

# ***Town Administrator Update***



***February 6<sup>th</sup>, 2024***

- Work is ongoing for our Bottleneck Reduction Grant. We have been approved funds for the design phase of this potential improvement to the Washington St/Central St. Construction funds will also be covered, capped at \$500,000. Huge thanks to Katrina and Paul for their work on this.
- Coneco has been selected as the third party engineer to review storm water issues around Couture Way. We continue to monitor the situation and will communicate any updates to residents as we receive them.
- We have been having conversations with the Morin-Cameron group of Danvers to take a look at preliminary engineering for the Locust Street Parcel. We anticipate to have a proposal ready for the end of February.
- Our Salary Survey is ongoing, with results expected for the end of this week. This will in part inform some aspects of the budget, however the overall impact should not be too significant given the overall size of our budget.
- We have officially received word from the US Fish & Wildlife Service that our Incidental Take Permit has been approved for the Municipal Building Project. A huge thanks to ATA Bresnahan, Conservation Agent Kent and our entire team for all of their work on this important piece.
- Our OPM has been working diligently with our Architect to keep the Municipal Building project on schedule. I am happy to confirm that final drawings are expected to be released later this month, with subcontractor bids expected back for late March.
- I met with the Charter Review Committee back on Tuesday, January 30<sup>th</sup>. I appreciate the opportunity to hear about everything they have been reviewing. I expect them to come to a future Select Board to walk this group through some of the conversations they have been having.
- I met with COA Director Jillian Smith yesterday to take a look at the rock wall and discuss the future (if any) for that project.

Respectfully submitted,

Justin Sultzbach  
Town Administrator