

Town Administrator Update



February 18, 2025

- We are processing the final invoices from this weekend's storm with the expectation that it will put us over the top for our Snow and Ice budget. We will be deficit spending to close out the season.
- Town Administration continues to meet with department heads to review Capital requests for FY26. The list is nearly fully compiled, with a review scheduled on the upcoming Saturday, March 1st budget summit with the Select Board and Finance Committee.
- We continue to cover the Flint Public Library "by committee". I joined the Trustees at their meeting last week where we had a productive conversation pertaining to upcoming Capital needs. We also continue to regularly meet with the FPL Staff to touch base on various initiatives.
- Town Administration and Finance teams from Middleton, Topsfield and Boxford have been meeting to talk about shared budgetary concerns for FY26 in areas where we overlap.
- TA's from Middleton, Topsfield and Boxford are meeting with members of the Masco administration this week in an effort to lay out some of the budgetary realities we are noting on the municipal side.
- ATA Bresnahan and I joined members of MassDOT District 4 to discuss a full study of Rt. 114 and the best approach to securing funding for future roadway improvements.
- Members of our team had a walkthrough at the new municipal campus today.
- We have received early numbers for health insurance from MIIA. In response we have scheduled a follow up meeting this week to discuss options.
- We have several qualified candidates for the Assistant Treasurer role with interviews expected to occur over the coming weeks once schedules are finalized.

Respectfully submitted,

Justin Sultzbach
Town Administrator