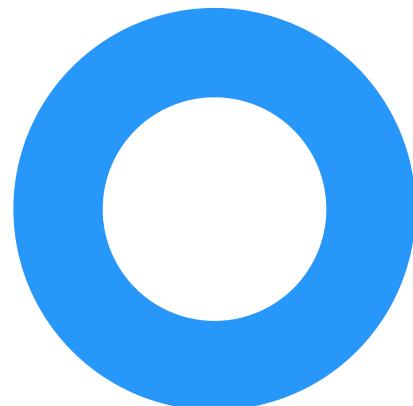
Project Total

**\$40K**

### Funding Sources by Year



### Funding Sources for Budgeted Years



\$40,000.00  
**\$40,000.00**

### Funding Sources Breakdown

Funding Sources	FY2025	Total
Free Cash	\$40,000	\$40,000
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>



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## **COUNCIL ON AGING REQUESTS**

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# Accessible Main Entrance

## Overview

Request Owner	Jillian Smith
Department	Council On Aging
Type	Capital Improvement

## Description

The main entrance of the COA is the only accessible entranceway for people with disabilities. The structural frame is rotting and has been identified as structurally unsafe. The start of this project would be determinant on approval of funds and workers availability.

## Images



Structural Post



window post



Structural Post 2



window and post



structural post and water drain



window and post 2



Structural Post and building wall



Structural Post 3



roof of accessible main entrance

## Details

Type of Project	Refurbishment
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## Supplemental Attachments

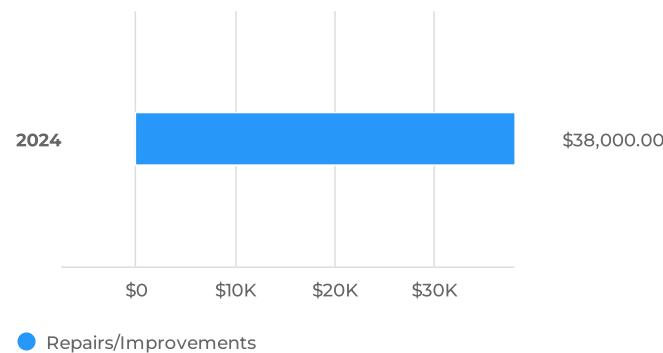
 [Estimate\(/resource/cleargov-prod/projects/documents/c5e47c7403dd9dda7341.pdf\)](#)



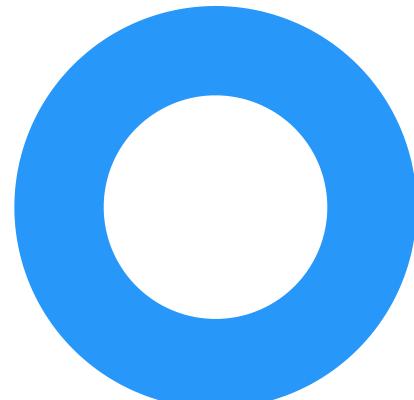
## Capital Cost

FY2024 Budget      Total Budget (all years)      Project Total  
**\$38,000**      **\$38K**      **\$38K**

Capital Cost by Year



Capital Cost for Budgeted Years



## Capital Cost Breakdown

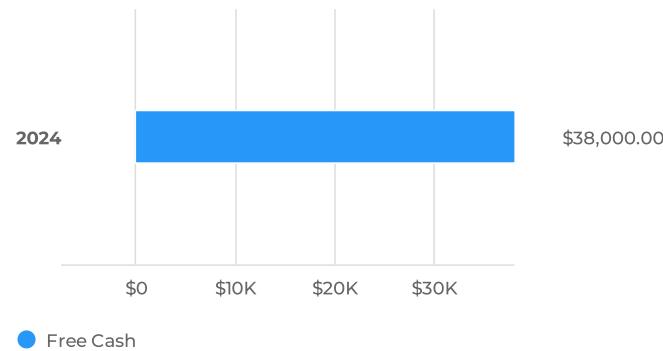
Capital Cost	FY2024	Total
Repairs/Improvements	\$38,000	\$38,000
<b>Total</b>	<b>\$38,000</b>	<b>\$38,000</b>



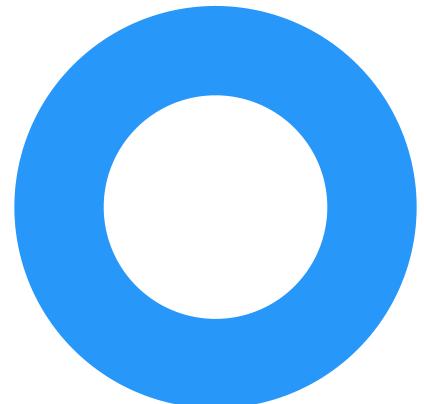
## Funding Sources

FY2024 Budget      Total Budget (all years)      Project Total  
**\$38,000**      **\$38K**      **\$38K**

Funding Sources by Year



Funding Sources for Budgeted Years



● Free Cash      \$38,000.00  
**TOTAL**      **\$38,000.00**

### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$38,000	\$38,000
<b>Total</b>	<b>\$38,000</b>	<b>\$38,000</b>



# Retaining Wall - Parking Lot

## Overview

Request Owner	Jillian Smith
Department	Council On Aging
Type	Capital Improvement

## Description

The retaining wall is leaning and it has been advised that this wall will not maintain its structure through the duration of the COA occupancy of the building. The estimate includes removing and replacing the wall, fence, hot top and guard rail (in that area). This project will begin once funds are available and the workers can be scheduled. Included with the written quote is the risk being taken by not moving forward.

