

# ***Town Administrator Update***



***October 7<sup>th</sup> , 2025***

- Thank you to the “Trash Queens” for organizing a Town Wide Cleanup in late September. They collected about 30 bags of trash townwide. Thank you to the DPW for their assistance as well.
- Halloween falls on a Friday this year and will run from 4-7pm. As a reminder, Brigadoon Halloween Parking limits parking to the odd side of the street only to accommodate emergency personnel.
- Thank you to Anna for a great first pass at the Comprehensive Zoning Review, and thank you to the residents that participated and provided their feedback.
- I attended the North Shore Regional 911 Executive meeting at the end of September. This is always a good opportunity for Chiefs, Administrators, and other partners to work together towards regional dispatch solutions.
- The Citizen’s Academy is going strong. I was happy to kick things off last week with TA Bresnahan and JJ Dimino. Thank you to Department Heads that are participating over the coming weeks.
- We are continuing with our Facilities Director interviews, and expect to bring a candidate forward at your upcoming Tuesday, October 21<sup>st</sup> meeting.
- We are kicking things off a little early this year, with budget guidance for Town Departments expected to go out for the end of this week. Budget guidance for the Schools will go out by November.
- Our team has made note of a Tax bill issue – specifically that the printed/mailed versions are showing one day of interest. This can be disregarded. If you did pay the full amount, your account will be automatically credited that one day of interest for your next quarter. Our apologies for the error.
- Our third annual Employee Appreciation Day was a huge success this year. Thank you to the Select Board for their support and commitment to this annual tradition. A huge thanks to our hard working and dedicated town staff, who make so much possible here in Middleton. It is an honor to work alongside them.
- A walkthrough will be held at the Police Station next Wednesday the 15<sup>th</sup> for individuals interested in purchasing the building once Middleton PD moves early next year. There will be more on this process later in the agenda.

Respectfully submitted,

Justin Sultzbach  
Town Administrator