

**SPECIAL PERMITS**

**245 Attachment 1**

**Town of Middleton**

**FORM G**

**PLANNING BOARD SPECIAL PERMIT APPLICATION**

\_\_\_\_\_  
APPLICANT NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
OWNER OF RECORD NAME

\_\_\_\_\_  
ADDRESS

Location of Property: \_\_\_\_\_

Assessors' Map/Lot No. \_\_\_\_\_

\_\_\_\_\_ a. Flexible Development (section 7.3)

\_\_\_\_\_ b. Multifamily Development (Section 7.1)

\_\_\_\_\_ c. Conversion of a Single-Family Dwelling (Section 7.2)

\_\_\_\_\_ d. Two-Family Dwelling (Section 3.1.3)

*NOTE: If the applicant is not the owner of record, he must present evidence of authorization to act on behalf of the owner.*

Date of Submission \_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT SIGNATURE

Received by Planning Board \_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

Received by Town Clerk \_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

## Middleton Planning Board

### SPECIAL PERMIT APPLICATION CHECKLIST

Application will not be accepted without a completed **Special Permit Application Checklist**

Assessor's Certified Abutter's List

#### Residential Filings

- Fee \$100 (Applicant also responsible for cost of advertisements in local paper)
- (1) original application and supporting documents, (8) copies, (1) PDF copy
- Deed showing recorded owner of property, purchase sale agreement, etc.
- Permission from owner to apply, if not owner
- If project involves a subdivision of land (Flexible Development), a definitive plan shall be submitted with application
- If project involves a single family conversion or a two family dwelling unit, a plan that includes the following shall be submitted with application:
  - a. A site plan including the location of all structures to a scale of one inch equals 40 feet
  - b. Names and addresses of all abutters and other landowners within 300 feet of the site.
  - c. A locus plan drawn to a scale of one inch equals 800 feet
  - d. The locations of any easements on the lot and a copy of any previously granted permits/approvals.

**I acknowledge that the above required information is included in the application OR I have indicated items needing waivers in the application:**

**Applicant's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Questions regarding the applicability of any of the above requirements to a specific project can be addressed to the Planning Department.*