## Images



parking lot retaining wall 1



parking lot retaining wall 2



Parking lot retaining wall 3



parking lot retaining wall 4



Parking lot retaining wall 5



parking lot retaining wall 6



parking lot retaining wall 7



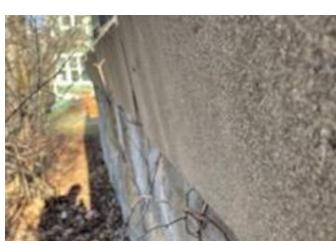
parking lot retaining wall 8



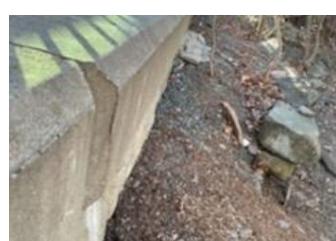
Parking lot retaining wall 9



parking lot retaining wall 10

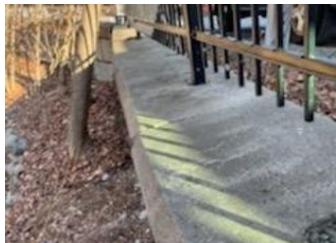


parking lot retaining wall 11



parking lot retaining wall 12





parking lot retaining wall 13

## Details

Type of Project Replacement

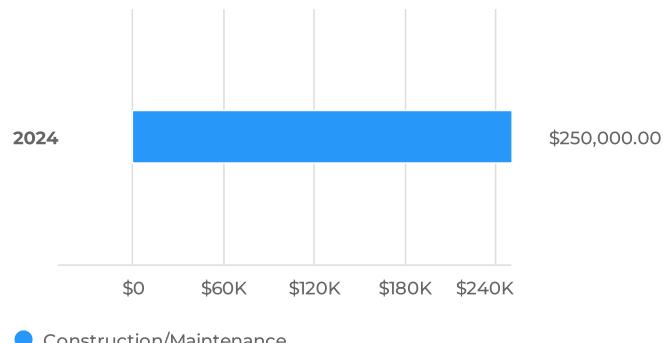
## Supplemental Attachments

 [Estimate\(/resource/cleargov-prod/projects/documents/5d34037fabfab4a606e9.pdf\)](#)

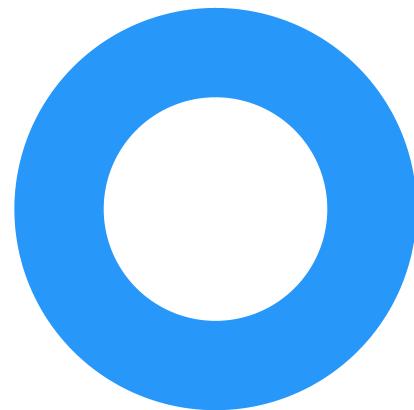
## Capital Cost

FY2024 Budget	Total Budget (all years)	Project Total
<b>\$250,000</b>	<b>\$250K</b>	<b>\$250K</b>

### Capital Cost by Year



### Capital Cost for Budgeted Years



● Construction/Maintenance (100%) \$250,000.00  
**TOTAL** \$250,000.00

## Capital Cost Breakdown

Capital Cost	FY2024	Total
Construction/Maintenance	\$250,000	\$250,000
<b>Total</b>	<b>\$250,000</b>	<b>\$250,000</b>



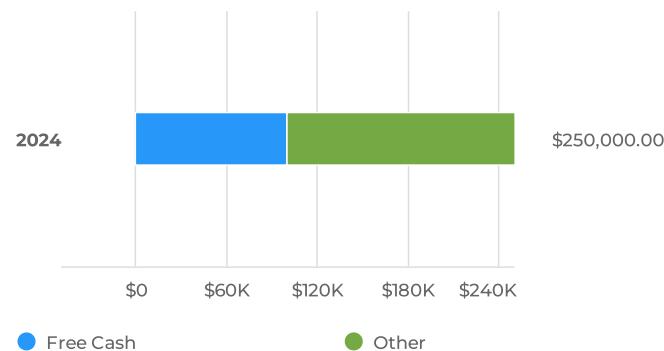
## Funding Sources

FY2024 Budget  
**\$250,000**

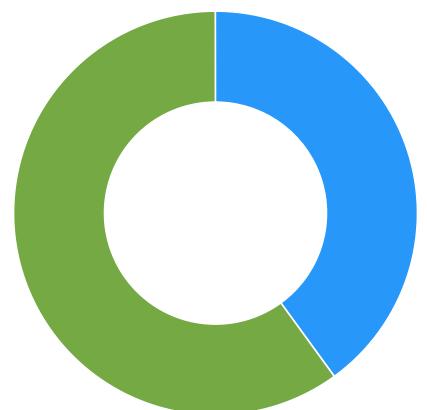
Total Budget (all years)  
**\$250K**

Project Total  
**\$250K**

Funding Sources by Year



Funding Sources for Budgeted Years



### Funding Sources Breakdown

Funding Sources	FY2024	Total
Free Cash	\$100,000	\$100,000
Other	\$150,000	\$150,000
<b>Total</b>	<b>\$250,000</b>	<b>\$250,000</b>

