

Department	Request Title	CPA Funds - 2026
Assessors	Historic records digitalization	\$26,260.00
Total Assessors		\$26,260.00
Conservation Commission	Open Space and Recreation Plan Update	\$55,000.00
Total Conservation Commission		\$55,000.00
DPW Administration	Rail Trail	\$25,000.00
Total DPW Administration		\$25,000.00
Planning Board	Digitize Files PB/ZBA	\$55,000.00
Total Planning Board		\$55,000.00
Town Building	MMC - Time Capsule	\$7,000.00
	Bart Brown Memorial	\$10,000.00
Total Town Building		\$17,000.00
Total Funding Sources		\$178,260.00

Historic records digitalization

Total Capital Cost:	\$26,260.00	Department:	Assessors
		Type:	Other
		Timeline:	07/01/2025 to 06/30/2026

Request description:

The Board of Assessors is requesting an amount to scan many permanent historical records in our office and in our basement storage area. We have approximately 4300 folders with property information, as well as commitment books from 1970 through 2000 that we would like to have scanned and have digitally available. Once completed, we would then be able to have all the records stored in boxes for dead storage when the town identifies a repository location. Older handwritten and typed commitment books pre-dating 1970 will eventually need to be digitized. Currently, technology does not allow a cost-effective and non-destructive way to scan these older documents. We will endeavor to find a better solution for those records. Currently, newer records are available digitally by virtue of updated software.

Capital Costs	FY2026	Total
Other	\$26,260.00	\$26,260.00
Total	\$26,260.00	\$26,260.00

Funding Source	FY2026	Total
Free Cash	\$0.00	\$0.00
Other		\$0.00
CPA Funds	\$26,260.00	\$26,260.00
Total	\$26,260.00	\$26,260.00

Open Space and Recreation Plan Update

Total Capital Cost: \$65,000.00

Department: Conservation Commission
Type: Other

Request description:

An Open Space and Recreation Plan allows the Town to maintain and enhance the benefits of open space and protect the “green infrastructure” of the community. Planning for this “green infrastructure” of water supply land, working farms and forests, viable wildlife habitats, parks, recreation areas, trails, and greenways is as important to the economic future of a community as planning for schools, roads, water, and wastewater infrastructure. An approved OSRP also makes the Town eligible to apply for Self-Help, Urban Self-Help, Land and Water Conservation Funds, and other grant programs administered by the Executive Office of Energy and Environmental Affairs, Division of Conservation Services. Middleton’s Open Space & Recreation Plan was last updated in 2013. Open Space Plans are reviewed and approved by the Massachusetts Department of Conservation Services and are valid for 7 years.

Capital Costs	FY2026	Total
Other	\$65,000.00	\$65,000.00
Total	\$65,000.00	\$65,000.00

Funding Source	FY2026	Total
Free Cash		\$0.00
Other		\$0.00
CPA Funds	\$55,000.00	\$55,000.00
Total	\$55,000.00	\$55,000.00

Rail Trail

Total Capital Cost: \$25,000.00

Department: DPW Administration
Type: Capital Improvement

Timeline: 07/01/2025 to 06/30/2026

Request description:

Funding to support the expansion and establishment of rail trail infrastructure

Capital Costs	FY2026	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance		\$0.00
Equipment/Vehicle/Furnishings		\$0.00
Other	\$25,000.00	\$25,000.00
Total	\$25,000.00	\$25,000.00

Funding Source	FY2026	Total
Free Cash		\$0.00
CPA Funds	\$25,000.00	\$25,000.00
Grants		\$0.00
Total	\$25,000.00	\$25,000.00

Additional Information

Type of Project New Construction

Digitize Files PB/ZBA

Total Capital Cost:	\$55,000.00	Department:	Planning Board
		Type:	Other
		Timeline:	08/01/2025 to 01/31/2026

Request description:

This request is for funding to digitize all Planning Department project files, including historical and recent Planning Board and Zoning Board of Appeals project files. When completed, all Planning Department files will be easily accessible and searchable in an online database. This will streamline public requests for project information and offer a quick way to understand the history of a property. It will be helpful to complete this project in 2025-2026 before the Planning Department moves to the new municipal building in order to have uninterrupted access to files during the transition.

Capital Costs	FY2026	Total
Other	\$55,000.00	\$55,000.00
Total	\$55,000.00	\$55,000.00

Funding Source	FY2026	Total
Free Cash		\$0.00
Other		\$0.00
CPA Funds	\$55,000.00	\$55,000.00
Total	\$55,000.00	\$55,000.00

MMC - Time Capsule

Total Capital Cost:	\$7,000.00	Department:	Town Building
		Type:	Other
		Timeline:	07/01/2025 to 05/29/2026

Request description:

This would cover the costs of the Time Capsule project for the Middleton Municipal Campus Buildings. The cost for the time capsule project will be approximately \$7,000.00 large capsules (47.2X39.4x15.7) This should be big enough. -\$3000 each. Plaques/engraving etc. -\$200 each2. Preservation kits-\$200. Expected increase on July 1, 2025 of 5% (\$330)

Capital Costs	Historical	FY2026	FY2027	FY2028	FY2029	FY2030	Future	Total
Other	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00
Total		\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00

Funding Source	FY2026	Total
Free Cash		\$0.00
Other		\$0.00
CPA Funds	\$7,000.00	\$7,000.00
Total	\$7,000.00	\$7,000.00

Bart Brown Memorial

Total Capital Cost:	\$10,000.00	Department:	Town Building
		Type:	Other
		Timeline:	07/01/2025 to 06/30/2026

Request description:

This project would cover the costs of signage, benches, and trail markers on the back half of the Middleton Municipal Campus as a tribute to Bart Brown, the former owner. The Brown Family's generous support of the Town would be memorialized in the development of walking trails and signage located in the original locations of the 18 holes across the campus. Informational maps would also be printed with these funds. The 18 holes would cover the new campus and the walking trails out back, paying homage to the property's original use in the modern day setting. We have had initial discussion with the Brown's and look forward to continuing to discuss this idea further with them. This project would better advertise the existing walking trails throughout the property.

Capital Costs	Historical	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Other	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Total	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Funding Source	Historical	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Free Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CPA Funds	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Total	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00